

## **May Area Service Committee Minutes**

### **May 4, 2025**

#### **I. 2:00 P.M. MEETING OPEN BY SEAN F (FACILITATOR)**

READING OF SERVICE PRAYER, TRADITIONS AND CONCEPTS.

#### **II. ROLL CALL**

Executive Body	Servants	
Facilitator	Sean F	Present
Co-facilitator	Todd B	Present
Recorder	Toby	Present
Co-recorder		
Treasurer	Joey G	Present
Assistant Treasurer	Sydney	Present
RCMI	Karla L	Present
RCMII	Cecilia	Absent W/ Notice
<u>Subcommittees</u>		
Activities	Allen E.	Present
Common Welfare	Leanne M	Present
H&I	Tasha	Present
Literature Bank	Sarah P.	Present
Assistant Literature Bank	Katherine	Present
Policy	Robin	Present
Public Relations	Todd – Interim	Present

Groups	Attendance
1. Another Chance	N
2. Breakfast Club	Y
3. Clean and Free	Y
4. Clean House	N
5. Courage to Change	Y
6. DesencadeNAdos	Y
7. Eastside	Y
8. El Nuevo Camino	N
9. Far Out	Y
10. Freedom Group	Y
11. Here and Now	Y
12. Hill Country	Y
13. Just for Today	Y
14. Just for Tonight	N
15. Manor Meeting Makers	N
16. Men at Work	Y
17. Miracles and Solutions	Y
18. More Will Be Revealed	Y
19. Never Alone	Y
20. New Beginnings	Y
21. New Hope	Y
22. New Way of Living	N

23. Non-Fiction Addiction	N
24. Our Gift	Y
25. Out and about	Y
26. Primary Purpose	Y
27. Regeneration X	Y
28. Right Stuff	Y
29. Searching and Fearless Women	Y
30. Serenity First	Y
31. Serenity the NA Way	N
32. South Austin Recovery	Y
33. Spiritual Mechanics	Y
34. Spiritual Seekers	Y
35. Stay N Change	Y
36. The Twelve Steps to Freedom	Y
37. Tuesday at Last	N
38. Twisted Sisters	N
39. Willingness To Try	Y
40. Young, Clean, and Free	Y
41. Choices	Y
42. Last Chance	Y
43. We Can	Y

Groups Active in Area 44

Groups Present 35

Number of groups for conscience 28

Last Month Minutes Approved @ 2:14PM

### **III. ADMINISTRATIVE BODY REPORTS**

#### **FACILITATOR – SEAN F**

Hello area, I hope everyone has had a nice month. We will be taking a consensus on the regional proposals during the RCM report. Area regional committee members will be taking our area's consensus back to the regional service conference. The RSC will be held in Corpus Christi on May 10, 2025. This is a hybrid meeting, and all are welcome to attend. I have included the website link in my email. Please pass this on to other members of our area.

<https://tbrna.org/event/spring-2025-regional-service-conference>

To maintain a productive meeting and a respectful atmosphere during the CTANA Area

Service (ASC), I want to call attention to section two of the CTANA Area Service Policy:

#### **SECTION TWO: AREA SERVICE COMMITTEE MEETINGS**

2.9 Mutual respect is the expected standard of conduct during the ASC meeting.

2.10 Some essential concepts regarding conduct are:

- A. Remarks must be confined to clarifying and understanding the proposal.
- B. We cannot repeat what's already been said during the proposal discussion.
- C. Proposal discussions will be closed by the Facilitator.
- D. Another members motives may not be attacked.
- E. To speak, please raise your hand to be recognized by the Facilitator.
- F. Refrain from talking adversely about an idea that is not pending.
- G. Refrain from speaking against your idea.
- H. If the Facilitator interrupts, you must yield the floor.
- I. You must not disturb the body.
- J. The Facilitator may implement a time limit on a particular subject with the consent of the ASC.

Report concluded at 2:16PM

### **Co-Facilitator – Todd B**

This month I have attended 2 of the 4 subcommittees, and the attendance seems to be growing. Please continue to announce Subcommittee Sunday at the meetings you attend. The last Sunday of the month 1-4, Activities, PR, and H&I. The date for this month is Sunday, May 2th.

I also stepped in to help run the No Talent, Talent Show, when Allen got sick. Thanks a lot Holly! Ann Marie basically ran it, and it was a fun event, and we hope to have another one soon, but I won't steal Allen's thunder on that info. I will just say my favorite act was a surprise performance by me!

