

CENTRAL TEXAS AREA OF NARCOTICS ANONYMOUS
AREA SERVICE COMMITTEE MEETING MINTUES
January 5, 2020

CALL TO ORDER

Chair calls ASC to order at 2:05pm. Moment of silence was observed. Followed by serenity prayer, service prayer, 12 traditions, and 12 concepts.

ATTENDANCE

Secretary took Admin, Sub-Committee Chairs, and Group attendance.

EXECUTIVE BODY	01/20	02/20	03/20	04/20	05/20	06/20	07/20	08/20	09/20	10/20
Chair	Y									
Vice Chair	OPEN									
Secretary	Y									
Asst Secretary	OPEN									
Treasurer	OPEN									
Asst Treasurer	OPEN									
Policy	Y									
Asst. Policy	OPEN									
RCM	Y									
RCM2	Y									
Literature Bank	Y									
Lit Vice Chair	OPEN									
SUBCOMMITTEES										
Activities	Y									
H&I	Y									
Public Relations	OPEN									

Group Name	Current	Voting	11/19	12/19	01/20	02/20	03/20	04/20	05/20
Addicts R Us	Y	N	N	N	N				
Clean and Free	Y	Y	L	Y	Y				
Courage to Change	Y	Y	Y	N	N				
Desencadenados	Y	N	N	N	N				
Desire to Stop Using	Y	N	N	N	N				
Dopeless Hopefiends	Y	N	Y	N	N				
Eastside	Y	Y	Y	Y	Y				
El Nuevo Camino	Y	Y	Y	Y	Y				
Far Out	Y	Y	Y	Y	Y				
Free at Last	Y	Y	Y	Y	Y				
Here and Now	Y	Y	Y	Y	Y				
Hill Country	Y	Y	Y	Y	Y				
Just for Today	Y	Y	Y	N	Y				
Keep Coming Back	Y	N	Y	N	Y				
Lost and Found	Y	N	N	N	N				
Men at Work	Y	Y	L	N	Y				

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Miracles & Solutions	Y	Y	Y	Y	Y				
Mixed Nuts	Y	N	N	N	N				
New Beginnings	Y	Y	Y	Y	D				
New Hope	Y	Y	Y	Y	Y				
New Way of Living	Y	N	N	N	N				
Non Fiction Addiction	Y	N	N	Y	N				
Omid	N		N	N	N				
Our Gift	Y	Y	Y	Y	Y				
Out & About	Y	N	N	N	N				
Primary Purpose	Y	Y	Y	Y	Y				
Regeneration X	Y	Y	L	N	Y				
Rhythm of Recovery	Y	N		Y	Y				
Right Stuff	Y	Y	Y	Y	Y				
Serenity Now	Y	N	N	N	N				
Serenity the NA Way	Y	Y	Y	Y	Y				
Spiritual Mechanics	Y	Y	N	Y	D				
Spiritual Seekers	Y	Y	Y	Y	Y				
Stay-n-Change	Y	Y	Y	Y	Y				
Step It Up	Y	Y	Y	N	Y				
Tuesday At Last	Y	N	N	N	N				
Twisted Sisters	Y	Y	Y	Y	Y				
Un Dia a la Vez	Y	N	N	N	N				
Unloaded	Y	Y	L	N	N				
Walnut Creek	Y	Y	N	Y	Y				
We Can	Y	Y	N	Y	D				
Why We Stay	Y	Y	Y	Y	D				
Wild with Flair	Y	Y	Y	Y	Y				
Searching and Fearless Women	Y	N			Y				
Solid Foundation	Y	N			Y				

Key: Y=Present at first Roll Call (3 in a row gains voting rights), L=Late, counts as present at roll call for voting purposes, N=Absent (3 in a row costs you voting rights), D=Departed, counts as absent at roll call for voting purposes. E=Absent with Notice (for Admin/Subcommittees).

Of 28 groups eligible to vote, quorum is set at 15 and ACHIEVED with 26 eligible groups present. Eligible groups present at voting of business: 22.

