

CENTRAL TEXAS AREA OF NARCOTICS ANONYMOUS
AREA SERVICE COMMITTEE MEETING MINTUES
November 1, 2020

This meeting was held virtually.

CALL TO ORDER

Chair calls ASC to order at 2:00pm. Moment of silence was observed. Followed by service prayer, 12 traditions, and 12 concepts.

ATTENDANCE

Secretary took Admin, Sub-Committee Chairs, and Group attendance.

EXECUTIVE BODY	03/20	04/20	05/20	06/20	07/20	08/20	09/20	10/20	11/20	12/20
Chair	Y	Y	Y	Y	Y	Y	Y	Y	Y	
Vice Chair	OPEN	OPEN	OPEN	OPEN	OPEN	OPEN	OPEN	OPEN	OPEN	OPEN
Secretary	E	Y	Y	Y	Y	Y	Y	Y	Y	
Asst Secretary	E	N	Y	Y	Y	Y	Y	Y	Y	
Treasurer	OPEN	Y	Y	Y	Y	Y	Y	Y	Y	
Asst Treasurer	OPEN	OPEN	OPEN	OPEN	OPEN	OPEN	OPEN	OPEN	OPEN	OPEN
Policy	Y	Y	Y	Y	E	Y	Y	Y	Y	
Asst. Policy	OPEN	OPEN	OPEN	OPEN	OPEN	OPEN	OPEN	OPEN	OPEN	OPEN
RCM1	Y	Y	Y	Y	Y	Y	Y	Y	Y	
RCM2	Y	E	E	OPEN	OPEN	OPEN	OPEN	OPEN	OPEN	OPEN
Literature Bank	Y	Y	Y	Y	Y	Y	Y	Y	Y	
Lit Vice Chair	Y	Y	Y	Y	Y	Y	E	Y	Y	
SUBCOMMITTEES										
Activities	Y	Y	Y	Y	N	E	Y	Y	E	
H&I	Y	Y	Y	Y	Y	Y	Y	Y	Y	
Public Relations	Y	Y	L	N	N	Y	Y	Y	Y	

Group Name	Current	Voting	04/20	05/20	6/20	7/20	8/20	9/20	10/20	11/20	12/20
Addicts R Us	Y	N	N	N	N	N	N	N	N	N	
Clean and Free	Y	Y	Y	Y	Y	Y	Y	Y	N	Y	
Courage to Change	Y	N	N	N	N	N	N	N	N	N	
Desencadenados	Y	N	N	N	N	N	N	N	N	N	
Desire to Stop Using	Y	N	L	Y	N	N	N	Y	Y	N	
Eastside	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	
El Nuevo Camino	Y	Y	Y	Y	Y	N	N	N	N	N	
Far Out	Y	Y	Y	Y	Y	N	Y	N	N	Y	
Free at Last	Y	Y	Y	Y	Y	Y	Y	N	Y	Y	
Here and Now	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	
Hill Country	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	
Just for Today	Y	Y	Y	Y	Y	Y	Y	Y	Y	N	
Keep Coming Back	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	
Lost and Found	Y	N	N	N	N	N	N	N	N	N	

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Men at Work	Y	Y	Y	Y	Y	Y	Y	Y	Y	N	
Miracles & Solutions	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	
Mixed Nuts	Y	N	N	N	N	N	N	N	N	N	
Never Alone	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	
New Beginnings	Y	Y	N	N	Y	Y	Y	Y	Y	Y	
New Hope	Y	Y	Y	L	N	Y	N	N	N	N	
New Way of Living	Y	N	N	N	N	N	N	N	N	N	
Non Fiction Addiction	Y	N	N	N	N	N	N	N	N	N	
Our Gift	Y	Y	Y	N	Y	N	N	N	Y	Y	
Out & About	Y	Y	N	N	Y	Y	Y	Y	Y	Y	
Primary Purpose	Y	Y	Y	Y	Y	Y	N	Y	Y	Y	
Regeneration X	Y	Y	Y	Y	Y	Y	Y	Y	Y	L	
Rhythm of Recovery	Y	Y	Y	Y	Y	Y	N	L	N	Y	
Right Stuff	Y	N	N	N	N	N	Y	Y	Y	Y	
Serenity Now	Y	N	N	N	N	N	N	N	N	N	
Serenity the NA Way	Y	Y	N	Y	Y	N	Y	Y	Y	N	
Spiritual Mechanics	Y	Y	Y	Y	N	Y	N	Y	Y	Y	
Spiritual Seekers	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	
Stay-n-Change	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	
Step It Up	Y	N	N	N	N	N	N	N	Y	Y	
Tuesday At Last	Y	N	N	N	N	N	N	N	N	N	
Twisted Sisters	Y	Y	Y	Y	N	Y	Y	Y	Y	Y	
Un Dia a la Vez	Y	N	N	N	N	N	N	N	N	N	
Unloaded	Y	N	N	N	N	N	N	N	N	N	
Walnut Creek	Y	N	Y	N	N	N	N	N	N	N	CLOSED
We Can	Y	N	N	N	N	N	N	Y	Y	Y	
Why We Stay	Y	Y	N	Y	Y	N	N	N	Y	Y	
Wild with Flair	Y	Y	Y	Y	Y	N	Y	Y	Y	Y	
Searching and Fearless Women	Y	N	N	N	N	N	Y	N	N	Y	
Solid Foundation	Y	Y	Y	Y	Y	Y	Y	Y	Y	N	