Life is extra challenging for me right now, but I am super grateful for this service opportunity. I am currently looking for a job and may have to take one where working Saturdays is required, which could affect my attendance to the various events in the area, but I do not plan to give up this position if possible. More will be revealed. Shameless plug, if you know anyone hiring, holla at ya boy.

I have said it before, and I will say it again; this has been one of the best organized and most professional ASC's I have ever been a part of. It is a pleasure to come here, and I am grateful for all of you, even SeanFo.

Report concluded at 2:18PM

**Recorder – Toby**

- Report is the last month's meeting minutes.
- Please speak clearly during Group Reports.

Report concluded at 2:21PM

**Treasurer – Joey****CHECK BOOK RECONCILIATION:**

Chase ending balance per bank statement as of 04/30/2025 9380.65

There is an outstanding check for 25.00 written to Rise Recovery that has not been cashed yet

**(PER BANK ONLINE)**

Pay Pal Balance as of 04/30/2025 - 0.00

**(PER STATEMENT ONLINE)**

Of the 9380.65 reconciled ending balance, 1750.00 is set aside for prudent reserve, and the outstanding check for 25.00, the available amount to spend in the Chase account is 7605.65

**TOTAL RECEIPTS FOR THE MONTH OF APR 25 - 3732.21**

CASH 7th Tradition - 973.53

Pay Pal 7th Tradition - 1144.81

Lit Bank - 1570.87

Area 7th Tradition - 43.00

**TOTAL EXPENSES FOR THE MONTH OF APR 25 - 1759.64**

NAWS Lit Order - 1240.65

Extra Space Storage - 200.00

Phone.com - 35.32

CK 4576 Joey Gindle - 71.96

Comptroller Sales Tax - 192.67

Hostgator.com - 19.04

Hello All,

This month seems to have flown by. I'm really impressed with the amount of 7th tradition that the groups are donating, and I want to thank you for making my job a little easier!! Nothing new to report for April. Please keep in mind that we do have our quarterly TBRNA donation due in May for the amount 702.94 and I will be writing that check at area. Also, I hadn't received any invoices for Recovery First ATX and on 04/30 I received invoices for Feb, Mar, and April totaling 310.00 and I went ahead and paid those.

Q&A's

Report concluded at 2:27PM

**1. RCM 1 – Karla**

We will be voting on the proposals listed below during today's meeting. Please note that the regional meeting is scheduled for May 10th, and a group conscience will need to be carried.

If you would like to attend the meeting, either in person or via Zoom, the link is provided below: <https://tbrna.org/event/spring-2025-regional-service-conference>.

Current six proposals under consideration:

1. RCM Voting Clarification (Proposed by Megan)

- Proposal: Update policy to state that Regional Committee Members (RCMs) carry one voice per Area.
- Intent: To provide clarity in policy.
- Rationale: Since RCMs represent their Area's conscience, they should have a unified voice.
- Impact: Would affect Sections 3 and 4 of the policy.

Point of information:

Allen E. – there could be some flip flop later

Todd – RCM does not participate in decision making decision

Stand-a-side

Clean and free

**Area's consciences is yes.**

2. Contracts & Archives Committee Position (Proposed by Randie B.)

- Proposal: Remove the Contracts and Archives Committee from Convention Guidelines and make it a standing committee position within the RSC Admin body.

Stand-a-sides

None

**Area's consciences is yes**

3. Removal of Service Pool Subcommittee (Proposed by Tom K.)

- Proposal: Dissolve the Service Pool as a standing subcommittee and remove it from the Tejas Blue Bonnet Region policy.



- Reasoning: The subcommittee is not being utilized effectively, with only 12 total submissions and 2 in 2024.

Stand-a-sides

None

**Area's consciences is yes**

#### 4. Reimbursement Request for TBRCNA Travel (Proposed by Richard, IT)

- Proposal: Request reimbursement for room and travel expenses to attend the TBRCNA Convention (Feb 14–16, Houston).
- Purpose: Richard will be assisting the Regional Delegate (RD) during the Saturday morning presentation, handling the virtual component.
- \$183.50

Question

Tim – clean and free – Is he going to require a person to help set up the owl. When you rent a owl you get free tech support. Could require further expenses.

D'ann – just for today – its my understanding that are we going to pay every time?  
NO

Stand-a-sides

**Areas consciences is yes**

#### 5. Purchase of Additional Owl Video Conferencing Device

- Proposal: When financially feasible, purchase a second Owl conferencing device to enhance meeting flexibility across different venue configurations.
- Additional Use: Would also provide extra hardware for use by other subcommittees and the Delegate Team's presentations.

