

## **February Area Service Committee Minutes February 5, 2025**

### **I. 2:00 P.M. MEETING OPEN BY SEAN F (FACILITATOR)**

READING OF SERVICE PRAYER, TRADITIONS AND CONCEPTS.

### **II. ROLL CALL**

<b>Executive Body</b>	<b>Servants</b>	
Facilitator	Sean F	Present
Co-facilitator	Todd B	Present
Recorder	Toby	Present
Co-recorder		Vacant
Treasurer	Joey G	Present
Assistant Treasurer		Vacant
RCMI	Karla L	Absent W Notice
RCMII	Cecilia	Present
<u>Subcommittees</u>		
Activities		Vacant
Common Welfare	Anel	Present
H&I	Tasha	Absent W Notice
Literature Bank	Sarah P.	Present
Assistant Literature Bank	Jonathan – Interim	Present
Policy	Robin	Present
Public Relations		Vacant

Groups	Attendance
1. Another Chance	P
2. Breakfast Club	P
3. Clean and Free	P
4. Clean House	A
5. Courage to Change	A
6. DesencadeNAdos	A
7. Eastside	P
8. El Nuevo Camino	A
9. Far Out	P
10. Freedom Group	P
11. Here and Now	P
12. Hill Country	A
13. Just for Today	P
<del>14.</del> Just for Tonight	A
15. Manor Meeting Makers	P
16. Men at Work	P
17. Miracles and Solutions	P
18. More Will Be Revealed	P
19. Never Alone	P
20. New Beginnings	P
21. New Hope	P

22. New Way of Living	P
23. Non-Fiction Addiction	P
24. Our Gift	P
25. Out and about	P
26. Primary Purpose	P
27. Recovery At the Ranch	A
28. Regeneration X	P
29. Right Stuff	A
30. Searching and Fearless Women	P
31. Serenity First	P
32. Serenity the NA Way	P
33. South Austin Recovery	P
34. Spiritual Mechanics	P
35. Spiritual Seekers	P
36. Stay N Change	A
37. The Twelve Steps to Freedom	P
38. Tuesday at Last	A
<del>39.</del> Twisted Sisters	A
40. Willingness To Try	P
41. Young, Clean, and Free	P
42. Choices	P
43. Last Chance	A

Groups Active in Area 43.

Groups Present 31

Number of groups for conscience 24

Last Month Minutes Approved @ 2:15PM

### III. REPORTS

#### **B. Administrative Body Reports**

##### **1. Facilitator – Sean F**

Hello area,

I hope everyone has had a good month. There is not much to report for this month. I was able to make the subcommittee meetings. It was nice to work beside Todd B. We are still looking for a co-recorder, a co-treasurer, and a policy facilitator [correction to needing a Public Policy Relation Facilitator] for the area.

Please keep announcing this at your home group, and other groups that you attend.

Also, ask others to share this with anyone that could be a good match.

We will discuss the ASL interpreter email that I sent out earlier during the ASC meeting open discussion.

Thank you

To maintain a productive meeting and a respectful atmosphere during the CTANA Area

Service (ASC), I want to call attention to section two of the CTANA Area Service Policy:

## **SECTION TWO: AREA SERVICE COMMITTEE MEETINGS**

### **2.9 Mutual respect is the expected standard of conduct during the ASC meeting.**

2.10 Some essential concepts regarding conduct are:

- A. Remarks must be confined to clarifying and understanding the proposal.
- B. We cannot repeat what's already been said during the proposal discussion.
- C. Proposal discussions will be closed by the Facilitator.
- D. Another members motives may not be attacked.
- E. To speak, please raise your hand to be recognized by the Facilitator.
- F. Refrain from talking adversely about an idea that is not pending.
- G. Refrain from speaking against your idea.
- H. If the Facilitator interrupts, you must yield the floor.
- I. You must not disturb the body.
- J. The Facilitator may implement a time limit on a particular subject with the consent of the ASC.

Report concluded at 2:17PM

## **2. Co-Facilitator – Todd B**

Hello all,

I am Todd, and I am still addicted to service. I am happy to say that ALL our subcommittees are now running well! We are planning some great events and look forward to this great year of unity and love, we are some hippy mofo's. I also wanted to send a shout out to Sean Fo. Our facilitator was at all the subcommittees on Subcommittee Sunday, and this guy has a true heart for service. When he is not talking about skating or some obscure death metal band, or motorcycles, his mind is on service!

