

CENTRAL TEXAS AREA OF NARCOTICS ANONYMOUS
AREA SERVICE COMMITTEE MEETING MINTUES
December 1, 2019

CALL TO ORDER

Chair calls ASC to order at 2:00pm. Moment of silence was observed. Followed by serenity prayer, service prayer, 12 traditions, and 12 concepts.

ATTENDANCE

Secretary took Admin, Sub-Committee Chairs, and Group attendance.

| EXECUTIVE BODY | 03/19 | 04/19 | 05/19 | 06/19 | 07/19 | 08/19 | 09/19 | 10/19 | 11/19 | 12/19 |
|------------------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| Chair | Y | Y | Y | E | Y | Y | Y | Y | Y | Y |
| Vice Chair | Y | Y | Y | Y | Y | Y | Y | Y | E | Y |
| Secretary | | | Y | Y | E | Y | Y | Y | Y | Y |
| Asst Secretary | Y | Y | E | Y | Y | Y | E | N | N | N |
| Treasurer | Y | Y | Y | Y | Y | Y | Y | E | Y | Y |
| Asst Treasurer | Y | Y | E | E | E | E | Y | Y | N | E |
| Policy | Y | Y | E | E | N | Y | Y | Y | Y | Y |
| Asst. Policy | | | | | | | | | | |
| RCM | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y |
| RCM2 | Y | Y | Y | Y | Y | E | Y | Y | Y | Y |
| Literature Bank | Y | Y | Y | Y | E | Y | Y | Y | Y | Y |
| Lit Vice Chair | Y | Y | E | Y | Y | Y | Y | Y | Y | Y |
| SUBCOMMITTEES | | | | | | | | | | |
| Activities | Y | Y | Y | Y | Y | Y | E | Y | E | Y |
| H&I | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y |
| Public Relations | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y |
| | | | | | | | | | | |

| Group Name | Current | Voting | 03/19 | 04/19 | 05/19 | 06/19 | 07/19 | 08/19 | 09/19 | 10/19 | 11/19 | |
|----------------------|---------|--------|-------|-------|-------|-------|-------|-------|-------|-------|-------|--|
| Addicts R Us | Y | N | Y | N | | N | N | N | N | N | N | |
| Clean and Free | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | L | |
| Courage to Change | Y | Y | Y | Y | Y | N | Y | Y | Y | Y | Y | |
| Desencadenados | Y | N | N | N | N | N | N | N | N | N | N | |
| Desire to Stop Using | Y | N | | | | Y | N | N | N | N | N | |
| Eastside | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | |
| El Nuevo Camino | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | |
| Far Out | Y | N | N | N | N | N | Y | D | N | D | Y | |
| Free at Last | Y | Y | Y | Y | Y | Y | N | Y | Y | Y | Y | |
| Here and Now | Y | Y | Y | Y | N | Y | Y | Y | Y | Y | Y | |
| Hill Country | Y | Y | N | Y | Y | Y | Y | Y | Y | Y | Y | |
| Just for Today | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | |
| Keep Coming Back | Y | N | | | | | Y | N | Y | N | Y | |
| Lost and Found | Y | N | N | Y | N | N | N | Y | N | N | N | |
| Men at Work | Y | Y | N | N | Y | Y | Y | Y | Y | Y | L | |

CENTRAL TEXAS AREA OF NARCOTICS ANONYMOUS
AREA SERVICE COMMITTEE MEETING MINTUES
December 1, 2019

| | | | | | | | | | | | | |
|-------------------------|---|---|---|---|---|---|---|---|---|---|---|--|
| Miracles & Solutions | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | |
| Mixed Nuts | Y | N | N | N | N | N | Y | D | N | N | N | |
| New Beginnings | Y | Y | Y | Y | Y | N | Y | Y | Y | Y | Y | |
| New Hope | Y | N | Y | Y | Y | N | Y | D | N | N | Y | |
| New Way of Living | Y | N | N | N | N | N | N | N | Y | Y | N | |
| Non Fiction Addiction | Y | N | | | Y | Y | N | N | Y | L | N | |
| Omid | Y | N | N | N | N | N | N | N | N | N | N | |
| Our Gift | Y | Y | Y | N | Y | N | Y | Y | Y | Y | Y | |
| Out & About | Y | N | Y | N | Y | Y | Y | Y | N | N | N | |
| Primary Purpose | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | |
| Regeneration X | Y | Y | Y | Y | Y | Y | N | Y | Y | Y | L | |
| Right Stuff | Y | Y | N | N | N | N | N | Y | Y | Y | Y | |
| Serenity Now | Y | N | N | N | N | N | N | N | N | N | N | |
| Serenity the NA Way | Y | Y | Y | N | Y | Y | Y | Y | Y | Y | Y | |
| Spiritual Mechanics | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | N | |
| Spiritual Seekers | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | |
| Stay-n-Change | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | |
| Step It Up | Y | Y | Y | Y | Y | Y | Y | Y | Y | N | Y | |
| Tuesday At Last | Y | N | Y | Y | Y | N | N | N | N | N | N | |
| Twisted Sisters | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | |
| Un Dia a la Vez | Y | N | N | N | N | N | N | N | N | N | N | |
| Unloaded | Y | Y | Y | N | N | N | N | N | L | Y | L | |
| Walnut Creek | Y | Y | Y | Y | Y | N | Y | Y | Y | Y | N | |
| We Can | Y | Y | Y | Y | Y | N | Y | N | Y | D | N | |
| Why We Stay | Y | Y | Y | Y | Y | Y | Y | D | Y | D | Y | |
| Wild with Flair | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | |
| Freedom | N | | | | | | | | | | | |
| How it Works | N | | | | | | | | | | | |
| Keep Coming Back OLD | N | | | | | | | | | | | |
| Lakeway Hope | N | | | | | | | | | | | |
| Lost Pines Recovery | N | | | | | | | | | | | |
| Nature's Addicts | N | | | | | | | | | | | |
| Recovery South | N | | | | | | | | | | | |

