

CENTRAL TEXAS AREA OF NARCOTICS ANONYMOUS
AREA SERVICE COMMITTEE MEETING MINTUES
May 3, 2020

This meeting was held virtually.

CALL TO ORDER

Chair calls ASC to order at 2:00pm. Moment of silence was observed. Followed by serenity prayer, service prayer, 12 traditions, and 12 concepts.

ATTENDANCE

Secretary took Admin, Sub-Committee Chairs, and Group attendance.

EXECUTIVE BODY	01/20	02/20	03/20	04/20	05/20	06/20	07/20	08/20	09/20	10/20
Chair	Y	Y	Y	Y	Y					
Vice Chair	OPEN	OPEN	OPEN	OPEN	OPEN					
Secretary	Y	Y	E	Y	Y					
Asst Secretary	OPEN	Y	E	N	Y					
Treasurer	OPEN	OPEN	OPEN	Y	Y					
Asst Treasurer	OPEN	OPEN	OPEN	OPEN	OPEN					
Policy	Y	Y	Y	Y	Y					
Asst. Policy	OPEN	OPEN	OPEN	OPEN	OPEN					
RCM	Y	Y	Y	Y	Y					
RCM2	Y	E	Y	E	E					
Literature Bank	Y	Y	Y	Y	Y					
Lit Vice Chair	OPEN	Y	Y	Y	Y					
SUBCOMMITTEES										
Activities	Y	Y	Y	Y	Y					
H&I	Y	Y	Y	Y	Y					
Public Relations	OPEN	Y	Y	Y	L					

Group Name	Current	Voting	11/19	12/19	01/20	02/20	03/20	04/20	05/20
Addicts R Us	Y	N	N	N	N	N	N	N	N
Clean and Free	Y	Y	L	Y	Y	Y	Y	Y	Y
Courage to Change	Y	Y	Y	N	N	Y	N	N	N
Desencadenados	Y	N	N	N	N	N	N	N	N
Desire to Stop Using	Y	N	N	N	N	N	N	L	Y
Dopeless Hopefiends	Y	N	Y	N	N	N		N	N
Eastside	Y	Y	Y	Y	Y	Y	Y	Y	Y
El Nuevo Camino	Y	Y	Y	Y	Y	N	N	Y	Y
Far Out	Y	Y	Y	Y	Y	N	N	Y	Y
Free at Last	Y	Y	Y	Y	Y	Y	Y	Y	Y
Here and Now	Y	Y	Y	Y	Y	Y	Y	Y	Y
Hill Country	Y	Y	Y	Y	Y	Y	Y	Y	Y
Just for Today	Y	Y	Y	N	Y	L	Y	Y	Y
Keep Coming Back	Y	N	Y	N	Y	Y	Y	Y	Y

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Lost and Found	Y	N	N	N	N	Y	N	N	N
Men at Work	Y	Y	L	N	Y	N	Y	Y	Y
Miracles & Solutions	Y	Y	Y	Y	Y	Y	Y	Y	Y
Mixed Nuts	Y	N	N	N	N	N	N	N	N
Never Alone	Y	N						Y	Y
New Beginnings	Y	Y	Y	Y	D	Y	N	N	N
New Hope	Y	Y	Y	Y	Y	N	N	Y	L
New Way of Living	Y	N	N	N	N	N	N	N	N
Non Fiction Addiction	Y	N	N	Y	N	N	N	N	N
Our Gift	Y	Y	Y	Y	Y	Y	Y	Y	N
Out & About	Y	N	N	N	N	N	N	N	N
Primary Purpose	Y	Y	Y	Y	Y	Y	Y	Y	Y
Regeneration X	Y	Y	L	N	Y	Y	Y	Y	Y
Rhythm of Recovery	Y	N		Y	Y	Y	N	Y	Y
Right Stuff	Y	Y	Y	Y	Y	N	Y	N	N
Serenity Now	Y	N	N	N	N	N	N	N	N
Serenity the NA Way	Y	Y	Y	Y	Y	Y	Y	N	Y
Spiritual Mechanics	Y	Y	N	Y	D	Y	Y	Y	Y
Spiritual Seekers	Y	Y	Y	Y	Y	Y	Y	Y	Y
Stay-n-Change	Y	Y	Y	Y	Y	Y	Y	Y	Y
Step It Up	Y	Y	Y	N	Y	Y	N	N	N
Tuesday At Last	Y	N	N	N	N	N	N	N	N
Twisted Sisters	Y	Y	Y	Y	Y	Y	Y	Y	Y
Un Dia a la Vez	Y	N	N	N	N	N	N	N	N
Unloaded	Y	Y	L	N	N	L	Y	N	N
Walnut Creek	Y	Y	N	Y	Y	N	Y	Y	N
We Can	Y	Y	N	Y	D	N	Y	N	N
Why We Stay	Y	Y	Y	Y	D	Y	Y	N	Y
Wild with Flair	Y	Y	Y	Y	Y	Y	Y	Y	Y
Searching and Fearless Women	Y	N			Y	Y	Y	N	N
Solid Foundation	Y	N			Y	Y	Y	Y	Y

Key: Y=Present at first Roll Call (3 in a row gains voting rights), L=Late, counts as present at roll call for voting purposes, N=Absent (3 in a row costs you voting rights), D=Departed, counts as absent at roll call for voting purposes. E=Absent with Notice (for Admin/Subcommittees).

