

CENTRAL TEXAS AREA OF NARCOTICS ANONYMOUS
AREA SERVICE COMMITTEE MEETING MINTUES
October 4, 2020

This meeting was held virtually.

CALL TO ORDER

Chair calls ASC to order at 2:00pm. Moment of silence was observed. Followed by service prayer, 12 traditions, and 12 concepts.

ATTENDANCE

Secretary took Admin, Sub-Committee Chairs, and Group attendance.

| EXECUTIVE BODY | 01/20 | 02/20 | 03/20 | 04/20 | 05/20 | 06/20 | 07/20 | 08/20 | 09/20 | 10/20 |
|------------------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| Chair | Y | Y | Y | Y | Y | Y | Y | Y | Y | |
| Vice Chair | OPEN | OPEN | OPEN | OPEN | OPEN | OPEN | OPEN | OPEN | | |
| Secretary | Y | Y | E | Y | Y | Y | Y | Y | Y | |
| Asst Secretary | OPEN | Y | E | N | Y | Y | Y | Y | Y | |
| Treasurer | OPEN | OPEN | OPEN | Y | Y | Y | Y | Y | Y | |
| Asst Treasurer | OPEN | OPEN | OPEN | OPEN | OPEN | OPEN | OPEN | OPEN | | |
| Policy | Y | Y | Y | Y | Y | Y | E | Y | Y | |
| Asst. Policy | OPEN | OPEN | OPEN | OPEN | OPEN | OPEN | OPEN | OPEN | | |
| RCM | Y | Y | Y | Y | Y | Y | Y | Y | Y | |
| RCM2 | Y | E | Y | E | E | OPEN | OPEN | OPEN | | |
| Literature Bank | Y | Y | Y | Y | Y | Y | Y | Y | Y | |
| Lit Vice Chair | OPEN | Y | Y | Y | Y | Y | Y | Y | Y | |
| SUBCOMMITTEES | | | | | | | | | | |
| Activities | Y | Y | Y | Y | Y | Y | N | E | E | |
| H&I | Y | Y | Y | Y | Y | Y | Y | Y | Y | |
| Public Relations | OPEN | Y | Y | Y | L | N | N | Y | Y | |
| | | | | | | | | | | |

| Group Name | Current | Voting | 01/20 | 02/20 | 03/20 | 04/20 | 05/20 | 6/20 | 7/20 | 8/20 | 9/20 | 10/20 |
|----------------------|---------|--------|-------|-------|-------|-------|-------|------|------|------|------|-------|
| Addicts R Us | Y | N | N | N | N | N | N | N | N | N | N | N |
| Clean and Free | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | N |
| Courage to Change | Y | N | N | Y | N | N | N | N | N | N | N | N |
| Desencadenados | Y | N | N | N | N | N | N | N | N | N | N | N |
| Desire to Stop Using | Y | N | N | N | N | L | Y | N | N | N | Y | Y |
| Eastside | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y |
| El Nuevo Camino | Y | Y | Y | N | N | Y | Y | Y | N | N | N | N |
| Far Out | Y | Y | Y | N | N | Y | Y | Y | N | Y | N | N |
| Free at Last | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | N | Y |
| Here and Now | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y |
| Hill Country | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y |
| Just for Today | Y | Y | Y | L | Y | Y | Y | Y | Y | Y | Y | Y |
| Keep Coming Back | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | N |