Key: Y=Present at first Roll Call (3 in a row gains voting rights), L=Late, counts as present at roll call for voting purposes, N=Absent (3 in a row costs you voting rights), D=Departed, counts as absent at roll call for voting purposes. E=Absent with Notice (for Admin/Subcommittees).

Of 27 groups eligible to vote, quorum is set at 13 and ACHIEVED with 20 eligible groups present.

Walnut Creek closed meeting as of 11/01/2020.

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New Groups and GSRs

Another Chance Group in Killeen is joining our area!

GSR: John M

AGSR: Mickey M.

Treasurer: John M.

Open Forum

PR Chair: Homeless community looking for NA meetings. Has a building available to hold approx. 150 people. Looking for Monday-Friday evening meetings. Working with H&I, please see PR Chair in interested in helping start/maintain meeting. More of an outreach meeting, will make it an open meeting format.

H&I Chair: Any men willing to be sponsors to men in facilities, please see H&I.

Out and About GSR: request a Group Treasurer orientation.

APPROVAL OF OCTOBER 2020 MINUTES

Motion to Approve: Wild With Flair

Seconded: Keep Coming Back

APPROVED

ADMIN REPORTS

Chair Report

ASC Agenda provided.

**Vice Chair Report
OPEN**

Secretary Report

No Report.

Please email contact information to secretary@ctana.org to be added to email list.

Treasurer Report

Treasurer's Report –Nov 1, 2020

-CHECK BOOK RECONCILIATION:

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Chase Ending Balance for Oct 30, 2020: \$6269.26

(PER BANK ONLINE)

Pay Pal (per bank statement) Balance for 10/30/20: \$218.66

**Available Balance to Spend in Chase account and PayPal (less \$1500 prudent reserve):
\$4769.26**

This month we received \$1332.59 for 7th tradition donations which includes the 533.73 donations from September Pay Pal that did not go through last month, and \$863.90 for literature purchases. Total expenses for the month of September 2020 includes, Phone Line, storage unit rental, and Sales and Use Tax \$275.20

This month we will be paying \$226.56 for the 3rd quarter donations reported to RCM. I have included my Chase Bank Reconciliation and my download of the Pay Pal Transactions. The monthly statement was not available due to the closing being on Saturday, but the transactions show all activity.

At this point I have received the Policy, H&I, and RCM Budgets, If I could please have the remaining budgets as soon as possible I will put together a report for next month.

Respectfully,

Robin C.

CTANA Treasurer

Budgets for 2021 CTANA (Amended 11/1/20)			
Treasurer	Copy Services	Includes, Copy Services Monthly Reports, and Office Supplies, Receipt books, Envelopes	\$ 60.00
Hospital and Institutions	Literature/Zoom , Mtgs	Included Literature, Zoom Account, RSC Quarterly Meetings	\$ 12,000.00
Public Relations	Proposed Budget	Meeting Schedules,Phoneline, Website, Poster Days, Media Outreach, Travel to Region, Monthly meeting space	\$ 9,350.00
Activities	Events	Includes: Unity Day, March 2021 Campout, Learning Day, Anniversary, Fall Conference, Holiday Function, Fun Fellowship, TCSNA Fundraiser)	\$ 5,175.00
RCM	Travel & Office Expenses	Includes Travel Expenses for 4 Quarterly RCS, and Regional Expenses, Office Supplies	\$ 625.00
Policy	Copy Services	Includes: Monthly Reports, Ad Hoc Reports, Policy Document	\$ 213.00
Total of All 2021 Budgets			\$ 27,363.00

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Motion to Approve both Treasurers Report AND 2021 Subcommittee Budgets: Why We Stay
Seconded by: Stay-N-Change

Vote:

16--Yes

0--No

0-Abstain

PASSES

RCM 1 Report

RCM I Report Oct. 4th, 2020

Not much to report since last we met.