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New Groups and GSRs

Solid Foundation, Friday's 7:30-8:45 p.m., 409 W. Ben White, Austin, TX 78704

Open Forum

Discussion about investigating to move from Roberts Rules of Order to Consensus Based Decision Making.

APPROVAL OF DECEMBER 2019 MINUTES

Motion to Approve: Serenity the NA Way

Seconded: Just for Today

ADMIN REPORTS

Chair Report

No Report.

Vice Chair Report
OPEN

Secretary Report

If you are with a new group or you are a new GSR, please fill out the Group Report Forms so I can add you to our email list.

Thank you,
Jenn B.

Treasurer Report

Treasurer's Report –January 1, 2020

-CHECK BOOK RECONCILIATION:

Chase Ending Balance for December 31, 2019: \$7,542.70

(PER BANK ONLINE)

Available Balance: \$6,042.70

Outstanding Checks: \$ 0.00

This month we received \$633.04 for 7th tradition donations and \$873.28 for literature purchases. Total expenses for the month of December include rent to Galano Club for CTANA subcommittees, Phone Line, rental of storage unit, literature purchase, mailbox, travel for our holiday function speaker, and stop payment totaling \$3014.41. We have no outstanding checks this month!

ILS,
Brenda

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Discussion:

*Jimmie H. was paid by check, check was written incorrectly. It has been corrected. Check #4462 was voided with a void fee.

*Sales tax is quarterly, may be due January 20th.

Motion to Approve: Right Stuff
Second by: Rhythm of Recovery
APPROVED

RCM 1 Report

No Written Report

TBRCNA upcoming
CAR Workshop scheduled for February 15th, 1513 E. Yager Lane (see flyer).
No address yet for next region.
Need support for service in region.

RCM 2 Report

No Written Report

Has not been region yet, just elected.

SUBCOMMITTEE REPORTS

Activities Report

Holiday Function Report	
We collected in 7th tradition	\$95.00
Auction	\$870.00
We received from area	\$550.00
We used	\$494.47
Turned back in	\$55.53

Tony C made the deposit Dec 16th.

Jimmy H check was written wrong and needed to be corrected. A copy of the check was sent to the Treasure for correction along with his mailing address. We need to make sure that was corrected and sent.

We have the Car Workshop scheduled for Feb 15 from 2-5:30 at 1513 E Yager Ln 78753, we are doing a Chili Cookoff. We are asking the home groups to bring a crockpot of Chili. With the hope of getting all the home groups involved. Judge by popular Vote. Activities will be supplying the remaining food ideas. We have 300.00 budgeted for food, drinks and fliers. I will be asking

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for a \$150.00 for rent that check will need to go to Kent. I'll be asking for funds for food in Feb. We have fliers already made and on the Web site.

We will be partnering with the Adhoc committee in March or April for Awareness day and putting together a Policy review before May ASC in the hopes of all GSR and all CTANA members to come together and review the new policy so they can take back to home groups to be approved.

Heidi, has asked activities to help out with the campout, getting speakers and helping with breakfast, got some ideas already in the works.

We have put together tentative dates for upcoming year's activities:

Awareness day March or April when Policy is ready

June 37 Years Anniversary doing another campout June 26- 28

Aug 28 Unity Day

Dec 12 Holiday Function If Ed could get the same place for us

Thank you for allowing me to serve
Mary W

Discussion:

*Bastrop State Park, March 13-15th, 10 sites, \$25/each, 8 people per site, Give Tony C. the money, see flyer.

*Asking for \$150 for CAR workshop

Motion to approve expenses: Twisted Sisters
Seconded by: Eastside
APPROVED

H&I Report

Hospitals & Institutions Subcommittee Report
Tony C. - Chairperson

HOLIDAY FUNCTION

- A deposit was made to Chase Bank, on Monday the 16th, for the holiday function in the total amount of **\$3,337.29**. Receipt and Square returned to Treasurer.
- Thanks to Activities and all the volunteers that made the Holiday Function huge success.

