

CENTRAL TEXAS AREA OF NARCOTICS ANONYMOUS
AREA SERVICE COMMITTEE MEETING MINTUES
April 5, 2020

This meeting was held virtually.

CALL TO ORDER

Chair calls ASC to order at 2:00pm. Moment of silence was observed. Followed by serenity prayer, service prayer, 12 traditions, and 12 concepts.

ATTENDANCE

Secretary took Admin, Sub-Committee Chairs, and Group attendance.

EXECUTIVE BODY	01/20	02/20	03/20	04/20	05/20	06/20	07/20	08/20	09/20	10/20
Chair	Y	Y	Y	Y						
Vice Chair	OPEN	OPEN	OPEN	OPEN						
Secretary	Y	Y	E	Y						
Asst Secretary	OPEN	Y	E	N						
Treasurer	OPEN	OPEN	OPEN	Y						
Asst Treasurer	OPEN	OPEN	OPEN	OPEN						
Policy	Y	Y	Y	Y						
Asst. Policy	OPEN	OPEN	OPEN	OPEN						
RCM	Y	Y	Y	Y						
RCM2	Y	E	Y	E						
Literature Bank	Y	Y	Y	Y						
Lit Vice Chair	OPEN	Y	Y	Y						
SUBCOMMITTEES										
Activities	Y	Y	Y	Y						
H&I	Y	Y	Y	Y						
Public Relations	OPEN	Y	Y	Y						

Group Name	Current	Voting	11/19	12/19	01/20	02/20	03/20	04/20	05/20
Addicts R Us	Y	N	N	N	N	N	N	N	
Clean and Free	Y	Y	L	Y	Y	Y	Y	Y	
Courage to Change	Y	Y	Y	N	N	Y	N	N	
Desencadenados	Y	N	N	N	N	N	N	N	
Desire to Stop Using	Y	N	N	N	N	N	N	L	
Dopeless Hopefiends	Y	N	Y	N	N	N		N	
Eastside	Y	Y	Y	Y	Y	Y	Y	Y	
El Nuevo Camino	Y	Y	Y	Y	Y	N	N	Y	
Far Out	Y	Y	Y	Y	Y	N	N	Y	
Free at Last	Y	Y	Y	Y	Y	Y	Y	Y	
Here and Now	Y	Y	Y	Y	Y	Y	Y	Y	
Hill Country	Y	Y	Y	Y	Y	Y	Y	Y	
Just for Today	Y	Y	Y	N	Y	L	Y	Y	
Keep Coming Back	Y	N	Y	N	Y	Y	Y	Y	

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Lost and Found	Y	N	N	N	N	Y	N	N	
Men at Work	Y	Y	L	N	Y	N	Y	Y	
Miracles & Solutions	Y	Y	Y	Y	Y	Y	Y	Y	
Mixed Nuts	Y	N	N	N	N	N	N	N	
New Beginnings	Y	Y	Y	Y	D	Y	N	N	
New Hope	Y	Y	Y	Y	Y	N	N	Y	
New Way of Living	Y	N	N	N	N	N	N	N	
Non Fiction Addiction	Y	N	N	Y	N	N	N	N	
Omid	N		N	N	N			N	
Our Gift	Y	Y	Y	Y	Y	Y	Y	Y	
Out & About	Y	N	N	N	N	N	N	N	
Primary Purpose	Y	Y	Y	Y	Y	Y	Y	Y	
Regeneration X	Y	Y	L	N	Y	Y	Y	Y	
Rhythm of Recovery	Y	N		Y	Y	Y	N	Y	
Right Stuff	Y	Y	Y	Y	Y	N	Y	N	
Serenity Now	Y	N	N	N	N	N	N	N	
Serenity the NA Way	Y	Y	Y	Y	Y	Y	Y	N	
Spiritual Mechanics	Y	Y	N	Y	D	Y	Y	Y	
Spiritual Seekers	Y	Y	Y	Y	Y	Y	Y	Y	
Stay-n-Change	Y	Y	Y	Y	Y	Y	Y	Y	
Step It Up	Y	Y	Y	N	Y	Y	N	N	
Tuesday At Last	Y	N	N	N	N	N	N	N	
Twisted Sisters	Y	Y	Y	Y	Y	Y	Y	Y	
Un Dia a la Vez	Y	N	N	N	N	N	N	N	
Unloaded	Y	Y	L	N	N	L	Y	N	
Walnut Creek	Y	Y	N	Y	Y	N	Y	Y	
We Can	Y	Y	N	Y	D	N	Y	N	
Why We Stay	Y	Y	Y	Y	D	Y	Y	N	
Wild with Flair	Y	Y	Y	Y	Y	Y	Y	Y	
Searching and Fearless Women	Y	N			Y	Y	Y	N	
Solid Foundation	Y	N			Y	Y	Y	Y	

