

CENTRAL TEXAS AREA OF NARCOTICS ANONYMOUS
AREA SERVICE COMMITTEE MEETING MINTUES
June 7, 2020

This meeting was held virtually.

CALL TO ORDER

Chair calls ASC to order at 2:00pm. Moment of silence was observed. Followed by service prayer, 12 traditions, and 12 concepts.

ATTENDANCE

Secretary took Admin, Sub-Committee Chairs, and Group attendance.

EXECUTIVE BODY	01/20	02/20	03/20	04/20	05/20	06/20	07/20	08/20	09/20	10/20
Chair	Y	Y	Y	Y	Y	Y				
Vice Chair	OPEN	OPEN	OPEN	OPEN	OPEN	OPEN				
Secretary	Y	Y	E	Y	Y	Y				
Asst Secretary	OPEN	Y	E	N	Y	Y				
Treasurer	OPEN	OPEN	OPEN	Y	Y	Y				
Asst Treasurer	OPEN	OPEN	OPEN	OPEN	OPEN	OPEN				
Policy	Y	Y	Y	Y	Y	Y				
Asst. Policy	OPEN	OPEN	OPEN	OPEN	OPEN	OPEN				
RCM	Y	Y	Y	Y	Y	Y				
RCM2	Y	E	Y	E	E	OPEN				
Literature Bank	Y	Y	Y	Y	Y	Y				
Lit Vice Chair	OPEN	Y	Y	Y	Y	Y				
SUBCOMMITTEES										
Activities	Y	Y	Y	Y	Y	Y				
H&I	Y	Y	Y	Y	Y	Y				
Public Relations	OPEN	Y	Y	Y	L	N				

Group Name	Current	Voting	12/19	01/20	02/20	03/20	04/20	05/20	6/20	
Addicts R Us	Y	N	N	N	N	N	N	N	N	
Clean and Free	Y	Y	Y	Y	Y	Y	Y	Y	Y	
Courage to Change	Y	Y	N	N	Y	N	N	N	N	
Desencadenados	Y	N	N	N	N	N	N	N	N	
Desire to Stop Using	Y	N	N	N	N	N	L	Y	N	
Dopeless Hopefiends	Y	N	N	N	N		N	N	N	
Eastside	Y	Y	Y	Y	Y	Y	Y	Y	Y	
El Nuevo Camino	Y	Y	Y	Y	N	N	Y	Y	Y	
Far Out	Y	Y	Y	Y	N	N	Y	Y	Y	
Free at Last	Y	Y	Y	Y	Y	Y	Y	Y	Y	
Here and Now	Y	Y	Y	Y	Y	Y	Y	Y	Y	
Hill Country	Y	Y	Y	Y	Y	Y	Y	Y	Y	
Just for Today	Y	Y	N	Y	L	Y	Y	Y	Y	
Keep Coming Back	Y	N	N	Y	Y	Y	Y	Y	Y	