The Next RSC will be on Nov. 14th @ 9am via Zoom. I have not yet been provided with a meeting id and passcode. (Last meeting id was 856 9617 1749 passcode SERVICE)

CTANA will need to make its Quarterly Donation to Region at this ASC.

Tejas Bluebonnet Region of Narcotics Anonymous

6537 S, Staples St.

Ste 125 #1014

Corpus Christi, TX. 78413-5423

Region is working on setting up a "Zelle" account with its bank, Which is a secure and easy way to send money from Bank to Bank. If Area doesnt already have Zelle I would like to ask the Treasurer to look into setting that up.

On Oct 3rd 2020, The Region received a "Official Check" from Cynthia H.(former Treasurer of RSC) in the full amount of \$12,886.24. Although at the beginning of the discovery of this theft the amount was reported much higher, after a complete investigation the amount of \$12,886.24 was found to be the correct amount of stolen funds. Since full payment has been made the Criminal case has been dropped.

This is all I have for now, more will be Revealed after this next RSC.

Open positions at Region;

Co-Treasurer

Public Relations Facilitator

ILS

Kent I.

RCM 2 Report

OPEN

SUBCOMMITTEE REPORTS

Activities Report

Absent with Notice. Nothing new to report.

H&I Report

CTANA HOSPITALS & INSTITUTIONS REPORT

November 1, 2020

Tony C. H&I Chairperson

1. Our subcommittee had a virtual meeting on Sunday October 25th.
2. **H&I Policy Revision:** The H&I Policy revision has been **completed**, approved by the subcommittee and emailed to ASC Policy Chair to be added to Area Policy. The H&I subcommittee worked very hard on this revision. I am very proud of the work we did. The time, thought, and input given by everyone is very much appreciated. Our hope is that future H&I subcommittee members will find it very useful, and easy to follow for many years to come.
3. **BEHIND THE WALLS:** Haven't received any mail from inmates this month. This has been 2 months in a row with no mail coming in. This might be due to the fact that inmates are getting released or sent to treatment centers.
4. **CTANA CAMPOUT 2021:** All campsites have been reserved. I have collected \$270 so far. Still plenty of room if you want to split the cost of a campsite with someone.
5. **LITERATURE DRIVE:** Saturday December 12th from 1p -3p.
 - In discussing this with George C, Policy Chair, he says we can use ASC PayPal account. We would be able to add "tabs" to the existing account. That will allow us to have one for DONATIONS and one for an AUCTION.
 - The auction bids will come over the chat room only that way it will be easier to keep track of. Becky F will take care of and coordinate the bids.
 - Michiel R will donate a 4th Basic Text Edition and an NA Medallion to auction off. Randy G will be donating a couple of metal work pieces to auction off also. We will pay for shipping out of the proceeds.
 - We've decided NOT to have remote drop off places. Anyone wanting to donate a check or money order can mail it to CTANA mailbox ATTN: Lit Drive/Treasurer. Donating books directly we don't feel is necessary. But if someone wants to this can be done by contacting either ASC Literature Chair Dennis T, or H&I Literature Chair Ed F.

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- **SPEAKERS** - Noel M, from Dry Fork, Virginia; Phyllis P from Plantation, FL. We are in the process of securing a third speaker. As soon as we get third speaker secured, the digital flyer will be sent out to this body / GSR's to announce. Each speaker will have 40 minutes.
 - I need to get with Michele regarding setting up the ZOOM account for 1,000 people.
 - I plan to give the **mailbox key** back to ASC Secretary at the end of my commitment end of December. Unless somebody from the H&I subcommittee can commit to pick up our mail at least every 2 weeks and take care of the Behind the Walls sponsees/sponsors. In the past the ASC secretary would pick up our mail and we only received these requests once a month. I found this too much of a delay for response time which is why I wanted to try picking up the mail myself.
 - **CENIKOR** - Cenikor **will be allowing face to face meeting again starting Sunday October 25th**.
Clients as well as visitors will be required to wear face masks, practice social distancing, and we will be limited to 3 volunteers only.
We will be meeting **Sundays and Thursdays from 7-8pm**. Teddy S will take the Sunday meeting.
Ed F., has volunteered to be panel leader/co-coordinator for Cenikor for the Thursday meetings.
6. **ELECTIONS: New Hope Ranch Coordinator – still open / CTTC Women's – still open**
7. **H&I Subcommittee Chairperson** – Claire P nominated with no other nominations. Claire qualified herself and has a unanimous **VOTE OF CONFIDENCE** from this subcommittee to be the next Chairperson.
She is here today to qualify herself and will be here in December for the election.