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| | | | | | | | | | | | | |
|------------------------------|---|---|---|---|---|---|---|---|---|---|---|---|
| Lost and Found | Y | N | N | Y | N | N | N | N | N | N | N | N |
| Men at Work | Y | Y | Y | N | Y | Y | Y | Y | Y | Y | Y | Y |
| Miracles & Solutions | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y |
| Mixed Nuts | Y | N | N | N | N | N | N | N | N | N | N | N |
| Never Alone | Y | Y | | | | Y | Y | Y | Y | Y | N | N |
| New Beginnings | Y | Y | D | Y | N | N | N | Y | Y | Y | Y | Y |
| New Hope | Y | Y | Y | N | N | Y | L | N | Y | N | N | N |
| New Way of Living | Y | N | N | N | N | N | N | N | N | N | N | N |
| Non Fiction Addiction | Y | N | N | N | N | N | N | N | N | N | N | N |
| Our Gift | Y | Y | Y | Y | Y | Y | N | Y | N | N | N | Y |
| Out & About | Y | Y | N | N | N | N | N | Y | Y | Y | Y | Y |
| Primary Purpose | Y | Y | Y | Y | Y | Y | Y | Y | Y | N | Y | Y |
| Regeneration X | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y |
| Rhythm of Recovery | Y | Y | Y | Y | N | Y | Y | Y | Y | N | L | N |
| Right Stuff | Y | N | Y | N | Y | N | N | N | N | Y | Y | Y |
| Serenity Now | Y | N | N | N | N | N | N | N | N | N | N | N |
| Serenity the NA Way | Y | Y | Y | Y | Y | N | Y | Y | N | Y | Y | Y |
| Spiritual Mechanics | Y | Y | D | Y | Y | Y | Y | N | Y | N | Y | Y |
| Spiritual Seekers | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y |
| Stay-n-Change | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y |
| Step It Up | Y | N | Y | Y | N | N | N | N | N | N | N | Y |
| Tuesday At Last | Y | N | N | N | N | N | N | N | N | N | N | Y |
| Twisted Sisters | Y | Y | Y | Y | Y | Y | Y | N | Y | Y | Y | Y |
| Un Dia a la Vez | Y | N | N | N | N | N | N | N | N | N | N | N |
| Unloaded | Y | N | N | L | Y | N | N | N | N | N | N | N |
| Walnut Creek | Y | N | Y | N | Y | Y | N | N | N | N | N | N |
| We Can | Y | N | D | N | Y | N | N | N | N | N | Y | Y |
| Why We Stay | Y | Y | D | Y | Y | N | Y | Y | N | N | N | Y |
| Wild with Flair | Y | Y | Y | Y | Y | Y | Y | Y | N | Y | Y | Y |
| Searching and Fearless Women | Y | N | Y | Y | Y | N | N | N | N | Y | N | N |
| Solid Foundation | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y |
| | | | | | | | | | | | | |
| | | | | | | | | | | | | |

Key: Y=Present at first Roll Call (3 in a row gains voting rights), L=Late, counts as present at roll call for voting purposes, N=Absent (3 in a row costs you voting rights), D=Departed, counts as absent at roll call for voting purposes. E=Absent with Notice (for Admin/Subcommittees).

Of 24 groups eligible to vote, quorum is set at 13 and ACHIEVED with 21 eligible groups present.

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New Groups and GSRs

None

Open Forum

In person meetings, questions about holiday function, the possibility of printing meeting lists and the Galano Club opening.

APPROVAL OF AUGUST 2020 MINUTES

A motion to table October minutes until November Meeting

Motion: Keep Coming Back
Second Spiritual Seekers

Vote:

16--Yes

0--No

0-Abstain

ADMIN REPORTS

Chair Report

ASC Agenda provided.

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CTANA **OCTOBER** **ASC AGENDA**

SERVICE PRAYER

God, grant us the knowledge that we may work according to your divine precepts. Instill in us a sense of your purpose, make us servants of your will and grant us a bond of selflessness that this may truly be your work, not ours, so that no addict, anywhere, need die from the horrors of addiction.



- Moment of silence
- Serenity Prayer & Service Prayer
- 12 Traditions/12 Concepts
- Roll call/establish quorum
- Welcome new groups/new GSR's
- Open forum
- 2021 Budgets are due to the Treasurer on October 4 (today)
- Admin reports: Chair, Secretary (approval of previous ASC minutes), Treasurer, RCM I, Policy (Adhoc)
- Subcommittee reports: Activities, H&I, Lit Bank, Public Relations
- Group reports
- Old business
- New business (Motions)
- Elections: V Chair, Asst Treasurer, Asst Policy, RCM II
- Announcement: 2021 Elections: Administrative Committee Offices and Subcommittee Chairs
 - Nominations in November
 - Elections in December
- Other Announcements
- Next ASC: 11/1/2020
- Motion to Adjourn
- Closing Prayer

Vice Chair Report

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OPEN

Secretary Report

No Report.

