

### CTANA October ASC Minutes

Note from Recorder: these minutes were transcribed from an audio file, so there are no timestamps, and it was not always possible to record who was speaking. If you have any corrections/additions, please reach out!

- Start of meeting: Traditions and Concepts read.
- Roll call taken by Co-Facilitator
  - Consensus = 80% of 28 → 22
  - New groups/GSRs/first time attendees
    - James – GSRA for Clean and Free
    - Todd O – Here and Now
    - Tangie – GSRA 12 Steps to Freedom
    - Shawn – visitor
- Question about last month's minutes – no corrections, minutes approved.
- Section 2 of CTANA Area Policy read.
  - 2 minutes for proposal, 8 minutes for discussion
- Facilitator report (Monica C)
  - Request for \$100 Facilitator budget – approved
  - Any time there is a change in the office of the treasurer, there shall be an audit of the office of the treasurer and ASC's financial records
    - Audit scheduled Sunday 12/10/23
    - Request for \$20 room rental fee at RFATX – approved
- Co-Facilitator report (Sean F)
  - Please announce subcommittee meetings, lots of service positions available
  - Paragraph quoted from Guiding Principles
  - No budget
- Recorder (Alex F) – absent with notice
- Treasurer – James (September report)
  - Quarter 3 taxes upcoming
  - Asking for budget of \$70 for booklet of deposit slips (just for this month, not annual)
    - Stephanie and Richard assent with reservation, Treasurer will check for cheaper online
    - Approved
  - Question about H&I donation
    - Earmarking? Refer to policy – no donations accepted that are earmarked for any subcommittee
    - Suggestion to buy books for lit bank and give to David – approved
  - Todd – we have \$8000 in bank account? NOT prudent – can we send money to world or region?

- Cleto - \$8000 at beginning of meeting, look at it after – agreed
- RCM I – Cleto
  - Stepping down, David (RCM II) will step into RCM I
  - Proposed budget rolls over from last year to this one
  - World Convention is 11 months away – registration currently on sale
  - Received email from RD on surveys (H&I basics) – please complete these!! (open to everyone)
    - Question – modify report to include lack of budget?
    - Question – where is the survey?
      - Links posted on CTANA website and Area Facebook page
      - Ruben noted that these surveys have been in his report for several months
      - Please announce the surveys at group meetings
  - No budget requested, no reimbursement needed
  - Report approved
- RCM II – David
  - Reiterated – please go over surveys with your group, decide how you want to divide the conscience before next Region (Nov 11)
    - Elections at next Region coming up, if you have a statement of willingness, please submit
  - Question about request for budget – will amend report, but is there anything other than announcement at last Area that would indicate that need?
    - Policy 13.5 – due in October
  - Report approved
- Welcoming of new groups and GSRs, group reports
  - Tangie – 12 Steps to Freedom (Saturdays 7:30-9), needs support and trusted servants, please announce
  - Richard – Willingness to Try (formerly Turnaround Taylor) – new location at St. James Episcopal, 7 p.m. on Wednesday
  - Michael – Our Gift (Jarrell) – book study every last Thursday of the month
  - Maddie – Another Chance group – anniversary 11/11, 12-6 – will submit flyer to PR
    - Have gone through prudent reserve and are struggling to pay rent (\$300/mo) – is there an option for help from Area? Also considering changing format for certain days (does not need to be submitted to Area)
  - Cleto – Just for Today – \$100 donation to Area
  - Cleto – Non Fiction Addiction – treatment center attendance, donating \$40
  - Allen – GSR for Freedom Group (Sundays) – made first lit order, donating to Area