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Lost and Found	Y	N	N	N	Y	N	N	N	N	
Men at Work	Y	Y	N	Y	N	Y	Y	Y	Y	
Miracles & Solutions	Y	Y	Y	Y	Y	Y	Y	Y	Y	
Mixed Nuts	Y	N	N	N	N	N	N	N	N	
Never Alone	Y	N					Y	Y	Y	
New Beginnings	Y	Y	Y	D	Y	N	N	N	Y	
New Hope	Y	Y	Y	Y	N	N	Y	L	N	
New Way of Living	Y	N	N	N	N	N	N	N	N	
Non Fiction Addiction	Y	N	Y	N	N	N	N	N	N	
Our Gift	Y	Y	Y	Y	Y	Y	Y	N	Y	
Out & About	Y	N	N	N	N	N	N	N	Y	
Primary Purpose	Y	Y	Y	Y	Y	Y	Y	Y	Y	
Regeneration X	Y	Y	N	Y	Y	Y	Y	Y	Y	
Rhythm of Recovery	Y	N	Y	Y	Y	N	Y	Y	Y	
Right Stuff	Y	Y	Y	Y	N	Y	N	N	N	
Serenity Now	Y	N	N	N	N	N	N	N	N	
Serenity the NA Way	Y	Y	Y	Y	Y	Y	N	Y	Y	
Spiritual Mechanics	Y	Y	Y	D	Y	Y	Y	Y	N	
Spiritual Seekers	Y	Y	Y	Y	Y	Y	Y	Y	Y	
Stay-n-Change	Y	Y	Y	Y	Y	Y	Y	Y	Y	
Step It Up	Y	Y	N	Y	Y	N	N	N	N	
Tuesday At Last	Y	N	N	N	N	N	N	N	N	
Twisted Sisters	Y	Y	Y	Y	Y	Y	Y	Y	N	
Un Dia a la Vez	Y	N	N	N	N	N	N	N	N	
Unloaded	Y	Y	N	N	L	Y	N	N	N	
Walnut Creek	Y	Y	Y	Y	N	Y	Y	N	N	
We Can	Y	Y	Y	D	N	Y	N	N	N	
Why We Stay	Y	Y	Y	D	Y	Y	N	Y	Y	
Wild with Flair	Y	Y	Y	Y	Y	Y	Y	Y	Y	
Searching and Fearless Women	Y	N		Y	Y	Y	N	N	N	
Solid Foundation	Y	N		Y	Y	Y	Y	Y	Y	

Key: Y=Present at first Roll Call (3 in a row gains voting rights), L=Late, counts as present at roll call for voting purposes, N=Absent (3 in a row costs you voting rights), D=Departed, counts as absent at roll call for voting purposes. E=Absent with Notice (for Admin/Subcommittees).

Of 26 groups eligible to vote, quorum is set at 14 and ACHIEVED with 22 eligible groups present.

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New Groups and GSRs

Out and About--New GSR, Tom.

New Beginnings--New GSR, Rick

Open Forum

Men at Work: looking for feedback/suggestions on how to open meetings again.

Restrictions? What to do if max capacity is met?

Suggestion--Break out groups of capacity is over

Discussion:

- Depends of meeting and Homegroup--groups are autonomous.
- Some groups are maintaining both virtual and in-person meetings, these are considered 2 separate meetings.
- Liability Insurance cover chance of COVID-19? Not known, as long as we attempt to stay within state requirements, insurance is good.
- Required to take temperature?

APPROVAL OF MAY 2020 MINUTES

Motion to Approve: Serenity the NA Way

Seconded: Keep Coming Back

APPROVED

ADMIN REPORTS

Chair Report

ASC Agenda provided.

GSR's: please send Secretary your contact information to be added to mailing list.

Vice Chair Report
OPEN

Secretary Report

No Report.

Please email contact information to secretary@ctana.org to be added to email list.

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Treasurer Report

Treasurer's Report –June 7, 2020

-CHECK BOOK RECONCILIATION:

**Chase Ending Balance for May 29, 2020: \$3349.15
(PER BANK ONLINE)**

Pay Pal Balance for 5/31/20, 2020 : \$9.41

**Available Balance to Spend in Chase account and PayPal (less \$1500 prudent reserve):
\$1858.56**

Less Outstanding Checks: 0

This month we received \$727.96 for 7th tradition donations and \$0 for literature purchases. Total expenses for the month of May 2020 includes, Phone Line, GoDaddy storage unit rental, and Texas Bluebonnet Quarterly Payments for 4th Quarter 2019, and 1st Quarter 2020 totaling \$1720.77. I have included my Chase Bank Reconciliation and my Pay Pal Statement.

Respectfully,
Robin C.
Treasurer

Motion to Approve: Rhythm of Recovery
Seconded by: Primary Purpose
PASSED

RCM 1 Report

RCM I Report June 7th, 2020

The last RSC was held on May 9th via Zoom. I was not able to attend due to an emergency at work which required me to work unexpectedly on this day. I did send in an Area Report and Notify the Region that I would not be able to Attend. That being said it is a rare occasion that I have to work on a weekend. My RCM II was unavailable to attend as well. Unfortunately, the RCM II has given notice that he has decided to step down from this position. If anyone is interested in being of service at the Regional Level the time is now.