Note: Receipt submitted to Treasurer for reimbursement for 6 months of Zoom account used for subcommittee meetings.

Lit Bank Report

Lit Bank Report – November 2020

Chair – Dennis T
Assistant Chair – Patrick H

Greetings CTANA!

Just a reminder that we will continue filling requests for black keytags with the multilingual keytags until we run out. However, if your group prefers to NOT use these keytags, please be sure to clearly note "ENGLISH ONLY" on your lit order.

Whenever possible, please order keytags and pamphlets in sets of 10. This makes it much easier for us to fill orders quickly, since we keep these bundled in sets of 10.

Thank you all for your continued flexibility in arranging to meet to fill orders as needed. A special shout out to those of you who made the trek all the way out to my house. Feel free to text/call me with any questions in regard to filling orders.

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Thank you for letting me be of service, Dennis T.

++++++BEGINNING INVENTORY

	w/o Tax	w/ Tax
English	\$2804.84	\$3036.24
Spanish	\$0.00	\$0.00
TOTAL	\$2804.84	\$3036.24

NAWS ORDER

NET order	\$792.14
Less Discount	\$51.49
Shipping	\$62.37
Tax	\$0.00
TOTAL	\$804.02

CASH ON HAND: \$178.76
Dennis T
e-mail: literature@ctana.org

Policy Report

No motions requiring policy review were introduced at the last ASC.

The proposed Policy budget was submitted to the treasurer, and is attached to this report.

The H&I Subcommittee has completed its policy rewrite, and submitted a PDF for inclusion in the Area Policy, I am in the process of converting the PDF to a word document in order to insert it.

Thank you for letting me be of service.

George C.
CTANA Policy Person

PR Report

CTANA P.R. Committee Monthly Report

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11/01/2020

- **Monthly Meeting**
 - No subcommittee meeting was held this week.
- **Website**
 - Unfortunately, the person that accepted the position of web editor has resigned for personal reasons. The position is currently open.
 - I am still looking for a way to streamline the web listings. We are currently updating BMLT, plus maintaining two spreadsheets for Zoom and in person meetings. Unfortunately, there is not a way to flag meetings in BMLT as In Person, thereby making it searchable. Topic is still under investigation.
- **Meeting at Homeless Camp**
 - Tony C. called to inform me that one of the homeless advocates in Austin is interested in getting an NA meeting in their facility, near Manchaca and 183. They are willing to comply with any requirements such as masks, distancing, etc. They want the meeting to be held on a weeknight, in the evening hours. So far we have one volunteer, we are looking for two others to help. This is a great chance to step up and be of service.
- We meet the last Sunday of each month:
 - Our Next Meeting will be on November 29, 2020
 - 5:00 P.M.
 - Online meeting info will be posted on website

Ask GSRs to check the BMLT and send update to webmaster@ctana.org

GROUP REPORTS

Keep Coming Back: In-person/hybrid meeting, Saturdays, 7:30PM, Journey Church in Elgin. Working out well.

Clean & Free: Meeting on Zoom. Speaker meeting happening, no word when in-person meetings will return. Meet on Tuesdays at 7:30PM. Speaker at beginning, then opens up for sharing. Donated \$66 to ASC.

Spiritual Seekers: Meeting in-person, mask required. Fridays at 7:30PM

Stay-N-Change: In-person, outdoors. Monday nights.

Our Gift: Thursdays at 7:30PM. In-person, masks required, will provide one if needed. Best coffee around! 1700 CR 305, Jarrell, TX. Money Order of \$23 for 7th Tradition.

Here and Now: Meet 7:30pm-8:30pm Wednesdays, outdoor, at Travis Cty Tax Office Pflugerville. Group Donation was \$155. No literature needed. Attendance averages 10-20

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We practice social distancing and wear masks.

OLD BUSINESS

None.