Key: Y=Present at first Roll Call (3 in a row gains voting rights), L=Late, counts as present at roll call for voting purposes, N=Absent (3 in a row costs you voting rights), D=Departed, counts as absent at roll call for voting purposes. E=Absent with Notice (for Admin/Subcommittees).

Of 26 groups eligible to vote, quorum is set at 14 and ACHIEVED with 20 eligible groups present. Eligible groups present at voting of business: 20.

CENTRAL TEXAS AREA OF NARCOTICS ANONYMOUS
AREA SERVICE COMMITTEE MEETING MINTUES
December 1, 2019

New Groups and GSRs

New Group: Rhythm of Recovery, meets on Wednesday's at 6:30 PM at Cherokee Recovery Village, 195 FM-1441, Bastrop, TX 78602. Drum Circle Precedes meeting, starting at 6:00 PM.
GSR: Theol J.

Open Forum

A member of CTANA is relaying a message from the Regional Delegate: RD is asking ASC if it the members would like a Conference Agenda Report (CAR) workshop. His available dates are: Jan. 18th, Feb. 15th and Feb. 22nd.

RCM II: Looking to coordinate with Activities Subcommittee to set up a date and location. Willing to spearhead and organize. Needs a Homegroup head count of those interested in the CAR workshop. PLEASE ASK YOUR HOMEGROUP!

APPROVAL OF NOVEMBER 2019 MINUTES

Motion to Approve: New Hope
Seconded: Stay-N-Change

ADMIN REPORTS

Chair Report

Nothing to report.

Vice Chair Report

Greetings,

Thank you all for showing up for your recovery and mine. My apologies for submitting this report so late in the month.

I committed to try to attend subcommittee meetings every other month and accomplished the task for the most part; however, I was unable to make it in November. I observed ample attendance/participation for Hospitals & Institutions and Public Relations workgroups but our Activities subcommittee struggled to maintain throughout the year. How do we merge the ideas of our more experienced members (us old(er) people) with our newer members (whippersnappers) to plan and execute successful events?

The Policy ad-hoc committee continues to meet monthly on the third Saturday. We expect to have the review completed in February 2020.

Twelfth Concept - In keeping with the spiritual nature of Narcotics Anonymous, our structure should always be one of service, never of government.

The Twelfth Concept brings our consideration of concepts for NA service back to the spiritual root of selfless service. A structure based on that foundation could only be one of service, never of government.

Tradition Twelve- Anonymity is the spiritual foundation of all our traditions, ever reminding us to place principles before personalities.

CENTRAL TEXAS AREA OF NARCOTICS ANONYMOUS
AREA SERVICE COMMITTEE MEETING MINTUES
December 1, 2019

[Anonymity] protects us from our own defects of character and renders personalities and their differences powerless. Anonymity in action makes it impossible for personalities to come before principles.

In loving service,

BrendaB

"Thinking...has caused a great many addicts to relapse."

"Enforced morality lacks the **power** that **comes to us when we choose to live a spiritual life.**

Most of us pray when we are hurting. We learn that if we pray regularly we won't be hurting as often, or as intensely."

Secretary Report

If you are with a new group or you are a new GSR, please fill out the Group Report Forms so I can add you to our email list.

Thank you,

Jenn B.

Treasurer Report

Treasurer's Report –December 1 , 2019

-CHECK BOOK RECONCILIATION:

Chase Ending Balance for November 24, 2019 : \$5294.40

(PER BANK ONLINE)

Treasurer's Report Ending Balance (11/24/2019): \$5294.40

Outstanding Checks: \$ 0.00

This month we received \$1008.88 for 7th tradition donations and \$984.24 for literature purchases. Total expenses for the month of December include rent to Galano Club for CTANA subcommittees, Phone Line, rental of storage unit, lit supplies, TBRNA, and stop payment totaling \$1074.45. We have no outstanding checks this month! Please find attached the Bank Reconciliation and Quarterly Sales Tax & Regional Donation Outline below.

