

April Area Service Committee Minutes

April 6, 2025

Executive Body	Servants	
Facilitator	Sean F	Present
Co-facilitator	Todd B	Present
Recorder	Toby	Present
Co-recorder		Vacant
Treasurer	Joey G	Present
Assistant Treasurer	Sydney	Present
RCMI	Karla L	Present
RCMII	Cecilia	Present
<u>Subcommittees</u>		
Activities	Allen E	Present
Common Welfare	Leanne M Co- Facilitator Anel – Facilitator	Present
H&I	Tasha	Present
Literature Bank	Sarah P.	Absent W/Notice
Assistant Literature Bank	Kathryn	Present
Policy	Robin	Present
Public Relations	Todd – Interim	Present

I. 2:00 P.M. MEETING OPEN BY SEAN F (FACILITATOR)

READING OF SERVICE PRAYER, TRADITIONS AND CONCEPTS.

Attendance Register

Group Name	Current	Voting	04/25
1. Another Chance			Y
2. Breakfast Club			Y
3. Clean and Free			Y
4. Clean House			N
5. Courage to Change			Y
6. DesencadeNAdos			Y
7. Eastside			Y
8. El Nuevo Camino			Y
9. Far Out			Y
10. Freedom Group			Y
11. Here and Now			Y
12. Hill Country			N
13. Just for Today			Y
14. Just for Tonight			L
15. Manor Meeting Makers			Y
16. Men at Work			Y
17. Miracles and Solutions			Y
18. More Will Be Revealed			Y
19. Never Alone			Y
20. New Beginnings			Y
21. New Hope			N
22. New Way of Living			Y
23. Non-Fiction Addiction			Y
24. Our Gift			Y
25. Out and about			Y
26. Primary Purpose			Y
27. Recovery At the Ranch	N		
28. Regeneration X			Y
29. Right Stuff			Y
30. Searching and Fearless Women			Y
31. Serenity First			N
32. Serenity the NA Way			Y
33. South Austin Recovery			N
34. Spiritual Mechanics			Y
35. Spiritual Seekers			Y
36. Stay N Change			D

37. The Twelve Steps to Freedom			Y
38. Tuesday at Last			N
39. Twisted Sisters			N
40. Willingness To Try			Y
41. Young, Clean, and Free			Y
42. Choices			Y
43. Last Chance			Y

Groups Active in Area 34

Groups Present 31

Number of groups for conscience 25

Last Month Minutes Approved @ 2:16PM

II. REPORTS

B. Administrative Body Reports

1. Facilitator – Sean F

I was able to sit in on the subcommittee meetings, and I am always pleased to see the members working together to help the still suffering addict. There is plenty of work to do. And there is plenty of room for more members to participate. I am grateful for all the hard work and compassion.

The shirts for the bus placard are a hit! Thank you for all of your support!
I hope we can make more designs to support our area.
Again, thank you!
There is not much to report on my end. Let us have a great area!

To maintain a productive meeting and a respectful atmosphere during the CTANA Area

Service (ASC), I want to call attention to section two of the CTANA Area Service Policy:

SECTION TWO: AREA SERVICE COMMITTEE MEETINGS

2.9 Mutual respect is the expected standard of conduct during the ASC meeting.

2.10 Some essential concepts regarding conduct are:

- A. Remarks must be confined to clarifying and understanding the proposal.
- B. We cannot repeat what's already been said during the proposal discussion.
- C. Proposal discussions will be closed by the Facilitator.
- D. Another members motives may not be attacked.
- E. To speak, please raise your hand to be recognized by the Facilitator.
- F. Refrain from talking adversely about an idea that is not pending.
- G. Refrain from speaking against your idea.
- H. If the Facilitator interrupts, you must yield the floor.
- I. You must not disturb the body.
- J. The Facilitator may implement a time limit on a particular subject with the consent of the ASC.

Report concluded at 2:17PM

2. Co-Facilitator – Todd B

Hello all, I am Todd, and I am an addict, or as many have said, “Todd Addict”.

I have attended 3 of the 4 subcommittees, and each group still needs help. Many have pontificated about this, but few have found the solution. Activities had 5 people, and PR had 8. We need more people! Please announce Subcommittee Sunday at your meetings during the NA related announcements.

Just FYI, from myself announcing these at meetings, I have gotten 2 people to volunteer. This action really helps to let folks know how they can be of service.