Key: Y=Present at first Roll Call (3 in a row gains voting rights), L=Late, counts as present at roll call for voting purposes, N=Absent (3 in a row costs you voting rights), D=Departed, counts as absent at roll call for voting purposes. E=Absent with Notice (for Admin/Subcommittees).

Of 32 groups eligible to vote, quorum is set at 17 and ACHIEVED with 23 eligible groups present.

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New Groups and GSRs

New Group:
Never Alone in Austin, Zoom meeting
GSR: Michele
14 meetings/week, average of 40 people, many newcomers joining.

Open Forum

- Set up online donations, for "Group Basket"
- Options for website: tech committee will make call
 - Make donation page, allows donator to choose who the funds are for, therefore able to choose a specific group
 - Can be placed anywhere on website
 - Will go to Area's account
 - Added responsibility to Treasurer
 - Reporting can be anonymous
 - Groups are autonomous-->each group must decide how they want to collect funds and whether they want to donate to Area or World.

APPROVAL OF MARCH 2020 MINUTES

Motion to Approve: Hill Country Recovery
Seconded: Wild With Flair

ADMIN REPORTS

Chair Report

ASC Agenda provided.

Vice Chair Report
OPEN

Secretary Report

No Report.

Treasurer Report

Treasurer's Report –April 5, 2020
-CHECK BOOK RECONCILIATION:
Chase Ending Balance for March 31, 2020: \$8,310.75
(PER BANK ONLINE)
Available Balance: \$2,612.21
Outstanding Checks: \$ 177.60 (Claire P)

This month we received \$1,267.53 for 7th tradition donations and \$1,071.47 for literature purchases.
Total expenses for the month of March include rent to Galano Club for CTANA subcommittees, Phone

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Line, storage unit rental, literature purchases, etc. totaling \$6,537.54. We have one outstanding check this month.

ILS,
Brenda B

Discussion:

Brenda: after April's bills are paid, there will be approximately \$1,000 remaining.
Lit NAWS order is \$1,350.28, has not been paid, will be coming out of current balance (\$8,310.75). April Lit orders may be minimal.

Treasurer's Report correction: The audit was completed by the Chair, Treasurer, RCM I, and Policy Chair.

Motion to accept Report: Men at Work
Seconded by: Rhythm of Recovery
PASSES

RCM 1 Report

No written report. Nothing going on in Region, next date is up in the air

Went to Regional Assembly, CAR/CAT Workshop.

RCM 2 Report

Absent, no report.

SUBCOMMITTEE REPORTS

Activities Report

We had a great turn out at the Spring Camp out. I have receipts to turn from that.
Because of the shutdown I have not been able to get to Lowes to get the shelves and totes.
I hope to get that done this week. We have cancelled all activities for the time being.

I have nothing else to report at this time.

Mary

Discussion:

- Storage is now organized and complete.
- Mary and George have keys to storage.
- All events cancelled at this time.