Of 29 groups eligible to vote, quorum is set at 15 and ACHIEVED with 22 eligible groups present.

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New Groups and GSRs

Open Forum

Consider keeping donations collected within Area instead of donating to Region.

RCM I: We still have funds from last Region that we did not send,
those funds still available.

Member: World is hurting, WSC still has workers working on CAR.

Donation page via PayPal explained.

There are fees when using, \$0.33/transaction, plus 2.9% because we are considered a
charity.

May send checks/money orders to P.O. Box, Treasurer willing to deposit in bank.

APPROVAL OF APRIL 2020 MINUTES

Correction to April 2020:

Treasurer's Report correction: The audit was completed by the Chair, Treasurer, RCM I, and
Policy Chair.

Motion to Approve: Free at Last

Seconded: Hill Country

ADMIN REPORTS

Chair Report

ASC Agenda provided.

Vice Chair Report
OPEN

Secretary Report

No Report.

Treasurer Report

Treasurer's Report –May 2, 2020
-CHECK BOOK RECONCILIATION:
Chase Ending Balance for April 30, 2020: \$4112.21
(PER BANK ONLINE)
Pay Pal Balance for April 30, 2020 : \$7.23

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Available Balance to Spend (less \$1500 prudent reserve): \$2456.32
Outstanding Checks: 0

This month we received \$298.00 for 7th tradition donations and \$0 for literature purchases. Total expenses for the month of April 2020 includes, Phone Line, storage unit rental, Sales Tax, etc. totaling \$535.01.

I have included my Chase Bank Reconciliation and my Pay Pal Statement.

Respectfully,
Robin C.
Treasurer

Regarding Audit:

4/26/20

To Whom it May Concern,

On 4/3/20 Jessica R, Robin C, Brenda B and Kent L. performed an Audit of the CTANA accounting records from 1/1/2019-April 3, 2020 via Zoom. All records had been scanned in order for the audit team to review.

We reviewed that all checks had cleared that had been written, except check #4468, that had not been given to Claire P to cash. No checks had been skipped or were missing unless voided.

All deposits and deposit records given matched the receipts given to the groups and were deposited to bank account and cleared.

All bank statements matched the reports given by treasurer. No discrepancies were found.

Thank you,

Robin C.
CTANA Area Treasurer

Vote:

Yes--19

No--0

Abstain--0

PASSES

RCM 1 Report

Nothing new to report. Last check for Region (\$389.53)--Voided

RCM 2 Report

Absent with notice.

SUBCOMMITTEE REPORTS

Activities Report

The only thing I have to report is that a check was mailed to the treasurer for funds let over from camping and storage. She has all receipts.
Nothing new to report at this time waiting on things to open and new guidelines to be in place before we can schedule any events.

Thank you for allowing me to be of service

Mary W

H&I Report

CTANA HOSPITALS & INSTITUTIONS REPORT

May 3, 2020

Tony C. H&I Chairperson

1. Our subcommittee had a virtual meeting on Sunday April 26th.
6 coordinators were in attendance along with all 4 administrative members. We continued our H&I Policy revision that began in January.
We had a great meeting and should be able to complete it in a couple of months.
2. Michele F, our Briarwood Detox coordinator wanted all our coordinators know that 3 treatment centers have been attending the NEVER ALONE virtual meeting on a regular basis.
2 of those facilities we already carry the message to. We are hoping that more will dial in as they can still adhere to HIPPA regulations.
3. I am still checking mailbox once a week. Finding sponsors for those that are requesting. Also relaying letters to inmates corresponding with their sponsors via email. Any addict requesting literature I am relaying their request to our regional Adopt-an-Inmate coordinator.

Lit Bank Report

Chair – Dennis T

Assistant Chair – Patrick H

Greetings CTANA!

Just a reminder that we will continue filling requests for black keytags with the multilingual keytags until we run out. However, if your group prefers to NOT use these keytags, please be sure to clearly note "ENGLISH ONLY" on your lit order.

Whenever possible, please order keytags and pamphlets in sets of 10. This makes it much easier for us to fill orders quickly, since we keep these bundled in sets of 10.
Remember that if you complete your order form online, it will automatically calculate your total AND your tax for you, preventing errors and processing delays. You don't even have to print

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out the order form. You can email it directly to the email below. If you send your lit order before 10 AM on the day of ASC, we will have your lit order complete and ready to pick up before area starts. This also helps to prevent back orders. Feel free to call me with any questions. I am doing my best to fill the few odds and ends orders that I have been receiving and I appreciate everyone's willingness to travel all the way up north to pick up their orders. I have not submitted a new order since March and do not feel like it is necessary to submit one this month either. The only item I am out of stock on is the English language multi-year keytags.