Please email contact information to secretary@ctana.org to be added to email list.

Treasurer Report

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Treasurer's Report –Oct 4, 2020

-CHECK BOOK RECONCILIATION:

**Chase Ending Balance for Sept 30, 2020: \$4347.97
(PER BANK ONLINE)**

Pay Pal (per bank statement) Balance for 7/31/20: \$533.73

Available Balance to Spend in Chase account and PayPal (less \$1500 prudent reserve): \$2847.97

This month we received \$816.29 for 7th tradition donations, and \$219.15 for literature purchases.

Pay Pal Transfer of \$533.73 donations did not go through on transfer made 9/28/20. I re-transferred them on 10/4/20 and they will be counted as October 2020 donations once they are put into the Chase bank. I have attached a list of those donations for those who wish to confirm they were made.

Total expenses for the month of September 2020 includes, Phone Line, storage unit rental, and Stat Counter Equaling \$126.78

Prior to October 20th we will be paying Sales Tax for Literature purchases for the past quarter of \$170.14.

I have included my Chase Bank Reconciliation and my Pay Pal Statement.

Respectfully,
Robin C.
Treasurer

Motion to Approve: Serenity the NA Way

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Seconded by: Free At Last

Vote:

16--Yes

0--No

0-Abstain

RCM 1 Report

RCM 1 & RCM 2 Projected Budget for 2021

| | |
|---|-----------------|
| Travel Expense to and from 4 Quarterly RSC @ \$30.00 each | \$240.00 |
| Travel Expense to Regional Assembly @ 30.00 each | \$ 60.00 |
| Hotel/Overnight Expense | \$300.00 |
| Misc Office supplies/copy fees | \$ 25.00 |
| Total projected Budget | \$625.00 |

RCM 2 Report

OPEN

SUBCOMMITTEE REPORTS

Activities Report

Hello Everyone,

While is was preparing the budge for the next year there was a mistake make with last years budge there was a total for \$5425.00 that was reported as the total but it was really \$5125.00.

I have increased the budge for 2021 by \$50.00 for added rental for Holiday Function if we get to have one next year.

Thank you for allowing be to be of service

Mary Walker

Activites 2021 Budget proposed by Mary W

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| | |
|-----------|----------|
| Unity Day | \$500.00 |
|-----------|----------|

| | |
|--------|----------|
| Rent | \$150.00 |
| Food | \$250.00 |
| Drink | \$50.00 |
| Fliers | \$50.00 |

| | |
|---------|----------|
| Campout | \$250.00 |
|---------|----------|

| | |
|-------------------|----------|
| Food | \$150.00 |
| Hospitality Site | \$100.00 |
| Refundable Depsit | \$250.00 |

| | |
|-------------|----------|
| Learing Day | \$500.00 |
|-------------|----------|

| | |
|--------|----------|
| Rent | \$150.00 |
| Food | \$250.00 |
| Drink | \$50.00 |
| Fliers | \$50.00 |

| | |
|-------------|----------|
| Anniversary | \$575.00 |
|-------------|----------|

| | |
|----------------|----------|
| Rent | \$200.00 |
| Food | \$200.00 |
| DJ/Decorations | \$75.00 |
| Drink | \$50.00 |
| Fliers | \$50.00 |

| | |
|-------------------------|-------|
| Fall Coference(optional | ##### |
|-------------------------|-------|

| | |
|----------|----------|
| Rent | \$250.00 |
| Food | \$200.00 |
| T Shirts | \$500.00 |
| Drinks | \$50.00 |
| Fliers | \$50.00 |