Here is an example of what I say;

“Are you interested in being of service, but don’t know where to start? Well, you are in luck today! You can be of service at the subcommittee level and often very little clean time is required to participate! On Sunday, April 27, we have the following subcommittees who need your help!

Activities meets @ 1PM

PR meets @ 2PM

H&I orientation @ 3:00

H&I business meeting @ 3:30

These are all happening @ Recovery First ATX. 5555 N Lamar Suite H-119. It’s the office complex right behind half price books”

You can screen shot this and read it directly during the NA related announcement if you’d like. I am not copywriting this.

Report concluded at 2:20PM

3. **Recorder – Toby**

- Report is the last month’s meeting minutes.
- Thank you, GEO, for attendance spreadsheet.
- Please speak clearly during Group Reports.

Report concluded at 2:21PM

4. **Treasurer – Joey**

CTANA TREASURER'S REPORT - MAR 2025

CHECK BOOK RECONCILIATION:

Chase ending balance per bank statement as of 03/31/2025 - 7408.08

There was no outstanding check for the month of March

(PER BANK ONLINE)

Pay Pal Balance as of 03/31/2025 - 0.00

(PER STATEMENT ONLINE)

Of the 7408.08 reconciled ending balance, 1750.00 is set aside for prudent reserve, the available amount to spend in the Chase account is 5658.08

TOTAL RECEIPTS FOR THE MONTH OF MAR 25 - 2570.10

CASH 7th Tradition - 1018.21
Pay Pal 7th Tradition - 680.96
Lit Bank - 604.61
Area 7th Tradition - 27.00
Network Solutions Refund - 239.32

TOTAL EXPENSES FOR THE MONTH OF MAR 25 - 2951.62

NAWS Lit Order - 1353.17
Extra Space Storage - 149.00
Phone.com - 35.29
Ck 4571 - Allen E - Karaoke - 62.99
Ck 4573 - Sean Fo - PR Shirts - 49.52
Ck 4574 - Sean Fo - Fundraising Shirts - 811.87
Zoom - 170.46
Twilo - 20.00
Network Solutions - 239.32
Verpex - 60.00

Hello Family,

Here is the report for the month of March. You will see 2 items for Network Solutions, we were charged and then Geo found something better for the area and then we were credited back. He tried explaining it all to me but I really have no idea, all I know is he's done an amazing job to keep our online presence up and running for the best deal possible. I also noticed when I logged into the storage unit portal that our next bill due is 200.00, looks like the rent went up about 51.00. Also, we do have sales tax due on 04/19/25 of 193.66 so I would like approval to pay that. Sean Fo did provide me for the receipt for the T-shirts that were ordered and the total of that was 859.51, the amount that was given to him was 861.39 with a difference of \$1.88, I'm going to

ask that we go ahead and let Sean keep that amount as a finder's fee :-)
We were able to get tickets for the Recovery Takeover that Recovery ATX hosted for SXSW for 20.00 per ticket. There was a minimum amount that we had to buy that went over our 60.00 allotment so Todd B paid for all of them and I'm going to reimburse him the 60.00. Lastly, I'm asking for a reimbursement of 71.95 for printer toner and folders for the monthly reports for the year.

Questions. –

Todd is not requesting reimbursement. Scratch \$61.

Conscience for reimbursement.

Report concluded at 2:27PM

5. **RCM 1 – Karla**

[CAR Survey Idea Submission Form - Formstack](#)

Hello family,

I wanted to inform you of an opportunity to submit ideas for the 2026 Conference Agenda Report (CAR) survey. The deadline for submissions is May 20, 2025. You can submit your ideas using the following link: [CAR Survey Submission Form](#)

Additionally, I have included several event flyers and the regional minutes in my email. While the minutes were previously sent at the last Area meeting, I am resending them for your convenience.

Please also keep in mind that there are six proposals we will need to vote on at the next Area meeting.

There are currently six new proposals under consideration:

1. RCM Voting Clarification (Proposed by Megan)
 - Proposal: Update policy to state that Regional Committee Members (RCMs) carry one voice per Area.
 - Intent: To provide clarity in policy.
 - Rationale: Since RCMs represent their Area's conscience, they should have a unified voice.
 - Impact: Would affect Sections 3 and 4 of the policy.
2. Contracts & Archives Committee Position (Proposed by Randie B.)
 - Proposal: Remove the Contracts and Archives Committee from Convention Guidelines and make it a standing committee position within the RSC Admin body.
3. Removal of Service Pool Subcommittee (Proposed by Tom K.)
 - Proposal: Dissolve the Service Pool as a standing subcommittee and remove it from the Texas Blue Bonnet Region policy.
 - Reasoning: The subcommittee is not being utilized effectively, with only 12 total submissions and 2 in 2024.
4. Reimbursement Request for TBRCNA Travel (Proposed by Richard, IT)

Comments:

Arnold, Another Chance Group - Proposal 5. Need more clarification. Questions on accessibility.