FACILITIES

- We now carry the message to **10 facilities**. We have added **BLUEBONNET TRAILS** in Georgetown. It is a Detox facility with 5 beds. **Lex T** was elected coordinator for that

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facility. Meets Friday at 7pm. There is a background check/application required to be able to go. If interested, or if you know anybody interested, let me know and I will get them the application. 512-422-7880.

- We are looking for a coordinator for **CTTC Women's Facility in Granger**. Our current coordinator has fulfilled her commitment and is looking to step down.
Contact Lisa M @ 626-848-2185, or Claire P @ 512-803-9989 for more details.

ELECTIONS

- All our facilities now have coordinators.
Kristina G was voted in as coordinator of **Austin Recovery Detox**.
Becky F was voted in as coordinator of **Del Valle Women's**.
Ed F volunteered and was re-elected as **Lit Bank Coordinator** for our subcommittee.

ORIENTATION

- We had 3 addicts come to orientation last Sunday

MAIL

- We often get requests in CTANA mailbox for sponsors. We had 2 requests last month. I am checking the mailbox every 7-10 days on a regular basis and am getting sponsors for them as needed.

REIMBURSEMENT REQUEST

- I am requesting a reimbursement of \$6.33 for copies made for our subcommittee

I.L.S.
Tony C
Chairperson
Hospitals & Institutions Subcommittee

Discussion:

*Square reader did not work at Holiday Function, unable to secure Basic Text donations due to malfunction.

*Sponsor by Mail--See Tony C. for info.

Motion to approve reimbursement: Twisted Sisters

Seconded by: Miracles and Solutions

APPROVED

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Lit Bank Report

Chair – Dennis T.

Assistant Chair – Could be you!

Greetings CTANA!

Just a reminder that we will continue filling requests for black keytags with the multilingual keytags until we run out. However, if your group prefers to NOT use these keytags, please be sure to clearly note “ENGLISH ONLY” on your lit order.

Whenever possible, please order keytags and pamphlets in sets of 10. This makes it much easier for us to fill orders quickly, since we keep these bundled in sets of 10.

Remember that if you complete your order form online, it will automatically calculate your total AND your tax for you, preventing errors and processing delays. You don’t even have to print out the order form. You can email it directly to me. If you send your lit order at least a couple days before the ASC, we will have your lit order complete and ready to pick up before area starts. Feel free to call me with any questions.

++++++BEGINNING INVENTORY

	w/o Tax	w/ Tax
English	\$2335.25	\$2527.91
Spanish	\$0.00	\$0.00
Farsi	\$0.00	\$0.00
TOTAL	\$2335.25	\$2527.91

NAWS ORDER

NET order \$1224.20

Less Discount -\$79.11

Shipping \$97.94

Tax \$0.00

TOTAL \$1243.03

CASH ON HAND: \$89.58

Dennis T.

Discussion:

*Correct email for Lit Bank is: literature@ctana.org

*Report numbers were off a negligible amount because google sheet was outdated.

Policy Report

The Ad-Hoc Subcommittee met on Sunday, December 29th. The Policy Document has been reviewed through Section 17. Each subcommittee chair is requested to submit a caption description of their subcommittee’s role in the ASC (key responsibilities) by email to policy@ctana.org preferably by the next ad hoc committee meeting. The review is tentatively expected to be completed in March, with a report and draft revised policy to be submitted to the body for review at the April ASC.

A Dropbox, [policy@ctana.org](https://www.dropbox.com/sh/100000000000000000000000000000000/policy@ctana.org), has been established to provide a central repository for the work

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in progress of the Ad-Hoc committee. ASC members participating in the review may obtain read access by sending a request with their email address to policy@ctana.org. Our regularly scheduled meetings are held on the fourth Sunday of each month from 12:00 PM to 2:00 PM in the Medium Meeting Room at the Austin Galano Club, 6809 Guadalupe St. Participation is open to any member of the fellowship. Our next meeting will be on January 26th.