- Leonard – Free at Last (Saturdays) – no lit, no donation, but have a wireless speaker to donate to Area
  - James – Wild With Flair – need trusted servants
  - Tom [inaudible]
  - Tony – Serenity the NA Way – 11/10 speaker Dan H
  - Todd – Spiritual Seekers – Fridays 7:30, dinner after, donated \$200 to Area
  - Richard (group?) – donation of \$78 + \$50
  - Ann Marie – Spiritual Mechanics – \$53 donation
- Open Forum
  - Region PR Facilitator – Patsy P – 7 min timer to explain IDT (Issue Discussion Topics)
    - There's a 2<sup>nd</sup> survey in addition to the one listed by Cleto – environmental survey aimed at changing service structure
    - Also, individuals and subcommittees can complete the surveys, not just groups
    - H&I due 11/15, environmental due in March – CORRECTED H&I is in March, environmental is in November
    - Workshops 10/7 for region in New Braunfels 10 a.m. to 2 p.m. – virtual and in-person, all are welcome, important to attend to pass on information
      - Gender-neutral and inclusive language
      - Disruptive and predatory behavior
        - Will have breakout groups
        - All results will be submitted to NAWS
      - Two other upcoming workshops as well
- Old business
  - Rhythm of Recovery – update from PR – they spoke to Paul, who declared that they do not want to be listed on meeting scheduled
    - Consensus achieved – matter resolved
  - Concern from Allen E – issue with section 3.1.1 and 3.1.2 of Policy (timing of proposals)
    - Some things need to be addressed at the time they come up
    - Question withdrawn – addressed by 3.1.2
    - Suggestion from Facilitator to change proposal deadline from 5 days to 7
      - Leonard – should it be 8?
      - Kent – how can general members find Policy?
        - Will be listed online
      - Geo – clarification – current Policy is already available for download on website, amended Policy from today will be posted after meeting
- New business (2/7 time limits)

- David A – proposal that CTANA alter policy to allow H&I to purchase and distribute keytags in facilities (especially longer-term) using H&I funds
    - Richard – World said H&I only gives out lit, not tags – why would we do that?
    - Allen – does our Policy prohibit subcommittee from purchasing keytags?
      - David – we tried to order, and that request was denied (2-3 months ago) by body; so that that doesn't happen again, asking for Policy change
        - Would come out of budget
    - Kent – as member of H&I – World H&I pamphlet says don't, but email from Bob from World says many H&I programs DO bring in keytags; most important thing is to follow guidelines from the facilities themselves; World guidance of not doing that is only a suggestion, not a hard-and-fast rule
      - Facilities are actively asking for keytags, and many have already approved them
    - Neal – if we don't have a policy prohibiting it, the subcommittee should be able to spend their funds however they see fit
    - Stephanie – would it be more prudent to make a specific order with specific keytags?
      - Kent – Area previously said NO, despite widespread support – even groups are offering to pay for it
    - Robert Mitchell – wouldn't that be breaking traditions, since it's promotion rather than attraction, since that's not technically an NA meeting?
      - Kent – it is an H&I NA-only meeting, so it IS an NA meeting, and we pass out NA textbooks, etc.
    - Tom – his homegroup's concern was keytags being used for injury – other areas have done business card keytags, which are also cheaper
      - David – asked coordinators, and they specifically wanted the actual keytags, not a substitute
      - Richard – clarification, NAWS does sell chips
    - David re-read proposal, roll taken again
      - Policy chair – would be inserted in H&I subcommittee section 6.6
      - Consensus?
        - David (as GSR) – Regeneration X is a stand-aside
        - Todd – could affect NA as a whole, but stand-aside
        - Robert Mitchell – stand-aside
- ➔ Proposal passes

- Kent – clarify in Policy how funds from H&I book drive and holiday function should be used
  - Suggestion to H&I book drive – funds must be deposited to Area account immediately (“conduit” in accounting terms), then turn around and buy books immediately
  - Policy Chair – Section 14 – no earmarking; 6.4.d.6 Holiday Function (H&I and PR) will be held specifically as a fundraiser for literature
  - Restatement of policy – amendment to Policy
    - Ann Marie – current Policy states that PRIOR policy (before 5/23) stated that funds went to PR – why was decision to amend Policy made?
    - Kent – when there used to be an Activities policy, he asked at Area; isn’t asking for any edits, just wants clarification
    - Leonard (Free At Last) – group wants to ask for a modification to refer Section 14 earmarking policy back to 6.4 as an EXCEPTION
      - Rejection by Kent, should be addressed in other format
      - Leonard’s amendment suggestion – change 14 to say that, instead of no donations, no donations OTHER THAN those in 6.4
        - Kent agreed
        - Will be emailed to ASC
    - Allen – to answer Ann Marie, policy was changed in early 2000s because PI was struggling, used to be separate, was changed to help them
      - Suggestion of amendment to wording of proposal – any funds collected at H&I book drive table only go to H&I AT THE FUNCTION. Anything 7<sup>th</sup> Tradition or otherwise needs to go to Area.
      - Kent – confirm, 7<sup>th</sup> goes to Area funds, Leonard’s amendment is a given
    - Facilitator –clarification: two separate Policy amendments?
      - Allen – amending proposal AND Policy
        - 14.18 and 14.5 (Leonard) – amend to refer back to 6.4? Yes, Leonard will write up and send out
        - 6.4 (Allen) – Kent agreed, remove last 3-4 words re: PR/H&I budget
      - This seems to require more discussion – request for Kent to send out agreement with Allen, Leonard to send out his amendment