ILS,

Jessica R. CTANA Treasurer & Jared V. Vice Treasurer

Quarterly Literature Sales (State Sales Tax 8.25%)

3rd Quarter \$3515.29 (\$290.01)

October \$1245.83 (\$102.78)

November \$984.24 (\$81.19)

7th Tradition Donations (TBRNA Donation)

3rd Quarter Donation \$4282.87 (\$642.43)

October \$954.95 (\$143.25)

November \$1008.88 (\$151.33)

TBRNA Quarterly Donation (15% 7th Tradition)

CENTRAL TEXAS AREA OF NARCOTICS ANONYMOUS
AREA SERVICE COMMITTEE MEETING MINTUES
December 1, 2019

Discussion: Jessica or Jared are able to attend the Holiday Function. Tomas will take Square to take payments for Basic Text Donations.

RCM 1 Report

Greetings CTA members!

I have a lot to report so let's get started. We started off Region with elections. 2021 Convention Facilitator: Susen G. from CTA was elected. Just a reminder that that convention will be here in Austin, so Susen will need a lot of local help. There are a lot of opportunities to get involved with putting on a convention.

A new position is Service Pool Facilitator – that is open.

RSC Facilitator – Tom K. from Coastal Bend area and Allen P. from Houston area were both nominated – Tom K. was elected.

Co-Facilitator – Mike C. from Brazos Area was elected.

Recorder – open.

Treasurer – Kari H. from Coastal Bend area was elected.

Co-Treasurer – open.

Policy Facilitator – Chris C. from Freedom area and Jessie C. from Houston area were both nominated and Chris C. was elected.

There was a proposal to remove the PR chair from his position due to not fulfilling his commitment – proposal passed and PR is now open.

Reports:

The RD reported that there are some open positions in the Southern Zonal Forum. Those include PR Liaison, Fellowship Development Liaison and the Zonal Secretary. There will be a Multi-Zonal Service Symposium 1/24-1/26, 2020 in Dallas, TX. The CAR-CAT workshop will happen there. The CAR can be purchased from NAWS in hard copy for \$13.50. Our RD & RDA will be putting on workshops at the Regional Assembly on 3/14/20 in Victoria, TX. If our area would like a workshop, we need to schedule pretty quickly as there are 10 other areas. We can also team up with another area to do this. At any rate, it will have to be after January. The next SZF will be in July and held in the Kentuckiana Region. There will also be a Multi-Zonal Service Symposium 9/11-9/13, 2020 in San Antonio.

Treasury report – Starting balance from last RSC was \$14,611.82. She will pay insurance for the year in December in the amount of \$5,185.00.

AAI - just a reminder that donations can be made directly to this subcommittee. Please help if you can.

Internet Technologies – inviting all Area webmasters to the next Region.

CENTRAL TEXAS AREA OF NARCOTICS ANONYMOUS
AREA SERVICE COMMITTEE MEETING MINTUES
December 1, 2019

Literature Review –would still like to participation with the Spiritual Principle A Day meditation book and Convention Tools projects.

TBRCNA 2020 Facilitator says everything is going well. The convention is in San Antonio 1/31-2/2, 2020 at the Omni. The Hospitality team is planning a taco bar to start the convention off on Friday evening. As of the time of the Region, they had 111 room nights reserved and need 212 so please register and reserve. Remember, this will be our 20th Anniversary Convention!

Open Discussion: Jessie C. from Houston area proposed that we neither send a representative to the Texas State Convention Committee, nor accept money from them. She says she has been involved with them as Policy Chair and does not like their rotation of service. Proposal failed.

Herb from Esperanza area wanted to know why the Region would not move its convention date so as not to deter from his area's convention. Heated discussion ensued and the conclusion was that Region is here to serve the areas so in the future, we will look for greater separation of dates.

NAWS donation was \$240.48.

Next RSC will be 2/8/20 in Southeast Texas area which is in Beaumont, TX.

So, this is my last area as RCM. I appreciate the opportunity to serve. I have enjoyed attending Region and meeting new people. I have full confidence in Kent! Thank you again for strengthening my recovery!

ILS,
Ed F.

RCM 2 Report

I Attended the RSC on 11/9/2019.

Elections for Admin positions were held the following positions were filled;

2021 TBRCNA Chair - Susan G
Facilitator - Tom K.
Co-Facilitator Michael C.
Treasurer - Kari
Policy - Chris C.

Positions Open:
Service Pool Facilitator
Recorder
Co-Treasurer
PR Chair

CENTRAL TEXAS AREA OF NARCOTICS ANONYMOUS
AREA SERVICE COMMITTEE MEETING MINTUES
December 1, 2019

The CAR Conference Agenda Report is available as of Nov 26th. Either online or you may order a hardcopy from NAWS for \$13.50. I have ordered myself a hardcopy on the 26th and expect to arrive soon. I would like to ask this body if they would prefer to have an Area Function to go over the CAR? If so I could get a venue and request for the RD's to help with the presentation. If so I believe this needs to be done sometime in the next two months.

There will be a Zonal Forum (CAR-CAT Workshop) Jan 24-26th in Dallas, TX.

The Summer 2020 SZF is currently Scheduled for July 24-46,2020 in Kentuckiana Region.

Multi-Zonal Service Symposium Sept 11-13th 2020 in San Antonio

Region has paid in full another year of Insurance.