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| | |
|----------------------|----------|
| Holiday Function | ##### |
| Rent | \$650.00 |
| Food | \$300.00 |
| Music/PA Rental | \$150.00 |
| Drinks | \$50.00 |
| Fliers | \$50.00 |
| Travel | \$500.00 |
| Fun /Fellowship | \$300.00 |
| Jan | \$50.00 |
| Mar | \$50.00 |
| May | \$50.00 |
| June | \$50.00 |
| Sept | \$50.00 |
| Nov | \$50.00 |
| TCSNA Funraiser | \$300.00 |
| Total Budge for 2021 | ##### |

H&I Report

Policy revisions completed

CTANA HOSPITALS & INSTITUTIONS REPORT

October 4, 2020

Tony C. H&I Chairperson

1. Our subcommittee had a virtual meeting on Sunday September 27th. We **finished** our H&I Policy revision. All coordinators are reviewing the final draft for approval at the next subcommittee. The approved final print will be given to ASC Policy Chair to be added to Area Policy.
2. **BEHIND THE WALLS:** Haven't received any mail from inmates this mon
3. **CENIKOR:** Thanks to Monica for all her help volunteering on her own time. There is a new director at the facility who I will reach out to tomorrow morning. There was discussion of us being allowed to go into the facility. Teddy S will discuss this with the

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acting director to make sure protocols are followed as far as social distancing, masks, etc. Also he will discuss the possibility of having one live meeting and one virtual meeting / week to see how it goes before committing to 2 live meetings. Still waiting to hear what the plan is. Right now we are still conducting 2 virtual meetings/week.

4. **NEW VOLUNTEERS:** 5 addicts came to orientation this past Sunday wanting to be of service.
5. **CTANA CAMPOUT 2021:** 6 people have reserved campsites for the CTANA campout March 12-14, 2021. Anybody wanting info let me know and I will resend the park map and link to photos for each campsite.
6. **ELECTIONS FOR UPCOMING YEAR:** Our October 25th subcommittee meeting we will have a vote of confidence for our current Vice Chair Claire to step up to the Chairperson position if she accepts the nomination. She will be here next month to qualify herself for the H&I Chairperson position.

Also coordinators and other administrative body members should be thinking whether or not they wish to continue with their current positions or plan to vacate their position. We do not know when we will be back to live H&I / meetings again but we must prepare to do so.

PROJECTED BUDGET 2021

\$12,000/yr.

Included in budget:

- 1. Literature = approximately \$700/month**
- 2. Zoom Account = \$190.56 for the year if needed.**
- 3. RSC quarterly meetings = \$800/year**

Chairperson travel/lodging expenses (will depend if and when we go live. Region is seriously

considering hybrid meetings live and virtual
simultaneously.

I.L.S.

Tony C

H&I Chair

Lit Bank Report

Lit Bank Report – October 2020

Chair – Dennis T

Assistant Chair – PatrickH

Greetings CTANA!

Just a reminder that we will continue filling requests for black keytags with the multilingual keytags until we run out. However, if your group prefers to NOT use these keytags, please be sure to clearly note "ENGLISH ONLY" on your lit order.

Whenever possible, please order keytags and pamphlets in sets of 10. This makes it much easier for us to fill orders quickly, since we keep these bundled in sets of 10.

My appreciation continues for everyone's flexibility in meeting up to get literature orders filled. Feel free to text/email me (both at the bottom of this report) with any questions you may have about future orders. Thank you for letting me be of service, Dennis T.

++++++BEGINNING INVENTORY

| | w/o Tax | w/ Tax |
|---------|-----------|-----------|
| English | \$2573.54 | \$2785.86 |
| Spanish | \$0.00 | \$0.00 |
| TOTAL | \$2573.54 | \$2785.86 |

NAWS ORDER

| | |
|---------------|-----------------------|
| NET order | No order for Sptember |
| Less Discount | \$ |
| Shipping | \$ |
| Tax | \$0.00 |
| TOTAL | \$0.00 |

CASH ON HAND: \$162.44

Dennis T ph# 512-296-1138

e-mail: literature@ctana.org

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Policy Report

Extended GSR meeting

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**Proposed 2021 Budget
CTANA Policy**