Karla – 1. Comments on OWL video conference item. It's an easier way to have visual conferences because the meeting is moved from location to location. 2. Subcommittees need it, it would fall on accessibility.

Kent – When the RD do a presentation at a homegroup then it would be most likely following that regional delegate not the homegroup. The extra device

Arnold - questions on proposal 2. Need more information and a copy of policy.

Kent – The archives committee is in a stalemate, and they need a new one to get it back into the policy back in the right way. This is not removing the committee and make it standing committee. From convention committee to region committee.

Lynette – Where can we see some information

Kent – TBRNA.ORG

Arbor, Courage to Change – Explains to his group, funds will be use out of the region fund, and needs clarification.

Karla – explains the funding structure, emails policy to everyone.

****UPDATE HAS BEEN SENT TO ASC EMAIL****

Report Concluded at 2:42PM

6. RCM 2 – Ceci

Nothing to report, no money spent.

Report concluded at 2:42PM

7. Policy – Robin

5 new GSRs today

Nothing else to report.

Report Concluded at 2:54pm

8. Literature Bank – Jonathan and Sarah

- Beginning Inventory: \$4632.22

- Please pay by Money Order, or Cash (Exact change).
- Lit Bank opens before Area begins (typically around 1:30 pm), and runs through the opening half of Area.
- Once Lit Bank is done processing all the orders, and turns money over to the Treasurer, Lit Bank is then closed - in order for Inventory may be taken.
- If you have not received your order by the end of Area, please come pick up your filled order at the literature table.
- Our goal is to simplify Lit Bank operations, therefore 70+% of the work will be carried out on the day of Area.
 - We will only fill orders first half of Area
 - We will typically process the NAWS order on the day of Area (or within a reasonable time frame).
 - Inventory will be conducted during Area (once monies are turned over to the Treasurer).
 - We will not be accepting emergency orders. Any orders which are not in before close of Area will have to wait till the next Area meeting.

When ordering literature, please go to the CTANA.org website and go to “Downloads” at the top right hand of your screen. Then scroll down to “Service Area Group” files and choose “CTANA literature order form”. When you are done filling out your order, please send it to literature@ctana.org. If you need help with ordering, get with me via email, text, or phone BEFORE Area Service. Our numbers are at the bottom of this report.

NAWS ORDER

NET order	\$1202.79
Less Discount	-\$77.14
Shipping	\$115
TOTAL	\$1240.65

Request from area.

Lit Chair Sarah P e-mail: literature@ctana.org

V. SUBCOMMITTEES

1. **Activities – Allen E.**

Hello everyone,

The Activities committee has been busy this month! Our next activity will be the “No Talent” Talent show/ coffee bar on April 19th at 3620B E. Whitestone, Cedar Park Tx. 78613 @ Rise Recovery- enter through the side door (we’ll put up signage)

Area Anniversary-

We have booked space at Faith Presbyterian Church 1314 E. Oltorf (where Clean and Free meets) from noon to 6pm on June 21, 2025 tentative time frame for the event is 1pm to 5-5:30 pm

The tentative theme for the anniversary is “There’s no Unity without U and I” (this is not set in stone and open to suggestions) the plan is to have 12 speakers sharing on their experiences with unity in our area for 15 minutes each- so far we have 11 speakers confirmed (waiting on confirmation from the 12th) we have asked a diverse group of addicts to get a wide cross section of the fellowship.

CTANA holiday/ H&I book drive-

Working on securing the location, have inquiries out to two venues. Tentative dates are either December 13th or the 20th. More will be revealed.

Area learning day-

This event is in development, shooting for a fall location and date...

Halloween/Fall dance- this is an idea in development, would like to poll the area to see if there is enough interest to work on the event. Event would include speaker(s), costume contests (adults and kids) music and food- this would be a family friendly event.

As always, your help and input are welcome and encouraged! Please join us on subcommittee Sunday (last Sunday of the month) from 1 to 2 pm at RFATX or contact me directly at 512-560-1820, email at activities@ctana.org

Questions –

Joey, question on karaoke, and other receipts.

Allen E – contact me and Ann Marie to be in the talent show.