Area Reports & Events:

Brazos Valley Area:

New Freedom Group is Hosting 19th Anniversary in Caldwell TX December 7th

CTANA

Took several fliers for our Holiday Event on December 14th

Made a donation to Region for \$642.43 I invited Brian E. to attend Region with me so he could see firsthand the business happenings of Region. This way when I nominated him for RCM II he will be fully aware of what he is signing up for should he accept!

CBANA

Will have a Brunch & Speaker for the Christmas Holiday on Christmas Day held at 3307 Ayers CC. CBANA's donation to Region was a percentage of the money received at RBS 2019 in the amount of \$3400.00.

Esperanza Area

EACNA VI Jan 17-19th @ Omni Colonnade

TBRCNA 20 Jan31-Feb 2nd @ Omni Colonnade

TDCJ orientation will be held @ TBRCNA on Saturday Feb 1st from 9-1

Hill Country Area

ROAR New Date New Place May 2nd 2020 San Marcos Rec Center Save the date... more to be revealed.

Southeast Texas

CCC in Beaumont voted to ban a member who was preying on newcomer women despite multiple warnings, the ban is for 6 months.

Wings of Freedom Group will be hosting a winter Bonfire at Village Creek State Park December 21st 1:30 to 8pm at campsites 13&15. Smores, Fellowship Hotdogs and a Bonfire Meeting.

CENTRAL TEXAS AREA OF NARCOTICS ANONYMOUS
AREA SERVICE COMMITTEE MEETING MINTUES
December 1, 2019

Literature Bank

There are New Spiritual Principles posted for your input.

AAI Adopt An Inmate

Sent out 22 Basic Text were sent out since the last Region.

CAC Convention Advisory Committee

Contracts for 2023 were obtained which will be in Houston

TBRCNA 2021 will be Feb 17th thru Feb 19th

Open Discussion

TSC Texas State Convention Jessi asked that the region no longer accept donations from the TSCNA. Jessi was the policy chair for TSC for a number of years. She states that the Chair hasn't released the tax information, and Jessi believes that its not transparent and not part of NA. the treasurer has been trying to get the tax information and has not been able to. She asked if they could put their minutes on the website and the reply she received was that they did not want to be that transparent. After a lot of back and forth discussion on this a vote was called and NO Consensus was met.

Region to make a NAWS donation in the amount of \$240.48.

End of year financial audit requires 2 RCM's to Participate Troy W with CBANA and Myself will attend the audit Dec 7th either in person or Google Hangouts

Next RSC Feb 8th in Southeast Texas Area (Beaumont) Location TBD

Regional Assembly March 14th 2020 in Victoria Location TBD All GSR's should Attend

Thank You Kent L. RCM II

SUBCOMMITTEE REPORTS

Activities Report

Hello family,

This will be my last meeting as activities chair. I just want to thank the area for the support for both the subcommittee and me as the chair. Thank you all so much for letting me of service in this way. With that being said my chair duties are not quiet done. We still have the upcoming holiday function. We are requesting \$230.96 for Jimmy's H flight. I am also requesting the \$300 for food, \$150 was budgeted for PA Rental but we would like to use this for other necessities like decorations, \$100 for drinks. That will a total of \$550.

Please remember to remind to announce this at meetings. Also food sign up sheet is with Kent along with service positions. We also doing a remembrance board please print out pictures of addicts that have passed on to put on the board. If any of you can donate things for the auction please let me know.

CENTRAL TEXAS AREA OF NARCOTICS ANONYMOUS
AREA SERVICE COMMITTEE MEETING MINTUES
December 1, 2019

Thank you
Karla L.

Motion to Approve Funds: New Beginnings
Seconded by: Twisted Sisters
PASSES (17-Y, 0-N, 0-A)

H&I Report

Good afternoon,

By working together we can fulfill the primary purpose “ to carry the message of HOPE to the addicts who still suffer.

- 9 FACILITIES

- 2 Detox
- 5 Treatment
- 1 Tdcj
- 1 County jail

- We had elections last subcommittee

- Chair - filled
- Vice chair - filled
- Secretary - filled
- Lite Co. - open ; 1 yr clean , 6 months h & i exp.
- 11 coordinators
- 3 open ; 1yr clean, h&i orientation, carry clear NA message

- Holiday Bookdrive

- asking for volunteers to be of service in kitchen , cleanup , etc
- Dec. 14th

- 2 new orientations

- Attached is a request for reimbursement \$ for copies made for our subcommittee & turned it in to treasure also. (Secretary note: receipt attached for \$99.92, submitted to Treasurer)

- I attended last region and haven't missed one during my commitment to this position. 7 areas showed up for H & I breakout session. WE helped give suggestions to Rio Grande Valley area on how to start up H & I and talk about how to make H & I attractive. Next region is 2/8/20.

This concludes my report & last area in this position. I want to thank NA & CTA for giving me this opportunity to be of service. It's been a privilege and honor. Come see what goes on @ next H & I subcommittee 12/29/19. 3pm new orientation & 3:30pm business meeting @ Galano club in the big meeting room.