I attended 3 of the 4 subcommittees and facilitated 2 of them and am proud of the work I see being done.

I am still wondering who to get the key for the ASC mailbox. I believe it's Sean Fo, but not 100%. I probably should have asked him when I saw him the last 5 times.

Report concluded at 2:19PM

### 3. **Recorder – Toby**

- Report is the last month's meeting minutes
- Please speak clearly during Group Reports.

Report concluded at 2:20PM

### 4. **Treasurer – Joey**

#### **CHECK BOOK RECONCILIATION:**

Chase ending balance per bank statement as of 01/31/25 - 5954.29

There was no outstanding check for the month of January

#### **(PER BANK ONLINE)**

Pay Pal Balance as of 01/31/2025 \$290.84

#### **(PER STATEMENT ONLINE)**

Of the \$5054.29 reconciled ending balance and the 290.84 Pay Pal balance, \$1750.00 is set aside for prudent reserve, the available amount to spend in the Chase account is \$4309.58

#### **TOTAL RECEIPTS FOR THE MONTH OF JAN 2025 \$1716.90**

CASH 7th Tradition - 770.50

Pay Pal 7th Tradition - 428.25

Lit Bank - 456.15

Area 7th Tradition - 62.00

**TOTAL EXPENSES FOR THE MONTH OF JAN 2025 -  
\$5830.26**

NAWS Lit Order - 979.10  
TX Comptroller - 201.85  
RFATX - 210.00  
Extra Space Storage - 149.00  
Phone.com - 34.01  
Network Solutions - 86.84  
H&I Lit Order - 3923.46  
UPS Store - 246.00

Last month we conducted an area audit for 2024, Sean F, Robin C and I were present. We audited the months of April, August, and December of 2024. All receipts were accounted for, the only issue we found was some receipts missing for a check but then we realized that the money was returned, and all was well!

H&I has used up the money that was raised for them at the Holiday Book Drive except \$185.55. I was contacted this week about using the rest of that money to print meeting schedules but have not received an invoice or amount yet. I did speak with George C about it, and he was going to get with Ann Marie and let me know.

I did contact the UPS store to pay for the mailbox and they informed me that the cost went up to \$492.00 for the year. I did make the decision to pay only pay 6 months, so we will have another payment of \$246.00 on July 1<sup>st</sup>

We also need to keep in mind that we do have 616.87 due to TBRNA this month and I will be issuing the check here at area.

Questions:

Ceci – what is the donation to TBRCNA for?

Joey – Answer

Stan – Why do we use the UPS mailbox?

Joey – We do not have a physical office. That's why we use a P.O Box?

Alan – Can we find a cheaper P.O Box

Joey – I agree it's cheaper that's why I only paid for 6 months, changing the address mean we need to change our address on everything. I am not sure if the bank will allow us to use a USPS address for banking for purposes.

Geo – Comment on USPS their boxes are more expensive. We should revisit.

Joey – I will like some help on this matter. Open to suggestions.

Report concluded at 2:30pm

## **5. RCM 1 – Karla**

### **Absent with notice**

## **6. RCM 2 – Ceci**

No report, my first regional meeting its next week.

Ruben is volunteering to take the donation check to region.

Joey is willing to make the donation over Zelle.

Reuben please have groups fill out CAT/CAR online at [TBRNA.ORG](http://TBRNA.ORG)

Vote is February 14<sup>th</sup> last chance for proposal is the 13<sup>th</sup>.

It is made easier for the groups.

Report Concluded at 2:34pm

## **7. Policy – Robin**

This is my first report as Policy Chair. Thank you for allowing me be your new policy Facilitator. It is truly and honor to be nominated and accepted into this position for the CTANA, and I will do my best to uphold the position.

Patrick H. has given me the policy to review, and I have downloaded it to my computer so I can make updates as needed. We will be having the first GSR Orientation where he will train me to do the meeting right before Area Service on 2/2/25.



No changes were made to Policy, in our last meeting, therefore the policy remains the same.

Report Concluded at 2:36pm

### **8. Literature Bank – Jonathan and Sarah**

- Beginning Inventory: \$4,776.64
- Please pay by Money Order, or Cash (Exact change).
  