- Moved to next ASC Old Business after re-submission of proposal; discussion closed.
- Richard (Lit Bank) – move Lit Bank from subcommittee to Admin Body (function like Treasurer) – doesn't want to write a policy, but is a proposal to change Policy eventually
  - It's a financial position, so doesn't like the ability to arbitrarily appoint lit bank chair
  - Geo – not opposed, but concerned about Lit Bank assistant, which is an appointed position – will that also be an Admin Body position?
    - Yes
  - Richard – will need to draft and present proposed Policy change for next Area
  - Tim – which section? Would be Section 5
  - Todd – why is there nothing in writing? Needs that to take back to group – there should be a clear, short-form written proposal
    - Monica pulled it up (was sent out last Area in Lit Bank report)
    - Todd – what's the intent?
      - Richard – financial part, since Lit Bank Facilitator will be able to order directly from NAWS
      - So Co-Facilitator should be elected by Area instead of Chair? YES
      - Robert Mitchell – didn't we discuss this last Area? If they're not handling money...?
        - Richard – they can order stuff from NAWS and ship it to their house
  - Facilitator – so proposal is to move Lit Bank to Admin Body? Policy will be written up and finalized at next Area
    - Tim – needs to be clearly written down before we approve
    - Richard – does it need to be a Subcommittee policy, or an Admin Body policy?
  - Facilitator – consensus yes that it will be moved to Admin Body, but Richard will get with Policy to draft detailed proposal for approval next month
- Subcommittee reports
  - Activities (Kevin) – last year's projected budget, amended with money spent + events held – budget total is itemized in report, total is \$4,900 (Angela totaled)
    - Sunday meeting of subcommittee changed to hybrid, will need to pay for space (rent) as well, adds \$20/mo → \$240 more
      - \$5240 is therefore the total

- Note for next area – need a storage facility (subcommittees should discuss shared space)
- Consensus – report and budget approved
- Note – Kevin’s separate proposal, submitted after deadline, will be added to next Area
- Common Welfare (Angela O) – met 9/18, 9 people in attendance, working on policies and handout, holding workshops on predatory behavior, will attend SZF workshop, planning to work with PR on IDT on gender-neutral language
  - Budget total in report – requesting no money for this month, just budget
  - Todd – per Policy, discussion of budgets and Area consensus on them are out of order – subcommittee chairs should submit budgets to Treasurer, then Treasurer should give a full report of all budgets
  - Report approved
- H&I (David) – budget emailed to treasurer, needs co-coordinators for various treatment facilities
  - Changed H&I policy in August to allow H&I people to sponsor addicts in facilities, just don’t show favoritism
  - All facility-specific info is in report
  - Not requesting funds for this months
  - Robert Mitchell – question about previous change to policy re: sponsorship
    - David – clarification – applies more to ex. if you had a sponsee relapse, you can still go into that facility while they’re there
  - Kent – was there clarification on budget?
    - David – Lit coordinator found something in minutes specifying that budget was approved as-is, but does not specifically say what that is, so they assumed current \$12,000 operating budget; will distribute those minutes
  - Michael – what procedure do you have to go through to be a co-coordinator?
    - Oriented last few years, approved by official coordinator, 6 month minimum cleantime in general for H&I, but facility-specific
  - Diane – clarified which facilities need co-coordinators
  - Consensus, report accepted
- Literature Bank (Richard) – NAWS order is not correct [recording illegible]
  - Needs help day of Area, stays open first half of Area
  - Contacted NAWS re: shipping price issue, but total is correct
  - Expenses/spending and budget are in report
  - Is requesting money
    - James (Treasurer) – inventory is already over \$5000?