Stand-a-sides

12 total

**Areas consciences is a stand-a-side****6. Purchase of a Projector (Proposed by Ruben P.)**

- Proposal: Purchase a projector (\$600) for use at various NA functions.
- Status: A formal written proposal will be submitted before the minutes are distributed (awaiting receipt by the Recorder).

Stand-a-side

19 total

Question

Allen – Ruben wanted to sell his projector?

**Area's conscience is a stand-a-side**

Report Concluded at 2:44pm.

**2. RCM 2 – Ceci**

Absent w/notice

**3. Policy – Robin**

1 person for orientation GSR.

Report Concluded at 2:46pm

**4. Literature Bank – Sarah and Katherine**

Monthly Report:

- Beginning Inventory: \$3894.43
- Please pay by Money Order, or Cash (Exact change).
- Lit Bank opens before Area begins (typically around 1:30 pm) and runs through the opening half of Area.

- Once Lit Bank is done processing all the orders, and turns money over to the Treasurer, Lit Bank is then closed - in order for Inventory may be taken.
- If you have not received your order by the end of Area please come pick up your filled order at the literature table.
- Our goal is to simplify Lit Bank operations, therefore 70+% of the work will be carried out on the day of Area.
  - We will only fill orders first half of Area
  - We will typically process the NAWS order on the day of Area (or within a reasonable time frame).
  - Inventory will be conducted during Area (once monies are turned over to the Treasurer).
  - We will not be accepting emergency orders. Any orders which are not in before close of Area will have to wait till the next Area meeting.

When ordering literature, please go to the CTANA.org website and go to “Downloads” at the top right hand of your screen. Then scroll down to “Service Area Group” files and choose “CTANA literature order form”. When you are done filling out your order, please send it to [literature@ctana.org](mailto:literature@ctana.org). If you need help with ordering, get with me via email, text, or phone BEFORE Area Service. Our numbers are at the bottom of this report.

#### NAWS ORDER

NET order	\$1644.02
Less Discount	-\$96.94
TOTAL	\$1547.08

Request from area.

Lit Chair Sarah P e-mail: [literature@ctana.org](mailto:literature@ctana.org)

Report concluded at 2:49pm.

## V. SUBCOMMITTEES

### 1. Activities – Allen E. E.

April was very productive! The CTANA camp out was a hit as usual, and our first ever talent show was very successful!!!

Camp out:

Here is summary of campout for your report:

- **We reserved 19 campsites at \$30ea = \$570** (only collected \$510)
- **Reserved Pavilion for \$120** (CTANA pays for this)
- **\$150 check I received for supplies. = Total of \$840**

I spent:

- **\$ 102.53 at Sams**
- **\$26.19 at Brookshire**
- **\$7.04 at HEB**
- **= \$146.96 (inc tax)**

All but 2 sites were booked due to the weather, and we also had many no shows. But still those of us that were there had a very relaxing and fun weekend.

This Sunday, I will give you all receipts plus a check for **\$683.04 made out to CTANA** which includes:

- **17 campsites = \$510**
- **7th Tradition Bucket = \$170**
- **Money not spent for supplies = \$3.04**

LOSS = **\$36.96**, but most of the supplies I purchased can be used for future activities this year (plates/forks/coffee/condiments)

The plan is to reserve the sites for the **2026 campout in September**.

Thanks for allowing me to be of service.

As always,

Tony C

Talent Show:

We had a good turn out with some incredible performances! The feedback I received was very positive, and as a committee we are discussing making this a more regular event. We raised 165.50 in donations and spent \$57.72 on supplies (some of which we still have for use at other events).

I'm turning over funds from CTANA camp out- \$683.04 (ck#545 from Tony C)

\$108.00 cash + a receipt for \$57.72 = \$165.72

CTANA 42nd anniversary is booked for June 21st from 12 to 6 pm at Faith Presbyterian church, 1314 E. Oltorf (where Clean and Free meets).

We have 12 speakers confirmed representing our community's diversity... first speaker starts at 12:30!

Sandwich trays, veggie trays, chips, soft drinks and cookies will be provided, and donations are accepted.

Our topic is "UNITY takes U and I"

T-shirts for the anniversary? Do we want them?

We are thinking a simple design, single color shirt. Possibly saying

"CTANA 42nd Anniversary

UNITY takes U and I"

I have a quote for the shirts of roughly \$552.00+ artwork set up fees (I didn't get the price for this) for 72 shirts (6 dozen) shirt printer needs two weeks lead time.