- Lit Bank opens before Area begins (typically around 1:30 pm), and runs through the opening half of Area.
- Once Lit Bank is done processing all the orders, and turns money over to the Treasurer, Lit Bank is then closed - in order for Inventory may be taken.
- If you have not received your order by the end of Area please come pick up your filled order at the literature table.
- Our goal is to simplify Lit Bank operations, therefore 70+% of the work will be carried out on the day of Area.
  - We will only fill orders first half of Area
  - We will typically process the NAWS order on the day of Area (or within a reasonable time frame).
  - Inventory will be conducted during Area (once monies are turned over to the Treasurer).
  - We will not be accepting emergency orders. Any orders which are not in before close of Area will have to wait till the next Area meeting.

When ordering literature, please go to the CTANA.org website and go to “Downloads” at the top right hand of your screen. Then scroll down to “Service Area Group” files and choose “CTANA literature order form”. When you are done filling out your order, please send it to [literature@ctana.org](mailto:literature@ctana.org). If you need help with ordering, get with me via email, text, or phone BEFORE Area Service. Our numbers are at the bottom of this report.

NAWS ORDER  
NET order \$690  
Less Discount -\$41.21  
Shipping \$56  
TOTAL \$648.79

Request from area.

\*H&I Order(do not need right way)

Thanks for letting me be of service.

Report Concluded at 2:40pm

## V. SUBCOMMITTEES

### 1. **Activities – Vacant Filled in by Todd**

There were 8 in attendance! We had great momentum!

We have 3 items being planned, and 1 event to discuss how we can support.

**-Karaoke Night**, Friday, February 21st, 8:30-??? @ RFATX

**-Spring Fever, Disco Night-** Desserts Welcome. Costumes Encourage. Holly will do flyer. The room will cost \$50-\$75 depending upon time frame, and refreshments should cost \$20, we will \$95 from area. Hoping to get the sound system donated.

**-Saturday March 15th, 2-7PM.** We as a group want to volunteer our support for the Miracles and Solutions Unity Event, “A Taste of NA”. We are going to reach out to see how we can support, potentially volunteering to buy refreshments. Allen E. Will reach out to see where we can support that.

**-Learning Day/Na's Got Talent April 5th , 2-5PM(Subject to change date),**  
Ann Marie will look into and Espresso machine, Allen will be facilitator hopefully.  
Refreshments to be provided. Initial estimate \$20 for refreshments, \$30 for fancy  
creamers, \$75 for the room. \$125. Potential to rent espresso machine for \$20.  
Hoping to get the sound system donated here as well.

**-Camp Out-** Tony C to speak about budget, and how we can support.

Its \$120 for the breakfast for both days.

Robin – Area did not get any money back from the 7<sup>th</sup> tradition

Allen – We should give \$150

Todd is asking for \$150 for the campout – approved at 2:47PM

Check made out Tony C

Report Concluded at 2:45pm

## **2. Public Relations – Vacant filled in by Todd**

There were 8 people in attendance as well. Anne Marie has agreed to stay on as a kind of “facilitator emeritus” to help with anything the group needs. I coined that phrase, but I have not copyrighted it yet, so feel free to use it amongst yourself.

**-Web servant report:** Stephanie F is the coordinator. All info is up to date on website.

Last Chance meeting is delayed due to the building construction. Looking like late February early March. All email forwarding is up to date, if you're not getting emails, please let us know.

**Geo is working on the domain and all the website changes.**

**-Phoneline Report-** All positions are full; Tony C is the coordinator. The new phone line system is still in discussion. Currently we are paying \$34/month. New system would be cheaper with more features.

**-Outreach Report-** Tracy B. was elected to this position. We are considering changing the title to Fellowship Development. We are seeking feedback from the body. We are wondering if we changed the title, would we need area's approval.

**-PI Report-** Ruby is PI Coordinator, but was not in attendance again, and provided no report. Anne Marie is going to reach out to see if she is willing to continue, and if not when we can retrieve the materials.

Brandon L., the co-facilitator was absent.

PR is looking into a t-shirt sale fundraiser to raise money for bus placards which cost \$3,000. We are looking into 100 shirts at a cost of \$7/shirt. We would need around \$700 for this purchase, with \$2,500 returning. The theme would be "We Are All PR, Get on Board"

Shirt Sizes:

5 Small

10 Medium

30 Large

30 XL

20 XXL

5 XXXL

ILS

Todd, Not Tom

Discussion on the changing the name "outreach" to "fellowship development". This may need to be approved due to policy.

Geo – apologizes for meeting subcommittee meeting last week. Web domain is complete, and we are good to for 5 years.

Ruben – elaborates on "fellowship development". This is to help the group.