Todd – Subcommittee is all on zoom.

Lynnette – How do we contact you?

Money requested is \$25 for reimbursement.

Report Concluded at 2:52pm

2. Common Welfare – Anel

We met on 4/2/2025, with 8 people in attendance. Since the last ASC a lot of work has been conducted in researching ASL options and I want to thank everyone who has given their time for such an important cause.

Here is where we currently stand:

At the last ASC member Gabe provided information on a lower-cost ASL interpreter option, at \$70 per meeting. After considering this further with various members, CTA Treasurer, and Facilitator, the totals of \$280 per month or \$3,640 a

year are insurmountable. This is not an amount the ASC or a meeting can realistically provide.

CW has been in contact with Travis County Deaf Services. Due to recent turnover in that department, we were able to talk to an Interpreter Coordinator who verified that their only pro-bono services that could provide an interpreter to a meeting are in fact taken up by AA and Al-Anon at the moment.

We have an email into a supervisor in that department to see if there are any possibilities of expansion in those services, more will be revealed. However, it is possible for an individual addict, with the need of an ASL interpreter, to become a client and get individual services. CW is looking into getting that process documented and creating a guide for future addicts who may need the resources.

As of now, a volunteer interpreter is still available at Here and Now.

Due to scheduling conflicts, the Common Welfare will be moved to either the Tuesday or Thursday before Area moving forward. I am confirming with a few members and will update the ASC and Webmaster accordingly.

Next meeting on zoom at 6pm April 29th.

Report concluded at 2:55PM

3. H&I – Tasha

1. Positions that are open on the H&I Subcommittee:

Please spread the word in your home groups that these positions are now open on our subcommittee.

- Co-Facilitator

■ Requirements are:

1. The H&I Co-Facilitator will have a minimum of 2 years clean time.
2. Have a minimum of six months involvement in H&I service.
3. Has been through an H&I orientation session.
4. Is a two-year commitment and the person must be willing and able to serve in this position.
5. The H&I Co-Facilitator must be actively involved in an H&I meeting/presentation in order to be elected and to remain in that position.
6. The Co-Facilitator assumes the duties of the Facilitator, if the Facilitator is unable to serve, or a new Facilitator is elected.

○ Literature

■ Coordinator

Requirements
are:

1. The H&I Literature Coordinator will have a minimum of one-year clean time.
2. Have a minimum of six months involvement in H&I service.
3. Is a one-year commitment and the person must be willing and able to serve in this position. This may include lifting heavy boxes and having a safe place to store literature.
4. Has been through an H&I orientation session.

- H&I Policy:

<https://ctana.org/HospitalsAndInstitutionsPolicyJuly2023.pdf>

2. We are always needing Volunteers:

- **Facility needing the most help now:**

- Halbert Unit (Women)

- Has special requirements

- Rocksprings (Women)

- Has special requirements

- **Requirements to Volunteer for most Facilities are:**

- Minimum 6 months clean, working the steps with an NA sponsor and attending meetings

- Must be orientated (only do once unless you haven't volunteered in over 2 years)

- Understand the NA clarity Statement

Tony C. has offered to orientate volunteers through zoom.

- H&I Orientation Packet:

<https://ctana.org/HospitalsAndInstitutionsOrientationPacketMay2023.pdf>

- H&I Volunteer Service Opportunities (Facilities that need Speakers): https://ctana.org/H_I-FACILITIES_09_24_2023.pdf

3. H&I Subcommittee Meeting Info:

- Meets last Sunday of the month
- Orientation is from 3:00pm to 3:30pm

■ Only come in for Orientation the one time.

○ Next Subcommittee meeting, April 27th, 2025 from
3:30pm to 4:30pm

○ **H&I Subcommittee Info and Virtual Link:**

[https://ctana.org/committees/hospitals-and-institutions-
subcommittee/](https://ctana.org/committees/hospitals-and-institutions-subcommittee/)

4. H&I Literature Order for April; \$96.56

**5. Everything else is good and we will let area know if we need any
assistance**

Questions –

Todd changes from February to April.

Micheal – Rocksprings is a lockdown unit, we are going into 3 different
detox units, one of the units is a woman's lock down unit. The woman's
unit requires a drug test and a background check. Rotation between
units.

Sean – please announce that H&I need a co- facilitator and lit bank
facilitator.