October 4th, 2010

| | |
|--|----------|
| Copy services for Monthly Reports (12 x 44 x 2 pgs @ .10/copy) | 106.00 |
| Copy services for Ad-Hoc Reports (6 x 44 x 2 pgs @ .10/copy) | 53.00 |
| Copy services for updated Policy Document (6 x 90 pgs @.10) | 54.00 |
| Total Budget: | \$213.00 |

Note: I donate copy services as part of my obligation to the fellowship. However, I cannot commit a future Policy Person to do the same.

PR Report

CTANA P.R. Committee Monthly Report 10/4/2020

- **Monthly Meeting**

- The PR Subcommittee last met on Sept 25th, 2020
- 5:00 PM, Online meeting
- Chair and one other person present

- **Website**

- Jim M. has graciously accepted the position of website editor. Training is currently underway. Jim will perform his duties remotely, from Medellin, Columbia.
- Major changes are planned to the website:
 - Any meeting that is currently suspended will be unpublished. The meeting info will not be deleted from BMLT, but it will not be displayed on the website. This will clear up the listings and make it much easier to find an in person or virtual meeting.
 - Separate pages for In Person and Virtual meetings will also be removed. Once the suspended meetings are removed, it will be easy to use the search function to find a live or virtual meeting. This will also greatly simplify the website administration function, with just one database to maintain.

- **Outreach Coordinator**

Todd B. has graciously volunteered to be the Outreach Coordinator. Plans are for Todd to reach out to the meetings that have not responded for requests to verify the website. He will attend as many meetings as possible to gather info.

- We meet the last Sunday of each month:
 - Our Next Meeting will be on October 25, 2020
 - 5:00 P.M.
 - Online meeting info will be posted on website

Ask GSRs to check the BMLT and send update to webmaster@ctana.org

GROUP REPORTS

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**CENTRAL TEXAS AREA OF NARCOTICS ANONYMOUS
GROUP REPORT FORM**

DATE: 10/3/2020

GROUP NAME: Miracles & Solutions

MEETING DAY: Saturday (Group Conscious)

MEETING TIME: 2:00 Pm

LOCATION OF MEETING: M&S Home Group

Is the above meeting day, time, or location different from what is published in the CTANA meeting schedule? NO

If yes, which things have changed, and when did the change occur?

GSR NAME AND CONTACT INFORMATION:

NAME: Tomas

PHONE: [REDACTED]

EMAIL:

AGSR NAME AND CONTACT INFORMATION:

NAME: Dion

PHONE: [REDACTED]

EMAIL:

Has any GSR or AGSR information changed since the last Service Committee meeting?

If yes, which information? No

When is your next election of trusted servants? January 2020

Your group Area donation for this month: \$50.00

Your group literature purchase for this month: \$305.48

Is this group following Traditions? Yes

Is this group meeting financial obligations? Yes

Announcements: M&S is still having meetings twice a day at the groups building.
And see ctana for the zoom meetings schedule.

Do you have any ideas for future Area discussions or any criticisms of Area that need to be addressed? NO

Submitted By: Dion

Position: Asst GSR

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GROUP REPORT FORM

DATE: June 7, 2020

GROUP NAME: Men At Work

MEETING DAY: Thursday

MEETING TIME: 7:30 pm to 9:00pm

LOCATION OF MEETING: Temporarily a Zoom Meeting. <https://tinyurl.com/stmvzff>

Is the above meeting day, time, or location different from what is published in the CTANA meeting schedule? Three does seem to be a duplicate virtual and physical meeting listed on the schedule. We just noticed this and will submit a request to remove the physical meeting listing for the time being.