Being that the Region still has not filled the "Recorder" position I have done my best to get some info as to what transpired at the Zoom Region.

So open positions at Region are as follows:

Recorder, Public Relations, Co-Treasurer, Service Pool & H&I

If interested please make plans to attend the next RSC tentatively planned to be a hybrid meeting live and Zoom, in the Tri-County Area on August 8th, 2020. Location TBA.

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CTANA sent in two donations to Region. One for the 4th Qtr 2019 in the amount of \$389.53 (reminder this was the donation Area voted to hold until the Regional Audit was completed and deemed to be in good standing) and the 1st Qtr 2020 in the amount 603.28.

Looking over the reports from the other Area's in our region there is not much to report. Much like our Area the Covid 19 Pandemic has must all meetings doing some sort of virtual type meetings, with very few Face to Face meetings.

The 2020 TBRCNA Audit has finally been completed. The ending balance was \$13541.01, less \$12000.00 to TBRCNA 21 seed money and less the 2021 Early Bird Registrations of \$870.78 from Square. Left a donation from TBRCNA 20 of \$670.23.

The Texas State Convention has suspended the 2020 Convention previously scheduled for May 22nd-24th and has a new date of May 28th-30th , 2021 in Denison Tx at the Hilton Garden Inn Denison/Sherman. Those who pre-registered for this year's convention can either have their registration transferred to the 2021 convention or be refunded. Please contact the registration committee. The 2022 TSC will be held in Corpus Christi on May 27-29th.

Recovery By The Sea has been tentatively moved to Aug 28-30 as long as they can get the required Beach Use permits on July 23rd. If they can't get the permits then they will decide to cancel for 2020 and move all pre-registration to next year and or refund if needed.

The TBRCNA 21 is still in the planning and going strong the next Committee meeting is scheduled for this next Sunday June 14th at 3pm via Zoom.

Thank You ILS Kent L. RCM I

RCM 2 Report

RCM II resigned from position on June 5, 2020. Position OPEN.

SUBCOMMITTEE REPORTS

Activities Report

Activities have not met and will not meet until things open enough to for us to start planning evens again.

Mary

Discussion: How to move forward with Holiday Function? Not many places will allow large crowds with food.

- Will have to wait to see how everything unfolds--nothing we can do right now.
- Suggestion: Zoom Speaker Jam?

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H&I Report

CTANA HOSPITALS & INSTITUTIONS REPORT

June 7, 2020

Tony C. H&I Chairperson

1. Our subcommittee had a virtual meeting on Sunday May 31st, continuing to revise H&I policy, all but 3 coordinators / admin attended. We are over ½ way through our revision.
2. I am still checking mailbox once a week. Finding sponsors for those that are requesting. Also relaying letters to inmates corresponding with their sponsors via email. Any addict requesting literature I am relaying their request to our new regional Adopt-an-Inmate coordinator.
3. Regional Service Committee meeting May 9th was very informative and productive. At our H&I breakout session we discussed:
 - If and when those addicts on our orientation list should be re- orientated.
 - Can an orientation / re-orientation be done on our website? One of the members said his area had a video orientation on their website with a link to follow up questions. That way we knew who attended and watched the video.
 - We discussed and recommended to Region to COMBINE H&I and PR breakout sessions to be named OUTREACH breakout session for the future.
 - We also discussed having the Adopt-an-Inmate coordinator attend our breakout session from now on. Adopt-an-Inmate still sending books to addicts requesting them. This may change depending on the pandemic and how long funds will last.
 - Discussed having treatment centers that have SECURED ZOOM accounts allow us to have meetings. Cenikor in San Antonio has set that up and they are having virtual meetings that align with HIPPA regulations.
 - **CENIKOR will be resuming H&I meetings live in the facility this month. This is the only facility on our list opening at this time.**
 - **Del Valle jail has asked for links and other resources that might be accessible to the inmates. We provided that information.**

I.L.S.
Tony C
H&I Chair

Lit Bank Report

Chair – Dennis T
Assistant Chair – Patrick H

Greetings CTANA!