NEW BUSINESS

Motion 1:

Motion made by: Stay-N-Change

Seconded by: Why We Stay

Motion:

To reimburse H&I Chair, Tony, \$90 for Zoom account that hosted the H&I Subcommittee meetings. (\$15/mo. x 6 months)

Vote:

Yes--16

No--0

Abstain--0

Motion Passes

ELECTIONS/NOMINATIONS

Chair: OPEN

Eligibility: Minimum 2 years clean, agree to a 1 year commitment.

Requirements: Demonstrate an understanding of 12 Traditions, 12 Concepts, The Guide to Local Service and CTANA Policy. Please see Policy for Duties.

Vice Chair: OPEN

Eligibility: Minimum 2 years clean, agree to a 2 year commitment.

Requirements: Demonstrate an understanding of 12 Traditions, 12 Concepts, The Guide to Local Service and CTANA Policy. Please see Policy for Duties.

Secretary: John P. Nominated, accepted.

Qualifications: 3.5 years clean, Has an NA sponsor, works steps, Assistant Secretary last year, GSR of homegroup in past.

Assistant Secretary: OPEN

Eligibility: Minimum 2 years clean, agree to a 2 year commitment.

Requirements: Demonstrate an understanding of 12 Traditions, 12 Concepts, The Guide to Local Service and CTANA Policy. Please see Policy for Duties.

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Treasurer: Robin C. Volunteers

Qualifications: 25 years clean, Willing to continue to serve, works NA steps, is an Accountant professionally, Treasurer for ASC since March 2020.

Assistant Treasurer: OPEN

Eligibility: Minimum 2 years clean, agree to a 2 year commitment.

Requirements: Demonstrate an understanding of 12 Traditions, 12 Concepts, The Guide to Local Service and CTANA Policy. Please see Policy for Duties.

Policy Chair: OPEN

Eligibility: Minimum 2 years clean, agree to a 1 year commitment.

Requirements: Demonstrate an understanding of 12 Traditions, 12 Concepts, The Guide to Local Service and CTANA Policy. Please see Policy for Duties.

Assistant Policy Chair: OPEN

Eligibility: Minimum 2 years clean, agree to a 2 year commitment.

Requirements: Demonstrate an understanding of 12 Traditions, 12 Concepts, The Guide to Local Service and CTANA Policy. Please see Policy for Duties.

RCM I: OPEN

Eligibility: Minimum 2 years clean, agree to a 1 year commitment.

Requirements: Demonstrate an understanding of 12 Traditions, 12 Concepts, The Guide to Local Service and CTANA Policy. Please see Policy for Duties.

RCM II: OPEN

Eligibility: Minimum 2 years clean, agree to a 2 year commitment.

Requirements: Demonstrate an understanding of 12 Traditions, 12 Concepts, The Guide to Local Service and CTANA Policy. Please see Policy for Duties.

Activities Chair: OPEN

Eligibility: Minimum 2 years clean, agree to a 1 year commitment.

Requirements: Demonstrate an understanding of 12 Traditions, 12 Concepts, The Guide to Local Service and CTANA Policy. Please see Policy for Duties.

Hospitals and Institutions Chair: Claire P. Nominated, accepted.

Qualifications: 8 years clean, has volunteered for H&I for several years, Currently H&I vice chair, coordinates several facilities, Willing to serve, Sponsors others.

Literature Bank Chair: Pat H. nominated, accepted.

Qualifications: 5 years clean, clean date is 10/23/2015. Currently serves as Vice Lit Chair, familiar with policies, has an NA sponsor, secretary of homegroup, has served as GSR/AGSR, has served as Lit Bank Chair in past.

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Vice Literature Bank Chair: OPEN

Eligibility: Minimum 2 years clean, agree to a 2 year commitment.

Requirements: Demonstrate an understanding of 12 Traditions, 12 Concepts, The Guide to Local Service and CTANA Policy. Please see Policy for Duties.

GROUP ANNOUNCEMENTS

H&I VIRTUAL BOOK DRIVE: DECEMBER 12, 2020 1:00-4:00 PM
WILL HAVE AUCTION AND SPEAKERS
FLYER WILL BE AVAILABLE SOON

CHAIR PERSON WILL NOT BE IN ATTENDANCE FOR DECEMBER 6TH ASC, NO WILLING
PERSON TO HOST ASC. ASC IS MOVED TO SUNDAY, DECEMBER 13TH AT 2:00PM,
VIRTUAL.

NEXT ASC MEETING

December 13, 2020 at 2:00 PM, Virtually

MOTION TO CLOSE

Motion to Close: Keep Coming Back
Seconded: Twisted Sisters

Third Step Prayer

Meeting closed: 3:17 PM