Report concluded at 3:02PM

4. **Public Relations – Vacant filled in by Todd**

R Subcommittee- We are small but mighty. Always looking for more people to come by. Next meeting will be Sunday April 27 @ 2PM Right here at [5555 N Lamar, unit H-119]

I still have meeting schedules available.

We are in need of a PR Co-facilitator.

-Web Servant report: Stephanie F is the coordinator. Geo Migrated our website to a much less expensive website host. Saving us hundreds of \$ per year. Email address and website have been fully updated. Our Zoom Account has been paid for 2025.

-Phoneline Report- All positions are full, and calls are being answered. The switch to Yap has been delayed due to our migration of our website. Shooting to have it switched within 2 weeks. Tony C is the coordinator working with Geo.

-Fellowship Development Report- Tracy B. is coordinator. She is grateful for being of service. She has attended lots of meetings online, and is gathering experience on unity, and is trying to coordinate the fellowship development subcommittee. Two people have shown interest. If there are any meetings struggling, she is ready, willing and able to help.

-PI Report- Becky D. is the coordinator. We had a great turnout at Sober by South East, she feels we are more needed in the streets than at these types of events. We were able to cover the cost of the entry fee to the event, **so no reimbursement is needed.**

She has worked with Common Welfare to create a flyer that lets everyone know that Here and Now has an ASL meeting, and these flyers are here for groups and outside organizations. May 10th poster day. More info is coming. Last year's poster day was not well attended, so we are looking for ideas to get more involvement.

We have T-shirts for sale! Please see one of us after the ASC to purchase one, or reach out to Tracy, Stephanie, or Becky to purchase one before

Next meeting April 27th, 2 PM at 5555 N Lamar, unit H-119

Shirts are \$25

Bus placard – questions on the bus placard, how long does it run and how long does it run.

Question –

Question on poster day.

Allen E – Comments on the day he did, all the businesses in the area he worked wanted the flyers in their store.

Todd, Tracy and Stephanie have shirts to sale, can front the shirts to members to sale at their groups

Todd – enjoys working with subcommittee and doesn't mind taking over a facilitator and would like a co- facilitator.

Report Concluded at 3:15PM

NEW GSRs

Noah – Here and Now

Lance – Last Chance

Lou – aGSR- Young clean and Free

Dillon S. – aGSR – Non-Fiction Addiction

Kari – aGSR – Last Chance

Dillon H. – aGSR – Just for Today

Group Reports:

Micheal – Our Gift



**1108 Lavaca St. Ste 110-284
Austin, TX 78701
www.ctana.org**

Thursday night

Good Coffee, intimate group

Jim – Eastside

Cherrywood neighborhood

Substantial donation

Ceci – New Beginnings

Joined in speaker jam

May 10th out of town, another speaker jams on Mother's Day at M&S

Justin – Spiritual Mechanics

Address has moved Tuesday 7 – 8pm

Tony – The NA Way

Now has 5 homegroup member

Lance – Last Chance

Participation is around 20 could use more

Courage to chance – Need support

Wed at 5555 N Lamar, unit H-119

Arnold – Another Chance



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Killeen, moved meetings not having meeting on Tuesday and it on Weds.

Regenerations X

Dillion S. – Non-Fiction Addiction

Small group, needs support

Herman – 12 steps freedom

Needs support

Sat 7:30 – 8:30pm at RFATX

Lynette – Miracles and Solutions

Thank everyone for their supports,

Next event May 10th, asking any woman that wants to participate. We are looking for 3 women within the area to speak at the event.

“The Woman of CTANA bringing the unity”

Justin – Twisted Sister

Yager In, need support with anyone who identifies as a woman.

Dillion H. – Just for Today

Mon – Fri at noon. Needs Support.

Tom – Hill County

Meeting has moved

Todd – Spiritual Seekers

Meets at 7:30pm, we eat dinner afterwards. Lit base meeting.

Open Forum:

Keep on moving.

Old Business:



1108 Lavaca St. Ste 110-284
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None

New Business:

None

Elections:

Co-Recorder

Announcements –

Allen E – Will send out a survey to all the GSR to get activity input, all comments are welcome.

None at this time.

Next meeting May 4, 2025 2pm at RFATX.
Any Proposals make in writing.
Meeting adjourned at 3:37PM

HACNA 15 PRESENTS

Prome  de

Event Support Function

PLEASE JOIN US

For Food - Fun - Fellowship

Saturday May 3 from 6-10pm

Tickets \$20 each

SUGGESTED DONATION

Dance & Photo Booth

1203 Wirt Rd,
Houston, TX 77055

HACNA.COM



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