Budget for the Unity Day as follows:

Rent - \$100.00

Supplies/food/beverages- \$450.00 (estimated)

CTANA Holiday potluck/H&I book drive is scheduled for December 13th at Our Savior Lutheran Church (where Stay and Change meets) waiting to hear back on rental fee but we will have full access to the big room, kitchen, nursery and playground as well as side rooms across the hall from the main room for

conversations to help reduce noise during the speakers. We have two speakers confirmed- Susen GB and Patrick S. Exact times and schedule to follow.

Future planning ongoing for world Unity Day and an area sub-committee learning day (possibly in July).

More will be revealed

Thank you for allowing me to serve

Allen E.  
512-560-1820  
[activities@ctana.org](mailto:activities@ctana.org)

Q&A's

Todd – It's not a required to bring food but if you want to you can.

Travis – are the shirts giving or sold. Sold

Dates – June 21<sup>st</sup> 12-6pm

Leanard – Can we get it on the calendar?

Todd – need money, no. You are asking if Area wants shirts or not?

Allen – next area I will be asking for approx. 1100 if the area wants shirts.

Report Concluded at 3:08pm.

## **2. Common Welfare – Anel**

We met on April 29th, with only 3 people in attendance. As such, we were able to discuss our upcoming IP being created but were unable to make final edits.

On July 12th NAWS is putting on an open webinar on Dealing with Disruptive and Predatory Behavior. It is stated that it “will give interested members insights to help solve problems locally”. CW reserved space on that date, at RFATX to host a watch party and encourage all members to attend. The time has not yet been announced, as soon as it is available I will have it added to the CTANA Calendar.

We will meet again on Tuesday, May 29th, at 6pm on Zoom. Look forward to seeing as many participants as possible!

Q&A's

Todd – an update on the interpreter services

Report concluded at 3:12pm.

### **3. H&I – Tasha**

#### **1. Positions that are open on the H&I Subcommittee:**

Please spread the word in your home groups that these positions are now open on our subcommittee.

- Co-Facilitator was filled by Tomas
- Literature Coordinator
  - Requirements are:
    1. The H&I Literature Coordinator will have a minimum of one-year clean time.
    2. Have a minimum of six months involvement in H&I service.
    3. Is a one-year commitment and the person must be willing and able to serve in this position. This may include lifting heavy boxes and having a safe place to store literature.
    4. Has been through an H&I orientation session.

- H&I Policy: <https://ctana.org/HospitalsAndInstitutionsPolicyJuly2023.pdf>

#### **2. We are always needing Volunteers:**

- Facility needing the most help now:
  - Halbert Unit (Women)
    - Has special requirements
  - Rocksprings (Women)
    - Has special requirements
- Requirements to Volunteer for most Facilities are:

- Minimum 6 months clean, working the steps with an NA sponsor and attending meetings
- Must be orientated (only do once unless you haven't volunteered in over 2 years)
- Understand the NA clarity Statement
- Tony C. and I have offered to orientate volunteers through zoom.
- H&I Orientation Packet:

<https://ctana.org/HospitalsAndInstitutionsOrientationPacketMay2023.pdf>

- H&I Volunteer Service Opportunities (Facilities that need Speakers):

[https://ctana.org/H\\_I-FACILITIES\\_09\\_24\\_2023.pdf](https://ctana.org/H_I-FACILITIES_09_24_2023.pdf)

3. H&I Subcommittee Meeting Info:

- Meets last Sunday of the month
- Orientation is from 3:00pm to 3:30pm
  - Only come in for Orientation the one time.
- Next Subcommittee meeting, May 25th, 2025 from 3:30pm to 4:30pm
- H&I Subcommittee Info and Virtual Link:  
<https://ctana.org/committees/hospitals-and-institutions-subcommittee/>

4. H&I Literature Order for May: \$85.56

- Will be returning 24 BEHIND THE WALLS w/staples and trading for 24 without.
  - PLUS, we are also ordering 80 w/o staples.
- Temporary H&I Literature Coordinator (Tony C) will submit a receipt for 85.56 to treasurer for reimbursement check for 300 Meeting Schedules he picked up.

5. H&I Region is wanting to hold a Bluebonnet Region Learning Day sometime around October 18th. I will inform Area of more updates once I have the information.

6. We created a shareable folder so we can all access our documents and share them within the subcommittee more quickly. We also create Facebook groups for our Volunteers and Subcommittee for quicker communication.

7. Everything else is good and we will let area know if we need any assistance



Report concluded at 3:18pm.

#### **4. Public Relations – Vacant filled in by Todd**

This group of addicts is amazing, and we are rolling right along. I still have meeting schedules if anyone needs them.

We are in need of a PR Co-facilitator, but we had someone attend the last subcommittee meeting who might be interested and is very well qualified, so that is exciting.