Thank you for letting me be of service.
CTANA Policy Person
Email: policy@ctana.org

Policy Person Report:

The Ad-Hoc Policy Sub-Committee met on Subcommittee Sunday, December 29th. A separate report of its activities has been submitted to the body. The next Sub-Committee meeting is scheduled for Sunday, January 26th at the Austin Galano Club. All interested members are encouraged to participate.

A motion was introduced at the December ASC to restore voting rights to most of the ASC Trusted Servants removed at the October ASC, and referred to Policy. As this motion essentially reversed a previous ACS Motion, no detailed review was required. For the record, a statement of the actual prospective changes was sent to the body on December 25th. A link to the current Policy document is in the downloads section of the CTANA Web Site: <http://ctana.org/wp-content/uploads/CTANA-Policy-20191126.pdf>

All changes to policy approved by the body in in 2019 have been incorporated in this revision. I request that the Treasurer pay the Austin Galano Club \$20 for rental of the Medium Meeting Room used by the Ad-Hoc Subcommittee on December 29th. No other reimbursement is requested today.

Thank you for letting me be of service.
George C.

Discussion:

*2019 Motion log attached at end of Minutes.

Motion to approve \$20 rent payment: Stay-N-Change
Seconded by: Serenity the NA Way
APPROVED

PR Report

No report.

Archive Ad Hoc Committee

No report.

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OLD BUSINESS

Motion 1:

Motion made by: Stay-N-Change, **Seconded:** Twisted Sisters

Motion Reads: Reinstating voting rights to RCM, Activities, H&I, Lit Bank, Policy, Treasurer, Secretary.

Intent of Motion: to follow the 7th Concept.

Financial Impact: None.

Vote on Motion:

For: 4

Against: 17

Abstain: 2

Motion Fails

NEW BUSINESS

Secretary and Interim Treasurer to be added to Chase Bank account as signers on account.

Motion 1:

Motion made by: Our Gift **Seconded:** Free at Last

Motion Reads: A motion, a modified variant of the motion, or the reversal of the motion may only be made twice at Area Service. Following the second vote of the above, a moratorium of one year shall be placed on the motion, any variant of the motion, or it's reversal.

Intent of Motion: To better follow the Second Tradition.

Financial Impact: None

Vote on Motion:

For: 17

Against: 1

Abstain: 2

Motion Passes

ELECTIONS/NOMINATIONS

Vice Chair: OPEN

Eligibility: Minimum 2 years clean, agree to a 2 year commitment.

Requirements: Demonstrate an understanding of 12 Traditions, 12 Concepts, The Guide to Local Service and CTANA Policy.

****Please see end of minutes for Duties of the Vice-Chair.****

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Assistant Secretary: John P. volunteered

Qualifications: 2.5 years clean, recent GSR of Hill Country Recovery, has a sponsor and works the 12 steps. Is willing to make a 2 year commitment.

Vote Results:

For: 20

Against: 0

Abstain: 0

John P. is elected Assistant Secretary!

Treasurer: OPEN

In absence of elected Treasurer, Vice Chair or Chairperson will act as Treasurer until position filled.

Eligibility: Minimum 3 years clean, agree to a 1 year commitment.

Requirements: Demonstrate an understanding of 12 Traditions, 12 Concepts, The Guide to Local Service and CTANA Policy.

****Please see end of minutes for Duties of the Treasurer.****

Assistant Treasurer: OPEN

Eligibility: Minimum 2 years clean, agree to a 2 year commitment.

Requirements: Demonstrate an understanding of 12 Traditions, 12 Concepts, The Guide to Local Service and CTANA Policy.

****Please see end of minutes for Duties of the Assistant Treasurer.****

Assistant Policy Chair: OPEN

Eligibility: Minimum 2 years clean, agree to a 2 year commitment.

Requirements: Demonstrate an understanding of 12 Traditions, 12 Concepts, The Guide to Local Service and CTANA Policy.

Vice Literature Bank Chair: Pat H. Volunteers

Qualifications: Clean date is 10/23/15, previously held Lit Bank Chair years ago, has not misappropriated NA funds, Lives in Bastrop, on the 12th Step.