Todd – Do we need make an proposal to change the name in the policy

### **Proposal by Stephanie**

**We change the name Outreach to Fellowship Development to reflect modern times and be in line with World. The Fellowship Development will not include the activities done by Common Welfare.**

**Discussion done on the proposal. PR will be the committee updating the duties.**

**No Stand asides or Blocks.**

### **Proposal passes at 3:11pm**

We need support. Please Announce at meeting the time of the subcommittee meetings.

Report Concluded at 3:12pm

### **3. Common Welfare – Anel**

We met on January 29th with six people in attendance.

We heard from the volunteer ASL interpreter at Here and Now. She provided some insight into the Travis County program that provides interpreters; I will be following up with her further on trying that resource again.

We are in the final edit phase of the pending pamphlet.

World is hosting an open Predatory and Disruptive Behavior webinar on July 12th, time TBD. CW would like to host an open event for all addicts to watch.

CW will meet on February 26th and invite all interested addicts to attend.

**There are a lot of hands and would like that the ASL task falls back under CW.**

## Question

Todd – You would like all the task to fall under CW.

Allen – Refer all contacts for ASL to CW.

Report Concluded at 2:52pm

## 4. **H&I – Tasha**

### **1. Positions that are open on the H&I Subcommittee:**

Please spread the word in your home groups that these positions are now open on our subcommittee.

#### ○ Co-Facilitator

##### ■ Requirements are:

1. The H&I Co-Facilitator will have a minimum of 2 years clean time.
2. Have a minimum of six months involvement in H&I service.
3. Has been through an H&I orientation session.
4. Is a two year commitment and the person must be willing and able to serve in this position.
5. The H&I Co-Facilitator must be actively involved in an H&I meeting/presentation in order to be elected and to remain in that position.
6. The Co-Facilitator assumes the duties of the Facilitator, if the Facilitator is unable to serve, or a new Facilitator is elected.

#### ○ Recorder

##### ■ Requirements are:

1. The H&I Recorder will have a minimum of 1-year clean time.
2. Have a minimum of six months involvement in H&I service.
3. Is a one-year commitment and the person must be willing and able to serve in this position.
4. Has been through an H&I orientation session.

#### ○ Literature Chair

■ Requirements are:

1. The H&I Literature Coordinator will have a minimum of one year clean time.
2. Have a minimum of six months involvement in H&I service.
3. Is a one-year commitment and the person must be willing and able to serve in this position. This may include lifting heavy boxes and having a safe place to store literature.
4. Has been through an H&I orientation session.

- H&I Policy: <https://ctana.org/HospitalsAndInstitutionsPolicyJuly2023.pdf>

**2. We are always needing Volunteers:**

○ **Facility needing the most help now:**

- Halbert Unit (Women)
  - Has special requirements
- Rocksprings (Women)
  - Has special requirements

○ **Requirements to Volunteer for most Facilities are:**

- Minimum 6 months clean, working the steps with an NA sponsor and attending meetings
- Must be orientated (only do once unless you haven't volunteered in over 2 years)
  - Understand the NA clarity Statement

○ **Tony C. has offered to orientate volunteers through zoom.**

○ H&I Orientation Packet:

<https://ctana.org/HospitalsAndInstitutionsOrientationPacketMay2023.pdf>

○ H&I Volunteer Service Opportunities (Facilities that need Speakers):

[https://ctana.org/H-I-FACILITIES\\_09\\_24\\_2023.pdf](https://ctana.org/H-I-FACILITIES_09_24_2023.pdf)

**3. H&I Subcommittee Meeting Info:**

- Meets last Sunday of the month
- Orientation is from 3:00pm to 3:30pm
  - Only come in for Orientation the one time.
- Next Subcommittee meeting, February 23rd, 2025 from 3:30pm to 4:30pm
- **H&I Subcommittee Info and Virtual Link:**

<https://ctana.org/committees/hospitals-and-institutions-subcommittee/>

**4. H&I Subcommittee Regional Meeting Info:**

- Queen of hearts for the Texas Tri-County Area is having their book drive on February 8th @2pm. Attached to this email is their flyer if you would like to pass it around your homegroups or if you would like to go out and support our regional area.

**5. H&I Literature Order Report for February:**

- Tony C had 300 meeting schedules printed up for H&I
  - The cost is \$74.68
  - He will be submitting the receipt to the Area Treasurer for reimbursement.