Thank you
Tomas S. Addict

CENTRAL TEXAS AREA OF NARCOTICS ANONYMOUS
AREA SERVICE COMMITTEE MEETING MINTUES
December 1, 2019

Discussion:

Lit Bank Order: \$361.77

Holiday Function: H&I will donate 2 cases of Basic Texts (1 case hard cover and 1 case soft cover)

Motion to approve funds for \$99.92 reimbursement to Tony C. : New Hope

Seconded: Serenity the NA Way

PASSES (18-Y, 0-N, 0-A)

Lit Bank Report

Chair – Heidi M.

Assistant Chair – Dennis T.

Greetings CTANA!

Just a reminder that we will continue filling requests for black keytags with the multilingual keytags until we run out. However, if your group prefers to NOT use these keytags, please be sure to clearly note “ENGLISH ONLY” on your lit order.

Whenever possible, please order keytags and pamphlets in sets of 10. This makes it much easier for us to fill orders quickly, since we keep these bundled in sets of 10.

Remember that if you complete your order form online, it will automatically calculate your total AND your tax for you, preventing errors and processing delays. You don't even have to print out the order form. You can email it directly to Dennis. If you send your lit order at least a couple days before the ASC, we will have your lit order complete and ready to pick up before area starts. Feel free to call me with any questions.

++++++BEGINNING INVENTORY

| | w/o Tax | w/ Tax |
|---------|---------|---------|
| English | 2380.72 | 2577.13 |
| Spanish | \$0.00 | \$0.00 |
| Farsi | \$0.00 | \$0.00 |
| TOTAL | | |

NAWS ORDER

| | |
|---------------|------------|
| NET order | \$1,394.66 |
| Less Discount | -\$90.18 |
| Shipping | \$111.57 |
| Tax | \$0.00 |
| TOTAL | \$1,416.05 |

CASH ON HAND: \$34.87

Policy Report

CTANA Policy Ad-Hoc Subcommittee

December 1st, 2019

The Ad-Hoc Subcommittee met on Saturday, November 16th. The Policy Document has been reviewed through Section 13. The review is tentatively expected to be completed in February, with a report and draft revised policy to be submitted to the body for review at the March ASC.

A Dropbox, policy@ctana.org, has been established to provide a central repository for the work in progress of the Ad-Hoc committee. ASC members participating in the review may obtain read access by sending a request with their email address to policy@ctana.org.

Our regularly scheduled meetings are held on the third Saturday of each month from 1:00 PM to 3:30 PM in the Small Meeting Room at the Austin Galano Club, 6809 Guadalupe St. Participation is open to any member of the fellowship. Our next meeting will be on December 21st.

CTANA Policy Person

December 1st, 2019

The Ad-Hoc Policy Sub-Committee met on Saturday, November 16th. A separate report of its activities has been submitted to the body. The next Sub-Committee meeting is scheduled for Saturday, December 21st at the Austin Galano Club. All interested members are encouraged to participate.

No motions were referred to Policy at the last ASC.

A link to the current Policy document is in the downloads section of the CTANA Web Site:
<http://ctana.org/wp-content/uploads/CTANA-Policy-20191126.pdf>

All changes to policy approved by the body in 2019 have been incorporated in this revision. I request that the Treasurer pay the Austin Galano Club \$25 for rental of the Small Meeting Room used by the Ad-Hoc Subcommittee on November 16th. No other reimbursement is requested today.

Thank you for letting me be of service this year.

CTANA Policy Person

Email: policy@ctana.org

PR Report

CTANA Public Relations Annual Report 2019

- We met each month at the Galano Club.
- Public Relations Work Group set up and staffed the Public Relations Booth at Numerous Events and printed and distributed meeting schedules 1/4ly.
- Outreach Work Group carried people to numerous meetings outside of Austin.

CENTRAL TEXAS AREA OF NARCOTICS ANONYMOUS
AREA SERVICE COMMITTEE MEETING MINTUES
December 1, 2019

- Web/Technology Work Group set up an ASC Data Storage feature on our Website, added an event of the month feature. Posted too many events to mention and maintained the site.
- Phone Line Work Group Staffed and maintained a 24/7/365 day phone line.
- Media Work Group produced a radio spot that ran on three radio stations for three months, primarily on overnight slots.
- As a Committee we organized a well-attended poster and Learning Day.

A more detailed breakdown of activities and spend is attached. (see end of Minutes for Report)

A very Big and Special Thank You to all of the People that came out to Public Relations Meetings and did the work to make the above events possible.

Archive Ad Hoc Committee

ASC Minutes are now available for all CTANA members to access.

GROUP REPORTS

Our Gift: Meets on Thursdays 7:30-8:30 PM, 1700 County Road 305, Jarrell, TX.

Announcement: the overpass for County Road 305 is clear! Have had some newcomers show up. We have good coffee!

Far Out Group: Meets on Mondays 7:00-8:00 PM, Leander Church of Christ, 300 Crystal Falls Parkway, Leander, TX 78641. New GSR: Jessica L., AGSR: Angi G.