++++++BEGINNING INVENTORY

	w/o Tax	w/ Tax
English	\$2829.52	\$3062.96
Spanish	\$0.00	\$0.00
TOTAL	\$2829.52	\$3062.96

NAWS ORDER

NET order	\$
Less Discount	\$
Shipping	\$
Tax	\$0.00
TOTAL	\$

CASH ON HAND: \$42.90
Dennis T.
e-mail: literature@ctana.org

Policy Report

CTANA Policy Person May 3rd, 2020

The Ad-Hoc Subcommittee did not meet in March because of the COVID-19 lockdown. A final draft is in preparation, and will be reviewed internally by the Ad Hoc Subcommittee at its final meeting on May 23rd. A separate report of its activities has been submitted to the body. No motions were referred for review at the April ASC.

A link to the current Policy document is in the downloads section of the CTANA Web Site:
<http://ctana.org/wp-content/uploads/CTANA-Policy-20200129.pdf>

The Policy Ad-Hoc Subcommittee was unable to meet at the Galano Club due to the closure of the club, so no rent is due.

The Policy Person is available at 1:30 prior to each ASC to conduct an orientation for new GSR's.

No reservation is necessary, just show up and ask! If the ASC is being held online, join the meeting at 1:30 instead of 2 PM.

Thank you for letting me be of service.

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George C.

**CTANA Policy Ad-Hoc Subcommittee
May 3rd, 2020**

The Ad-Hoc Subcommittee did not meet in April because of the COVID-19 lockdown. A final draft is in preparation, and will be reviewed internally by the Ad Hoc Subcommittee at its final meeting on May 23rd from 12:00 PM to 2:00 PM in the Medium Meeting Room at the Austin Galano Club, 6809 Guadalupe St. If the Galano Club is still closed, the meeting will be held in a Web Conference room.

The draft document could not be complete due to other commitments by the Policy Person arising from the COVID-19 pandemic. It is expected to be released to the body prior to the May ASC. The Activities Subcommittee will be hosting a Learning Day which will be scheduled once the lockdown ends. At the Learning Day, a presentation by the Policy Person will cover proposed changes to our Policy Document.

While a great deal of effort has gone into simplifying ASC Policy, eliminating inconsistencies, and reorganizing the document to make it easier to use it is still a **DRAFT**. We expect discussion at the Learning Day, a review in April by our member Groups, and feedback at the June ASC.

After completion of this review by the ASC, and incorporation of recommendations from the body, we expect to bring approval of our new policy to a vote in June.

Thank you for letting me be of service.
George C.
CTANA Policy Person
Email: policy@ctana.org

PR Report

Not much to report, please email webmaster with any changes so website is updated appropriately.

PRIDE Fest is paid for, not sure if still going to happen.

Website subscription due May 9th for renewal fee. Last time fee paid was for a 3 year term (\$144/year). We can change to annually to lessen cost at this time.

Make sure meeting place is going to meet in person and not returning to zoom.

GROUP REPORTS

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New Hope: Still meeting, bring own chair, book and beverage. Tuesdays @ 7:30 PM, 6700 Manchaca

Our Gift: Still meeting in person, social distancing applies.

Just for Today: 7 days/week at Noon

MNS: Speaker Jam May 9th, Women of NA Speak via Zoom. 2:00 PM-9:00 PM 10 speakers from all over US.

Free at Last: Will continue with zoom meetings even if church opens.

Stay-N-Change: Meeting temporarily suspended. Not meeting online or in person, meeting place still closed.

Here and Now: Meeting temporarily suspended. Not meeting online or in person.

OLD BUSINESS

None.

NEW BUSINESS

None.

ELECTIONS/NOMINATIONS

Vice Chair: OPEN

Eligibility: Minimum 2 years clean, agree to a 2 year commitment.

Requirements: Demonstrate an understanding of 12 Traditions, 12 Concepts, The Guide to Local Service and CTANA Policy.

Please see end of minutes for Duties of the Vice-Chair.

Assistant Treasurer: OPEN

Eligibility: Minimum 2 years clean, agree to a 2 year commitment.

Requirements: Demonstrate an understanding of 12 Traditions, 12 Concepts, The Guide to Local Service and CTANA Policy.

Please see end of minutes for Duties of the Assistant Treasurer.

Assistant Policy Chair: OPEN

Eligibility: Minimum 2 years clean, agree to a 2 year commitment.

Requirements: Demonstrate an understanding of 12 Traditions, 12 Concepts, The Guide to Local Service and CTANA Policy.

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GROUP ANNOUNCEMENTS

Region Convention Committee happening via Zoom, posting links to FB page or can email link.
Next meeting is Sunday, May 10th.

2021 Convention website is up and pre-registering, shirts, ect.. go to TBRCNA.org. Flyers will be available soon. Next meeting May 3rd at 6:00 PM Zoom.

NEXT ASC MEETING

June 7, 2020 at 2:00 PM, Virtually if lockdown still in effect.

MOTION TO CLOSE

Motion to Close: Rhythm of Recovery
Seconded: Free at Last

Meeting closed: 3:24 PM