-Web Servant report: Stephanie F is the coordinator. Everything is up to date.

-Phoneline Report- Tony C is the coordinator. We are still not migrated to the new phone service, but it is coming soon.

-Fellowship Development Report- Tracy B. is coordinator. This past month she has gone to many meetings and reached out to many addicts, not just the ones that she likes or in her sphere, but new humans that she has just freshly encountered. If any groups are struggling, please reach out.

Also, we had an addict present an idea of a newsletter. This addict had the whole layout designed with tons of great ideas but will need help from others who might be interested. This addict and Tracy are discussing this and should have a more developed idea to present at our next meeting on Sunday May 25th at 2PM.

-PI Report- Becky D. is the coordinator.

For the bus placard cost I spoke of last month, I was very high on the initial estimate for signage, so we are much closer to our goal than we thought. For small interior bus placards, the cost is only \$30/month, plus \$3 set up fee. That means we can actually get something set up very soon with the profits we have made so far. For the T-shirts sale, I don't have the exact numbers yet, but so far, we have raised about \$1,400! This should pay back the initial cost with around \$600 profit. That \$600 should cover having a small placard in 3 buses for 6 months. We are getting

the final numbers from the city to get a precise amount, but this is off to a great start. We still have quite a few shirts for sale and are looking for ways and means to sell more.

We have L-XXL sizes available. Last month a few addicts took shirts from us to help sell. Would anyone else be able to help with that?

We are doing a poster day this Saturday May 10. The Flyer (made by Tracy B) is included in this email as an attachment. We will meet at RFATX at 10AM with coffee and donuts, then small groups will disperse around the city to put up posters letting folks know there is a way out. We desperately need help from you all. We then plan to meet at Miracles and Solutions at 1:30 to hand out prizes and collect the remaining posters for future poster days. We purchase 500 posters at a cost of \$312. Becky paid for this and will need reimbursement.

We have also begun the process of registering for Pride. This year we will have a booth at the event but are not participating in the parade. We are trying to register early to get a good spot, Becky is working on this and should have more info.

I have 2 questions:

1. Can anyone volunteer to take some shirts to sell for us?
2. Can I get 5 volunteers to help show up on poster day May 10 at 10AM?

Please reply to this email to let me know or raise your hand at area!

Report Concluded at 3:29pm.

#### IV. NEW GSRs

**TIMOTHY H – CLEAN AND FREE**



1108 Lavaca St. Ste 110-284  
Austin, TX 78701  
[www.ctana.org](http://www.ctana.org)

**Josie – May 15<sup>th</sup> – Get Lit**

Thursday and Sunday 7:30pm

First united methodist church in Cedar Park

**V. GROUP REPORTS:**

**Leanard – More will be reveled**

\$20 area donation, first time

Wants flyers and meeting list.

**Tim – South Austin Recovery**

Forever pamphlet, lit bank does not have them, there is a way? Get them from Public Relations

**Tom – Hill Country Recovery**

New Location

Getting decent attendance

8-9pm Thursday

**Timothey – clean and free**

Potluck coming up

Food 6:30pm, Speaker 7:30pm

**Robert – we can**

Thursday 7:30-9pm

We need more support!

**Lynette – Miracles and Solutions**

Need support for the men's and women meeting.

Might shut down the men's meeting.

**Open Forum:**

Kent – Currently Co-Facilitator for Region. Possibility Facilitator for Region and would like to gain support from home area. Gives qualifications.

**Old Business:**

None

**New Business:**

Josie – Proposes idea of area hosting a meeting etiquette group.

Anel – elaborates on the committee Common Welfare

Todd – Explains on the Open Forum.

**Elections:**

Co-Recorder –

Chris M

Qualifies himself

Stand-a-side

Total 2

Chris M elected Co-Recorder

Announcements—

None currently.

Next meeting June 1, 2025 2pm at RFATX.

Any Proposals make in writing.

Meeting adjourned at 4:00PM



**ctana POSTER day**

**MAY 10**

**10 AM**

**RFATX 5555 n Lamar**

\*What R we doing:

- Meet at RFATX for coffee n donuts, and pickup NA posters to distribute all over Austin
- Meet at Miracles n Solutions at 1pm for prizes
- Stay for the 2pm Unity Speaker Jam

[Contribute](#)

\*For more events, meetings, etc, go to:  
[Ctana.org](http://Ctana.org)

 **Notes** **Area Narcotics Anonymous**  
Central Texas Area of Narcotics Anonymous Member and Public information



1108 Lavaca St. Ste 110-284  
Austin, TX 78701  
[www.ctana.org](http://www.ctana.org)