If yes, which things have changed, and when did the change occur? _____

GSR NAME AND CONTACT INFORMATION:

NAME: Joseph [REDACTED]
PHONE: [REDACTED]
EMAIL [REDACTED]

AGSR NAME AND CONTACT INFORMATION:

NAME: Wes B.
PHONE:
EMAIL: [REDACTED]

Has any GSR or AGSR information changed since the last Service Committee meeting? Y or N

If yes, which information? No

When is your next election of trusted servants? TBD

Your group Area donation for this month: none

Your group literature purchase for this month: None

Is this group following Traditions? Yes

Is this group meeting financial obligations? Yes.

Announcements:(Use back if necessary) The Facility has opened to meetings pending that we agree to abide by certain guidelines. Our group would like to know how other meetings in this area have been approaching the re-open, and if there are meetings that have both virtual and physical meetings

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coinciding at the same time. What are the best practices for re-opening physical meetings? More specifically,

- how do you manage when meetings are only allowed a certain capacity and go over that number; do people leave the meeting?
- Do homegroup members have checklists to make sure that they are following guidelines for deep cleaning after themselves
- Are you still providing coffee to your members? If so how?
- Do you provide those who do not have masks with one?
- Are you allowing members with compromised immune systems into a meeting, even if the facility requests that they do not come to the facility (for liability issues) ? Or are you recommending that they not return to meetings? Or take additional safety precautions?
- To reduce the exchanging of physical money, are you using electronic payments for 7th tradition?
- If you have two meetings, one physical, one virtual, are you considering separation of the one group and creating two meetings?
- If you have two meeting, are you considering separate times?
- How do you manage group conscious?
- How do you manage the 7th tradition and the groups fiscal responsibilities?
- Are the funds kept separate?

Do you have any ideas for future Area discussions or any criticisms of Area that need to be addressed?
(Use back if necessary) _____

OLD BUSINESS

None

NEW BUSINESS

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CTANA
MOTION FORM

DATE October 4, 2020

Motion made by Free at Last Second by _____

Motion Reads: To have a one time ad-hoc virtual committee meeting with the subcommittee chairs and admin committee chairs, to go over over the proposed budgets and make any necessary adjustments to make an overall budget for the Central Texas area for 2021. This ad-hoc committee meeting is to take place prior to the the November ASC with time permitting for home group budget voting.

Intent of Motion: To have a practical, fiscally sound budget for 2021.

Financial Impact on Area: Cost of virtual meeting, if required.

MOTION STATUS (Secretary use only)

- ☐ Motion Withdrawn
- ☐ Motion to Table – Made by _____ Second by _____
For__ Against__ Abstain__ Motion to table: PASS / FAIL
- ☐ Motion to Table – Made by _____ Second by _____
For__ Against__ Abstain__ Motion to table: PASS / FAIL
- ☐ Vote on Motion: For__ Against__ Abstain__ Motion to table: PASS / FAIL

No Second, motion failed

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ELECTIONS/NOMINATIONS

Vice Chair: OPEN

Eligibility: Minimum 2 years clean, agree to a 2 year commitment.

Requirements: Demonstrate an understanding of 12 Traditions, 12 Concepts, The Guide to Local Service and CTANA Policy. Please see Policy for Duties.

Assistant Treasurer: OPEN

Eligibility: Minimum 2 years clean, agree to a 2 year commitment.

Requirements: Demonstrate an understanding of 12 Traditions, 12 Concepts, The Guide to Local Service and CTANA Policy. Please see Policy for Duties.

Assistant Policy Chair: OPEN

Eligibility: Minimum 2 years clean, agree to a 2 year commitment.

Requirements: Demonstrate an understanding of 12 Traditions, 12 Concepts, The Guide to Local Service and CTANA Policy. Please see Policy for Duties.

RCM II: OPEN

Eligibility: Minimum 2 years clean, agree to a 2 year commitment.

Requirements: Demonstrate an understanding of 12 Traditions, 12 Concepts, The Guide to Local Service and CTANA Policy. Please see Policy for Duties.

GROUP ANNOUNCEMENTS

NEXT ASC MEETING

November 1, 2020 at 2:00 PM, Virtually

MOTION TO CLOSE

Motion to Close: Motion: Here and Now

Seconded: Keep Coming Back