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Just a reminder that we will continue filling requests for black keytags with the multilingual keytags until we run out. However, if your group prefers to NOT use these keytags, please be sure to clearly note "ENGLISH ONLY" on your lit order (still have over 500).

Whenever possible, please order keytags and pamphlets in sets of 10. This makes it much easier for us to fill orders quickly, since we keep these bundled in sets of 10.

I am continuing to fill orders on an ad hoc basis if needed, and I appreciate everyone's cooperation and ability to be flexible in picking those up from my residence. I finally feel like we have sold enough inventory to make an order to NAWS, so please DM me in the zoom chat or email (during ASC) if your group needs anything special ordered. I will be placing the order this evening. Feel free to call me with any questions, Dennis.

++++++BEGINNING INVENTORY

	w/o Tax	w/ Tax
English	\$2524.07	\$2732.31
Spanish	\$0.00	\$0.00
TOTAL	\$2524.07	\$2732.31

NAWS ORDER

NET order	\$
Less Discount	\$
Shipping	\$
Tax	\$0.00
TOTAL	\$0.00

CASH ON HAND: \$97.96

Dennis T

e-mail: literature@ctana.org

Discussion: Third check from Miracles and Solutions not deposited yet, not receiving mail due to problems with mailbox and mail being delayed.

Willing to work with people to get orders to them.

Policy Report

CTANA Policy Ad-Hoc Subcommittee June 7th, 2020

The Ad-Hoc Subcommittee did not meet in April because of the COVID-19 lockdown.

A final draft is in preparation, and will be reviewed internally by the Ad Hoc Subcommittee at its final meeting on June 28th from 12:00 PM to 2:00 PM in the Medium Meeting Room at the

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Austin Galano Club, 6809 Guadalupe St. If the Galano Club is still closed, the meeting will be held in a Web Conference room.

The draft document could not be complete due to other commitments by the Policy Person arising from the COVID-19 pandemic. It is expected to be released to the body prior to the July ASC. The Activities Subcommittee will be hosting a Learning Day which will be scheduled once the lockdown ends. At the Learning Day, a presentation by the Policy Person will cover proposed changes to our Policy Document.

While a great deal of effort has gone into simplifying ASC Policy, eliminating inconsistencies, and reorganizing the document to make it easier to use it is still a **DRAFT**. We expect discussion at the Learning Day, a review in April by our member Groups, and feedback at the June ASC.

After completion of this review by the ASC, and incorporation of recommendations from the body, we expect to bring approval of our new policy to a vote in June.

CTANA Policy Person

June 7th, 2020

The Ad-Hoc Subcommittee did not meet in May because of the COVID-19 lockdown. A final draft is in preparation, and will be reviewed internally by the Ad Hoc Subcommittee at its final meeting on June 28th. A separate report of its activities has been submitted to the body. No motions were referred for review at the April ASC.

A link to the current Policy document is in the downloads section of the CTANA Web Site:

<http://ctana.org/wp-content/uploads/CTANA-Policy-20200129.pdf>

The Policy Ad-Hoc Subcommittee was unable to meet at the Galano Club due to the closure of the club, so no rent is due.

The Policy Person is available at 1:30 prior to each ASC to conduct an orientation for new GSR's.

No reservation is necessary, just show up and ask! If the ASC is being held online, join the meeting at 1:30 instead of 2 PM. A GSR Orientation will be held prior to the June ASC.

Thank you for letting me be of service.

George C.

CTANA Policy Person

Email: policy@ctana.org

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PR Report

No Report by chair.

Attached are the three invoices (*secretary note: included in email, saved*) paid against the CTANA debit card this month for Web-related expenses.

20200507	GoDaddy Web Site (Annual)	\$153.38
20200515	GoDaddy Web Consulting (*)	\$ 85.27
20200526	StatCounter (Web statistics/Quarterly)	\$ 25.00

The Web Site and Web Statistics invoices are budgeted expenses for the PR Subcommittee. The Web Consulting invoice is not budgeted, but represents an emergency expense to address a hack that was generating spam emails from our web account.

This report is sent to the ASC in order to support approval of these expense items.