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H&I Report

CTANA HOSPITALS & INSTITUTIONS REPORT

April 4, 2020

Tony C. H&I Chairperson

1. Sorry we are in this situation but we will get through it together. Hope you are all staying safe and using protective measures.
I don't know how long this will last and knowing H&I is our passion, in which we all appreciate each other's commitment. It is tough not bring the message of recovery to the newcomer but we have to take care of each other in order to continue our service work in future. Hope to be with you all again soon.
2. **BEHIND THE WALLS:** I am still checking mailbox once a week (**essential**).
Letters received. 8 from men responding to their sponsors. 1 woman requesting a sponsor. Peggy H from EANA agreed to contact her.
 - Steve N has helped find sponsors for the men
 - I read our discussion from last month regarding whether or not we continue to find sponsors that write in to our mailbox. I asked for comments from the ASC regarding this subject.
 - It was highly suggested that we continue to find sponsors. That is what we have always done in this area and it is why we put our address on the schedule.
3. **REIMBURSEMENT REQUEST:** for Claire going to RSC – Receipt given to Brenda, acting treasurer for 1 night hotel = \$111.90 and mileage for 438 miles round trip = \$65.70 @ \$0.15/mile = \$177.60. Approved and check will be available next area.
4. **LITERATURE:** No literature will be ordered this month due to H&I meetings not being held and no 7th tradition from groups to area that funds H&I literature. Ed F.
5. **FACILITY MEETINGS:** All 12 facilities have suspended meetings until further notice. On suggestion from John R, our Del Valle coordinator, our coordinators are encouraged to reach out to their facilities to see if it would be possible to do virtual meetings. Under HIPPA guidelines, the clients would be able to see us but we could not see them. Hopefully some of the facilities will be on board for this to happen.

Lit Bank Report

Chair – Dennis T

Assistant Chair – Patrick H

Greetings CTANA!

As I mentioned in the email that I sent out a couple weeks ago, I will work with anyone that needs an order on a case by case basis. I live pretty far up north (Parmer/MoPac), but if you call/text/email me, I'm sure we can work something out. That being said, there isn't a whole lot to go over for lit bank during this time.

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++++++BEGINNING INVENTORY

	w/o Tax	w/ Tax
English	\$2168.47	\$2347.37
Spanish	\$0.00	\$0.00
TOTAL	\$2168.47	\$2347.37

NAWS ORDER

NET order	\$1330.32
Less Discount	\$86.47
Shipping	\$106.43
Tax	\$0.00
TOTAL	\$1350.28

CASH ON HAND: \$53.80
Dennis T

Discussion:

- Chair will work with homegroups if they need literature or keytag/medallions.
- No Sales tax are paid to NAWS, it is paid to State of Texas, these taxes come from what we sell to groups.
- Groups pay the tax, Lit Chair pays that to ASC which pays to State of Texas.

Motion to accept report: New Hope
Seconded by: Clean & Free
PASSES

Policy Report

CTANA Policy Ad-Hoc Subcommittee **April 5th, 2020**

The Ad-Hoc Subcommittee did not meet in March because of the COVID-19 lockdown. A final draft is in preparation, and will be reviewed internally by the Ad Hoc Subcommittee at its final meeting on April 26th from 12:00 PM to 2:00 PM in the Medium Meeting Room at the Austin Galano Club, 6809 Guadalupe St. If the Galano Club is still closed, the meeting will be held in a Web Conference room.

The draft document could not be complete due to other commitments by the Policy Person arising from the COVID-19 pandemic. It is expected to be released to the body prior to the May ASC. The Activities Subcommittee will be hosting a Learning Day which will be scheduled once the lockdown ends. At the Learning Day, a presentation by the Policy Person will cover proposed changes to our Policy Document.

While a great deal of effort has gone into simplifying ASC Policy, eliminating inconsistencies,

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and reorganizing the document to make it easier to use it is still a **DRAFT**. We expect discussion at the Learning Day, a review in April by our member Groups, and feedback at the June ASC.

After completion of this review by the ASC, and incorporation of recommendations from the body, we expect to bring approval of our new policy to a vote in June.

Thank you for letting me be of service.

George C.
CTANA Policy Person
Email: policy@ctana.org

CTANA Policy Person
April 5th, 2020

The Ad-Hoc Subcommittee did not meet in March because of the COVID-19 lockdown. A final draft is in preparation, and will be reviewed internally by the Ad Hoc Subcommittee at its final meeting on April 26th. A separate report of its activities has been submitted to the body. No motions were referred for review at the March ASC.

A link to the current Policy document is in the downloads section of the CTANA Web Site:
<http://ctana.org/wp-content/uploads/CTANA-Policy-20200129.pdf>

The Policy Ad-Hoc Subcommittee was unable to meet at the Galano Club due to the closure of the club, so no rent is due.