- Richard – yes That’s the only order, and there is no lit policy or inventory cap
  - Kent – confirming, is there a limit on the account?
    - Richard – there is a limit, unless approved by area, of \$2500 last order was over \$3000, for next year she (who? unclear) will train another person for H&I lit so there is no need for large order
  - No other questions, consensus – report accepted
- Policy Chair – nothing to report
- Facilitator – requests that, since Policy report will be the modifications discussed and 3 proposals for next Area, please email all of that to [asc@ctana.org](mailto:asc@ctana.org)
- Public Relations (Ann Marie) – poster day, there are extras and will sell do’s and don’ts for distributing, partnering with CW for inclusive language workshop and disruptive/predatory behavior workshops
  - Large lit order – no order in last year and a half, so have a large order – don’t have access to funds, so how do they order?
    - All lit orders go to lit bank, which Richard will submit to Treasurer
    - Ann Marie – they sent order to ASC with report. Approx \$500.
      - Richard will take a look and see if it’s fillable today
  - Requesting reimbursement for poster day (\$337.91) + \$489.78 (lit) → \$827.69
  - Report accepted
- Allen – reminder that he (Freedom Group) submitted proposal today re: excess ASC funds
  - Forward 50% of surplus funds after bills, reimbursements, expenses, prudent reserve, etc. to NAWS and Region (70%/30% split respectively)
    - Leonard – do we have a policy on excess funds?
    - Tim – no
    - Kent – to Allen – is this a one-time thing?
      - Allen – yes, one-time disbursement since we currently have an excess of funds.
    - Kent – will this leave enough funds for holiday event?
      - Treasurer – suggestion to modify – since we’re already paying quarterly taxes and TBRNA donation, double TBRNA amount and send to World this month (one-time extra donation)
    - Consensus? Yes
- Announcements
  - PLEASE submit all budgets to [treasurer@ctana.org](mailto:treasurer@ctana.org) for November discussion
  - For proposals moved to next month, send to Facilitator for next month’s agenda
  - November – nominations



- Next ASC 11/5/23 at RFATX
- Todd – request, Section 10 of Policy requests annual reports, including Treasurer (last year’s expenses allocated by the Body) – can Treasurer’s report be presented with proposed budgets?
- Question [inaudible name] – should we move discussion of extra donation to next month? No, since consensus already achieved
  - Consider another extra donation next month
  - Kent – keep in mind rising rent costs
- Suggestion of bank to support TBRCNA – get with PR, send email to Area
- Thanks for a great ASC!

### Attendance

Executive Body	Servants	
Facilitator	Monica C	Present
Co-facilitator	Sean F	Present
Recorder	Alex F	Absent with notice
Co-recorder	Vacant	N/A
Treasurer	James M.	Present
Assistant Treasurer	Christina D	Absent with notice
RCMI	Cleo M.	Present
RCMII	David P.	Present
<u>Subcommittees</u>		
Activities	Kevin B.	Present
Common Welfare	Angela O.	Present
H&I	David A.	Present
Literature Bank	Richard D.	Present
Assistant Literature Bank	Vacant	Not a position yet
Policy	Tim S.	Present

Public Relations	Ann Marie M.	Running late, but present
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Group	
Another Chance	Present
Austin Powerless	Absent
Clean and Free	Present
Clean House	Absent
Courage to Change	Present
Desencadenados	Present
Desire to Stop Using	Absent
Eastside	Absent
Far Out	Present
Free at Last	Present
Freedom Group	Present
Here and Now	Present
Hill Country	Present
Just for Today	Present
Just for Tonight	Absent
Living Clean	Absent
Men at Work	Present
Miracles and Solutions	Present
Never Alone	Absent
New Beginnings	Absent
New Hope	Absent
New Way of Living	Present
Non-Fiction Addiction	Absent

Our Gift	Present
Out and about	Present
Primary Purpose	Present
Regeneration X	Present
Right Stuff	Present
Searching and Fearless Women	Absent
Serenity the NA Way	Present
Spiritual Mechanics	Present
Spiritual Seekers	Present
Stay N Change	Present
The Journey Continues	Absent
The Twelve Steps to Freedom	Present
Tuesday at Last	Present
Twisted Sisters	Absent
Wild with Flair	Present
Willingness To Try	Present
Young, Clean, and Free	Present