Announcements: Monthly speaker (every 3rd Monday) with food is helping our attendance, lots of newcomers attending. We do not get enough donations to purchase Basic Texts and are barely making rent.

OLD BUSINESS

None.

NEW BUSINESS

Motion 1:

Motion made by: Stay-N-Change, **Seconded:** Twisted Sisters

Motion Reads: Reinstating voting rights to RCM, Activities, H&I, Lit Bank, Policy, Treasurer, Secretary.

Intent of Motion: to follow the 7th Concept.
Financial Impact: None.

Motion status: To homegroups to vote on. Policy Chair will send how policy will change via email.

CENTRAL TEXAS AREA OF NARCOTICS ANONYMOUS
AREA SERVICE COMMITTEE MEETING MINTUES
December 1, 2019

Pros/Cons Taken by Chair:

Con: Not a "group conscience", it's a Subcommittee conscience. Not necessary. Subcommittees can take info to their homegroups to help sway votes.

Con: Individual addict votes are taken at the Group level. We (ASC) serve the groups.

Con: We (ASC) just voted on this. Is this to get Trusted Servants into office?

Pro: Sometimes we make decisions at ASC that are voted on here that are not taken back to homegroups. Concept 7-->be allowed to fully participate.

Pro: My experience is that subcommittee chairs have some insight as to how this Admin body is run. GSR's are responsible for voting what they think their group would want. Making decisions are bogged down based on how we have to vote. Especially in how votes affect subcommittees.

ELECTIONS/NOMINATIONS

Chair: Brenda B.--volunteers to be Chair.

Qualifications: Clean date 09/13/1996, Been in service from the beginning, Currently ASC Vice Chair, Admits to misappropriating NA funds in past, funds were paid back, Has an NA sponsor and works NA Steps, Homegroup: Clean & Free, Knowledge of Roberts Rules of Order, Admits to not finishing a commitment twice in past due to personality conflict.

Vote results:

Yes--13

No--1

Abstain--6

Brenda B. is elected as ASC Chairperson!

Vice Chair: OPEN

Eligibility: Minimum 2 years clean, agree to a 2 year commitment.

Requirements: Demonstrate an understanding of 12 Traditions, 12 Concepts, The Guide to Local Service and CTANA Policy.

****Please see end of minutes for Duties of the Vice-Chair.****

Secretary: Jenn B. accepted nomination November ASC--

Qualifications: Clean date 12/26/07, Current ASC Secretary, Willing to continue service position, Understands policy and requirements, Never misappropriated NA funds, Works NA steps with and NA sponsor, Homegroup: Hill Country Recovery.

Vote results:

Yes--18

No--0

Abstain--1

Jenn B. is elected as ASC Secretary!

Assistant Secretary: OPEN

CENTRAL TEXAS AREA OF NARCOTICS ANONYMOUS
AREA SERVICE COMMITTEE MEETING MINTUES
December 1, 2019

Raquel A. volunteered last month: not present for vote.

Eligibility: Minimum 2 years clean, agree to a 2 year commitment.

Requirements: Demonstrate an understanding of 12 Traditions, 12 Concepts, The Guide to Local Service and CTANA Policy.

****Please see end of minutes for Duties of the Assistant Secretary.****

Treasurer: OPEN

In absence of elected Treasurer, Vice Chair or Chairperson will act as Treasurer until position filled.

Eligibility: Minimum 3 years clean, agree to a 1 year commitment.

Requirements: Demonstrate an understanding of 12 Traditions, 12 Concepts, The Guide to Local Service and CTANA Policy.

****Please see end of minutes for Duties of the Treasurer.****

Assistant Treasurer: OPEN

Eligibility: Minimum 2 years clean, agree to a 2 year commitment.

Requirements: Demonstrate an understanding of 12 Traditions, 12 Concepts, The Guide to Local Service and CTANA Policy.

****Please see end of minutes for Duties of the Assistant Treasurer.****

RCM I: Kent L. volunteered November ASC--

Qualifications: Clean date 09/03/13, Currently serves as RCM II, Served most positions at the homegroup level, previous Activities Chair, Reliable Vehicle, Able to go to Region, Willing to serve, Never misappropriated NA funds, Has an NA sponsor and works NA steps.

Vote results:

Yes--19

No--0

Abstain--0

Kent L. is elected as RCM II

RCM II: Brian E. accepts nomination--

Qualifications: Clean date: 5/23/08, Served various positions at group level only, able to travel and show up, Has an NA sponsor and works NA steps, Basic understanding of concepts, Has not misappropriated NA funds.

Vote Results:

Yes--17

No--0

Abstain--0

Brian E. is elected as RCM II

Policy Chair: George C. accepted nomination November ASC--

CENTRAL TEXAS AREA OF NARCOTICS ANONYMOUS
AREA SERVICE COMMITTEE MEETING MINTUES
December 1, 2019

Qualifications: Clean date 12/22/08, Current policy chair, Has an NA Sponsor and works NA steps, Has previously served at ASC Assistant Secretary, Secretary, RCM I & II, Webmaster, as well as GSR of Homegroup: Wild With Flair. Never misappropriated NA funds, Committed to the position and willing to continue to serve.