Vote Results:

For: 20

Against: 0

Abstain: 0

Pat H. is elected Vice Literature Bank Chair!

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Public Relations Chair: Teddy S. Volunteers

Qualifications: Clean date is 09/01/02, has held multiple service positions, has been showing up to PR every month over last year, not sure what to expect but knows the area needs a PR chair, Willing to utilize appropriate resources, willing to serve, has a sponsor and works steps.

Vote Results:

For: 19

Against: 0

Abstain: 0

Teddy S. is elected Public Relations Chair!

GROUP ANNOUNCEMENTS

All Homegroups: please be sure your homegroup information is correct on the meeting lists. If there are any errors, please update accordingly.

NEXT ASC MEETING

February 2, 2020 at 2:00 PM at Galano Club

MOTION TO CLOSE

Motion to Close: Twisted Sisters

Seconded: Primary Purpose

Meeting Closed: 4:08 p.m.

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CTANA--2019 Motion Log

Offer Date	Final Action	Result	Maker / Second	Description	Intent
12/02/2018	01/06	Fail	New Hope Unloaded	The words, "Narcotics Anonymous" not to be used on any t-shirts or any other merchandise produced by CTANA ASC	To follow the 11 th tradition and remain true to the last name of our fellowship
12/02/2018	01/06	Fail	New Hope Stay-N-Change	For any and all merchandise proposed to be created to sold be approved by the GSRs prior to being produced – including designs, colors, sizes, quantities, and total costs.	To practice financial accountability to area.
12/02/2018	01/06	Pass	New Hope Stay-N-Change	Any proposed merchandise must include no less than 3 bids.	Intent to promote fiscal responsibility
11/04/18	01/06	Fail	Stay-N-Change New Hope	To split the subcommittees of PR, PI, Phone Line, Web Site, Outreach to become their own individual subcommittee	To release the stress of the umbrella
01/06	01/06	Withdraw	Clean and Free Courage To Change	To separate PR into individual subcommittees.	Hold each subcommittee accountable to report to area, therefore, attract more support and accountability.
02/03	02/03	Pass	Out & About Eastside	To accept check for hospitality suite	
06/03	08/04	Out of Order	Just For Today (None)	Direct PR/webservant to create a permanent and password protected archive of Area Reports, including subcommittees	Continuity and historical records.
06/03	08/04	Pass	WWF El Nuevo Camino	Summary: Bring Website Work Group policy in line with actual operational requirements	To permit the PR Chair to organize a Website Workgroup with multiple members, providing increased opportunity for service and training backup staff as required.
08/04	10/06	Pass	New Hope Spiritual Mechanics	That Group Service Representatives be the only voting members at the Central Texas Area Service Committee. GSR Alternates may vote only in case of their GSR's absence. In the absence of the GSR or AGSR, the group may designate any group member to vote.	To ensure adherence to Tradition 2 and 9.
09/08	09/08	Withdraw	Here and Now Our Gift	Allocate funds to the Lit Bank to purchase new bins for the Literature, funds capped at \$12	Replace/Add storage for Literature
10/06	11/03	Pass	Hill Country	To post a link for Read-Only ASC Minutes that include all	To provide TRANSPARENCY and

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			WWF	Administrative and Subcommittee Reports to CTANA Website. As per our policy (Appendix X), all minutes are to be maintained as a permanent record. All personal information (last names, phone numbers, email addresses) will be redacted from minutes by peer review before posting (Secretary and Webmaster will review before posting to website).	ACCOUNTABILITY to the members of CTANA. To provide an easily accessible, and searchable, reference for previous business by all members of CTANA. To store ASC business documents in a secure location so documents are not lost.
10/06	10/06	Pass	Here and Now Our Gift	Allocate funds to the Lit Bank to purchase new bins for the Literature, funds capped at \$12	Replace/Add storage for Literature
12/01	12/01	Groups	Stay-N-Change Twisted Sisters	Reinstating voting rights to RCM, Activities, H&I, Lit Bank, Policy, Treasurer, Secretary.	follow the 7th Concept.