**6. H&I Book Drive amount made from donations and silent auction was \$4,090.21.**

- We finally ordered the books from World which totaled \$3,923.46, the funds came out of the H&I book drive money.
  - We do not get charged sales tax since we are not located in CA.
  - The books will be shipped to Tony C's address, and I believe Sean and Tony went to do that today.
  - The invoice will come directly to CTANA, either emailed or mailed to the treasurer at CTANA.
    - Tony has the break down

**Asking for reimbursement for the meeting flyers. Amount \$74.68**

**Money is coming out of the money left over and the rest donated to area.**

Report Conclude at 2:56PM

**Public Relations – Vacant filled in by Todd B.**

## **IV. GROUPS**

### **New GSRs**

Stan – Never Alone

Amila is the new AGSR

Justin – Breakfast Club



Arnold – Another Chance

## **REPORTS – GROUPS**

### **Michael – Our Gift**

Thursday 7:30 – 8:30 pm

Jarrell, TX

Big White Cross, good coffee, Peakon Coffee.

### **James – Miracles and Solutions**

Taste of NA please reach out if groups want to be involved. One group is already bringing Italian food. Bring your own supplies if you are a group that wants to be involved. New Beginnings is claiming Asian food. Ceci is bringing Thai Curry. Ceci will be speaking for the first time.

### **Alan – Freedom**

6-7pm at RFATX, Last Sunday we celebrate birthday night, do not have to be a homegroup member to participate.

### **Amy K – Searching and Fearless Women**

Sunday online only at 7pm CST, Women and Non-Binary only.

## **Open Forum Discussion**

Sean - We are allowing Common Welfare to be point of contact for the ASL interpreter task.

Toby - We will discuss about financial under CW at a later point.

Mark - The services should be centers around the addict and not the meeting

Anel – As a subcommittee can we make a proposal, answer yes.

Mark – Had work with Travis and the reason that the addict lives in Williamson County and Travis County.

James – Each group could use the information when the plan is worked out.

## **Proposals**

### **Proposal:**

**CTANA will be responsible for the cost of the ASL interpreters to further the primary purpose of NA.**

**Information – The average cost is \$200 per meeting.**

**When we come to a decision, area will be responsible for the cost.**

**James – Sounds like a leg work, what is the money for, trying to clarification.**

**Tony – Live in WILCO, has anyone reach out to WILCO.**

**Anel – this is the first time I heard the addict lives in WILCO.**

**Stan – questions on clarification on the detail.**

**Ceci – support system follows the individual; the service is at capacity to support the actual meeting.**

**Mark – some more clarification about the services around the addict.**

**Anel – historical data, the reason the conversation started was because an addict was having difficulties getting resources.**

**Sydney – I don't have enough information.**

**Stephanie – Proposal is to vague.**

**Anel – Are we responsible as an area to cover the cost no matter the cost.**

**Todd – Refers to what Mark, believes is against concept 11.**

**Alan – Freedom Group – Moves to table**

**Anel – Takes down proposal.**

**Ann Marie – Did anyone look at Accessibility Pamphlet? Look at it.**

### **Elections:**

Co-Recorder: No nominations

Co-Treasure:

Nomination is:

Sydney – Qualifier

Elected at 4:00pm

Activities Facilitator –

Todd C nominates Allen E.

Allen – Qualifier, many services positions held. Speaks on his role and vision.

Elected at 4:07pm

Public Relations – No nominations

Next meeting March 2, 2025, at RFATX.

Any Proposals make in writing.

Meeting adjourned at 4:10pm

**Miracles and Solutions  
Presents**

**"TASTE OF NA"**

Highlights:

- Speakers from Central Texas area "Diversity is Our Strength"
- Diverse foods from different groups in the area
- Entertainment
- Fellowship
- Food & Fun

**March 15th  
2025**

**2pm -7pm**

**2207 E. Martin Luther King Jr Blvd,  
Austin Tx 78702**

**FUNDRAISER EVENT  
" BRINGING UNITY "**

Miracles and Solutions would like to invite all area groups to join us in the celebration of Unity. If you would like to volunteer in service or make donations please contact Jayne. S activity chair @ 512-576-2267 for additional information if your group would like to participate in our fundraising event you can view the information posted on the Central Texas Facebook page for more details.

**CTANA SPRING FEVER  
DISCO Karaoke PARTY**

**Friday, February 21, 2025**

**8:30PM - ???**

**RFATX  
5555 N. Lamar Blvd.  
Suite H-119  
Austin, TX 78751**

**Costumes encouraged!**

**Desserts welcome!**