Vote Results:

Yes--18

No--0

Abstain--0

George C. is elected ASC Policy Chair!

Assistant Policy Chair: OPEN

Eligibility: Minimum 2 years clean, agree to a 2 year commitment.

Requirements: Demonstrate an understanding of 12 Traditions, 12 Concepts, The Guide to Local Service and CTANA Policy.

Literature Bank Chair: Dennis T. accepted nomination November ASC--

Qualifications: Clean date 09/07/16, currently serves at Assistant Lit Bank Chair, Has an NA sponsor and works NA steps, Has been the GSR of homegroup Spiritual Seekers for 2 years, Never misappropriated NA funds, Has space available to keep literature, Willing to serve.

Vote Results:

Yes--20

No--0

Abstain--0

Dennis T. is elected ASC Lit Bank Chair!

Vice Literature Bank Chair: OPEN

Eligibility: Minimum 1 year clean, agree to a 2 year commitment.

Requirements: Demonstrate an understanding of 12 Traditions, 12 Concepts, The Guide to Local Service and CTANA Policy.

****Please see end of minutes for Duties of the Vice Literature Bank Chair.****

Public Relations Chair: OPEN

Joseph N. withdrew his nomination.

Eligibility: Minimum 2 years clean, agree to a 1 year commitment.

Requirements: Demonstrate an understanding of 12 Traditions, 12 Concepts, The Guide to Local Service and CTANA Policy.

****Please see end of minutes for Duties of the Public Relations Chair.****

Hospitals and Institutions Chair: Tony C. accepts nomination--

CENTRAL TEXAS AREA OF NARCOTICS ANONYMOUS
AREA SERVICE COMMITTEE MEETING MINTUES
December 1, 2019

Qualifications: Clean date: 07/23/02, Works NA steps with an NA sponsor, Has been doing H&I service since 2004, Has held various other service commitments at Area and Group level.

Vote Results:

Yes--20

No--0

Abstain--0

Tony C. is elected H&I Chair!

Activities Chair: Mary F. volunteered November ASC--

Qualifications: Clean date 05/01/02, Has served previously as Activities Chair, Loves Activities, Health is good, never misappropriated NA funds, willing to work for Fall Event, works NA steps with an NA sponsor.

Vote Results:

Yes--19

No--0

Abstain--0

Mary F. is elected Activities Chair!

GROUP ANNOUNCEMENTS

SUGGESTION: CONSIDER CHANGING FROM ROBERTS RULES OF ORDER TO CONSENSUS BASED DECISION MAKING.

NEXT ASC MEETING

January 5, 2020 at 2:00 PM at Galano Club

MOTION TO CLOSE

Motion to Close: Spiritual Mechanics

Seconded: Hill Country Recovery

Meeting Closed: 4:08 PM

CENTRAL TEXAS AREA OF NARCOTICS ANONYMOUS
AREA SERVICE COMMITTEE MEETING MINTUES
December 1, 2019

Public Relations Spending Report for 2019

| | Money Spent | | | | | | |
|-------------------|-------------|-----------|----------|-------------------------|------------------|----------|---|
| | | | | | | | |
| | Phone Line | Schedules | Printing | Learning Day/Poster Day | Community Events | Media | Activities |
| 2/3/2019 | 33.50 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | Met went over Committee Structure. Assigned Tasks to go to Groups and sign up P.R. Volunteers. |
| 3/20/2019 | 33.50 | 490.00 | 0.00 | 0.00 | 336.38 | 0.00 | Subcommittee members volunteered for work groups. Funds for meeting schedule were to clear up old bill. |
| 4/7/2019 | 33.50 | 490.00 | 0.00 | 0.00 | 0.00 | 0.00 | Planned to set up booth at Unity Day Event. Printed and Distributed Meeting Schedules. |
| 5/5/2019 | 33.50 | 0.00 | 54.67 | 0.00 | 0.00 | 0.00 | Filled open phone line shifts, started planning for poster/learning day, posted announcements to Webpage. Started Outreach Meetings. |
| 6/2/2019 | 33.50 | 0.00 | 0.00 | 149.75 | 0.00 | 0.00 | Focused on learning day, began tracking web data, filled open phone line shifts. Did outreach Meetings |
| 7/7/2019 | 33.28 | 543.91 | 0.00 | 261.32 | 0.00 | 0.00 | Had a great turnout for the Poster & Learning day. Printed and distributed meeting schedules. Did outreach Meetings. |
| 8/4/2019 | 34.35 | 0.00 | 0.00 | 0.00 | 50.00 | 0.00 | Set up and staffed booth at Pride Festival. Asked ASC Chair to set up Ad-Hoc Committee for ASC Data storage on Website. Did outreach Meetings |
| 9/8/2019 | 34.35 | 0.00 | 0.00 | 0.00 | 0.00 | 1,870.00 | Set up Booth at Overdose Prevention Day, did outreach meetings. Started planning radio spoy and buy. |
| 10/6/2019 | 34.35 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | Continued posting events on Website, filling open shifts on phone line and did outreach meetings. |
| 11/3/2019 | 34.35 | 543.90 | 0.00 | 0.00 | 0.00 | 0.00 | Printed and distributed meeting schedules |
| 12/1/2019 | 34.35 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | Met and discussed P.R. Future |
| Total Money Spent | 372.53 | 2,067.81 | 54.67 | 411.07 | 386.38 | 1,870.00 | 5,162.46 |