The Policy Person is available at 1:30 prior to each ASC to conduct an orientation for new GSR's.

No reservation is necessary, just show up and ask! If the ASC is being held online, join the meeting at 1:30 instead of 2 PM.

Thank you for letting me be of service.

George C.
CTANA Policy Person
Email: policy@ctana.org

PR Report

No Written Report.

- Did meet virtually last week-->Webpage was large discussion, great job Webservants!
- Working on some things with probation department, on hold for now.
- Webservant: please send any updates to be posted to webmaster.

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GROUP REPORTS

Stay-N-Change: Not meeting in person or online, there are already several meetings on Monday night.

Wild With Flair: Meeting online, have an average of 20-25 people virtually attending.

Here and Now: No online meeting, having informal chat group with homegroup members.

Our Gift: 3 newcomers, needs papers signed. Meeting at church still, very small group, practicing physical distancing.

Miracles and Solutions: still open, practicing physical distancing. 10-11 people attend, 2-3 newcomers weekly. Will begin online meeting for Wednesday evenings.

Just For Today: Online meetings at 12 PM

New Hope: Still meeting at church, meeting outside with permission from church. Practicing physical distancing, One newcomer.

Solid Foundation: First online meeting last Friday night.

Primary Purpose: Started first online meeting last night, 7:30 PM. No face-to-face meeting. Will email webmaster meeting info.

Free At Last: Meeting online, is open a few minutes before and after meeting to fellowship.

Spiritual Seekers: No face-to-face meetings, still discussing online meetings.

OLD BUSINESS

None.

NEW BUSINESS

Motion 1:

Motion made by: Activities, Seconded by: New Hope

Motion:

I would like to make a motion for CTANA to fund the annual area campout directly through the activities sub-committee. In the past, single members have graciously put it upon themselves to find a location and purchase out of pocket the camping facility. Every year that member is reimbursed at a later date fully for the charges. It would be prudent for the activities sub-

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committee to deal with the facility directly. The committee appreciates all the help that single members have put forth on making this event possible and invite them to help and assist the activities sub-committees with their knowledge in this matter. This motion is being made in this fashion due to the lack of the motion form not being found on area website for downloading...

Intent of Motion: To reimburse funds in real time.

Financial Impact: Will change budget, causing an increase. This year's budget already approved.

Motion Status: Tabled until cash flow stabilized.

Motion2:

Motion made by: Free @Last, Seconded by: Regeneration X

Motion:

For an electronic donation through our webpage that allows various forms of electronic payment. (I for one would prefer to pay by CC and not bank account but others have other preferences).

Intent of Motion: To have an electronic donation option during pandemic.

Financial Impact:

Motion Status: Passes

Vote on Motion:

Yes--17

No--0

Abstain--0

ELECTIONS/NOMINATIONS

Vice Chair: OPEN

Eligibility: Minimum 2 years clean, agree to a 2 year commitment.

Requirements: Demonstrate an understanding of 12 Traditions, 12 Concepts, The Guide to Local Service and CTANA Policy.

****Please see end of minutes for Duties of the Vice-Chair.****

Assistant Treasurer: OPEN

Eligibility: Minimum 2 years clean, agree to a 2 year commitment.

Requirements: Demonstrate an understanding of 12 Traditions, 12 Concepts, The Guide to Local Service and CTANA Policy.

****Please see end of minutes for Duties of the Assistant Treasurer.****

Assistant Policy Chair: OPEN

Eligibility: Minimum 2 years clean, agree to a 2 year commitment.

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Requirements: Demonstrate an understanding of 12 Traditions, 12 Concepts, The Guide to Local Service and CTANA Policy.

GROUP ANNOUNCEMENTS

Webinar for all Zoom questions from 4-5 PM, will drop link in chat.

NEXT ASC MEETING

May 3, 2020 at 2:00 PM, Virtually if lockdown still in effect.

MOTION TO CLOSE

Motion to Close: Keep Coming Back
Seconded: Never Alone in Austin

Meeting closed: 4:25 PM