George C.
CTANA IT Services
[Email: policy@ctana.org](mailto:policy@ctana.org)

Motion to Approve expense made by: Regeneration X
Seconded by: Serenity the NA Way
PASSES

GROUP REPORTS

Hill Country Recovery: New Zoom link and password, see ctana.org

New Beginnings: Working on account for 7th Tradition collection.

Our Gift: Meeting in-person, all touchable items are wiped down every meeting. We have less than 10 people in attendance. Money Order sent to Treasurer last month.

Miracles and Solutions: Not going to hold Anniversary this year to avoid mass congregation, moving to 2021. Any money people have paid, you may leave money in place or request a refund.

Primary Purpose: Now having in-person meetings, have a large space. 2 people per pew, no coffee, no kids, masks optional.

Men at Work: The Facility has opened to meetings pending that we agree to abide by certain guidelines. Our group would like to know how other meetings in this area have been approaching the re-open, and if there are meetings that have both virtual and physical meetings coinciding at the same time. What are the best practices for re-opening physical meetings? More specifically,

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- how do you manage when meetings are only allowed a certain capacity and go over that number; do people leave the meeting?
- Do homegroup members have checklists to make sure that they are following guidelines for deep cleaning after themselves
- Are you still providing coffee to your members? If so how?
- Do you provide those who do not have masks with one?
- Are you allowing members with compromised immune systems into a meeting, even if the facility requests that they do not come to the facility (for liability issues) ? Or are you recommending that they not return to meetings? Or take additional safety precautions?
- To reduce the exchanging of physical money, are you using electronic payments for 7th tradition?
- If you have two meetings, one physical, one virtual, are you considering separation of the one group and creating two meetings?
- If you have two meeting, are you considering separate times?
- How do you manage group conscious?
- How do you manage the 7th tradition and the groups fiscal responsibilities?
- Are the funds kept separate?

Solid Foundation: In-person, parking lot, bring own chair. Also holds virtual meeting.

Here and Now: We started live meetings outside in the courtyard a week ago Wednesday. Social distancing guidelines and masks optional. Bring your own chair and drink. Our facility, which is a county building, is still closed until further notice. We had 25 in attendance this past week, 13 the first week due to storms in the area. Group donations electronically.

Keep Coming Back: Considering starting in-person and continuing virtual meeting.

Rhythm of Recovery: The Facility has opened to meetings, We had our first in-person meeting in a while on June 3rd and the eight attendees celebrated 3 multiple years clean totaling 30 years and one nine (9) month clean.

OLD BUSINESS

None.

NEW BUSINESS

None.

ELECTIONS/NOMINATIONS

Vice Chair: OPEN

Eligibility: Minimum 2 years clean, agree to a 2 year commitment.

Requirements: Demonstrate an understanding of 12 Traditions, 12 Concepts, The Guide to Local Service and CTANA Policy. Please see Policy for Duties.

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Assistant Treasurer: OPEN

Eligibility: Minimum 2 years clean, agree to a 2 year commitment.

Requirements: Demonstrate an understanding of 12 Traditions, 12 Concepts, The Guide to Local Service and CTANA Policy. Please see Policy for Duties.

Assistant Policy Chair: OPEN

Eligibility: Minimum 2 years clean, agree to a 2 year commitment.

Requirements: Demonstrate an understanding of 12 Traditions, 12 Concepts, The Guide to Local Service and CTANA Policy. Please see Policy for Duties.

RCM II: OPEN

Eligibility: Minimum 2 years clean, agree to a 2 year commitment.

Requirements: Demonstrate an understanding of 12 Traditions, 12 Concepts, The Guide to Local Service and CTANA Policy. Please see Policy for Duties.

GROUP ANNOUNCEMENTS

Far Out: Holding Foregoing regular meeting to hold memorial for a member that passed. June 15th, in parking lot, bring chair.

NEXT ASC MEETING

July 5th, 2020 at 2:00 PM, Virtually if lockdown still in effect.

MOTION TO CLOSE

Motion to Close: Rhythm of Recovery

Seconded: New Beginnings

Third Step Prayer

Meeting closed: 3:26 PM