Duties of ASC Vice-Chair per CTANA Policy, page 8:

12.2 Vice Chair -The area vice chair's primary responsibility is the coordination of the area subcommittees. The area vice chair keeps in regular touch with the chairpersons of each subcommittee to stay informed of their projects and problems, and attends subcommittee meetings whenever possible. If disputes arise within a subcommittee or between subcommittees, the ASC vice chair helps find solutions to them. The vice chair works closely with subcommittee chairs when they prepare their annual reports and budgets. The vice chair is a co-signer on the ASC's bank account.

12.2.1. The CTANA Vice Chair shall act as Assistant to the Chair, and shall perform such duties as directed by the Chair or the ASC.

12.2.2. The CTANA Vice Chair shall supervise and coordinate the activities of the Subcommittee Chair working to ensure active participation from all recognized groups in CTANA activities.

12.2.3. In the event the CTANA Chair is temporarily absent or unable to perform his or her duties, the Vice Chair shall preside and perform the duties of the CTANA Chair.

12.2.4. The CTANA Vice Chair shall conduct and coordinate subcommittee meetings should there not be an elected Chair or Vice-Chair for that subcommittee.

Duties of ASC Treasurer per CTANA Policy, pages 9-10

12.4 Treasurer -The Area Treasurer's job is critical to the committee's work. Because of the added responsibility of handling money associated with service as Treasurer, it is especially important that the ASC selects their Treasurer with care. If the committee selects someone who is not capable of handling the job, then the committee is at least partly responsible if money is stolen, area expenses are not paid, or funds are not properly accounted for. It is recommended that areas elect people to this position who are financially secure, good at managing their personal finances, inspire the trust of the committee, and have substantial clean time. The treasurer receives contributions from the groups, administers the area's checking account, pays the rent for the committee's meeting space, reimburses officers and subcommittee chairs for their budgeted expenses, keeps careful records of all transactions, and reports on the financial condition of the area committee at each of its meetings. Treasurer will have access to the CTANA mailbox.

12.4.1. The Treasurer shall receive and account for the funds of the CTANA under the supervision and direction of the Area Service Committee.

12.4.2. The Treasurer shall make a written monthly financial report to the ASC.

12.4.3. The Treasurer shall attend all meetings of the ASC and it is recommended that he or she attend any CTANA sanctioned activity in which funds are being collected on behalf of the CTANA.

12.4.4. The Treasurer shall disperse CTANA funds, as directed by the CTANA Chair, and the ASC, in accordance with the budget approved by the Area Service Committee.

CENTRAL TEXAS AREA OF NARCOTICS ANONYMOUS
AREA SERVICE COMMITTEE MEETING MINTUES
December 1, 2019

12.4.5. The Treasurer shall be responsible for preparing a review of the financial records of the CTANA for each fiscal year that ends during the Treasurer's term of office. The report of the review will be presented by the Treasurer for approval by the ASC at its January meeting.

12.4.6. The review required by Section 12.4.6 shall be an agreed upon procedures engagement to assess the controls over cash and the appropriateness of receipts and disbursements.

12.4.7. The Treasurer is a co-signer on the ASC checking account.

12.4.8. The Treasurer shall be given a key to the CTANA mailbox.

12.4.9. Anytime there is a change in the office of treasurer, an internal audit will be conducted within 30 days by the new Treasurer, the current Chair and RCM, and any past Treasurer, Chair, or RCM.

Duties of Assistant Treasurer per CTANA Policy, page 11

12.8 Assistant Treasurer -The Assistant Treasurer will assist the Treasurer in compiling and delivery of the Treasurer's report. The Assistant Treasurer must possess all the qualifications needed to be the Treasurer and should be treated as such when being considered for this position. The Assistant Treasurer is not a co-signer on the ASC bank account.

In the absence of the CTANA Treasurer, the CTANA Assistant Treasurer shall perform the duties of the Treasurer. The CTANA Assistant Treasurer shall perform such additional duties as are assigned to him or her by the Chair or the ASC.

Duties of Assistant Secretary per CTANA Policy, page 11

12.7 Assistant Secretary -In the absence of the CTANA Secretary, the CTANA Assistant Secretary shall perform the duties of the Secretary. The CTANA Assistant Secretary shall perform such additional duties as are assigned to him or her by the Chair or the ASC.

General Duties of Subcommittee Chairs per CTANA Policy, page 18:

19.1 May make and debate motions in the ASC;

19.2 Conducts all meetings of their subcommittee; and

19.3 Email reports to asc@ctana.org and makes oral reports at the ASC on their committee activities.

19.4 Must submit a yearly budget in October to the ASC for approval. (See Budget Section for further details).

Please see CTANA Policy for further information about what each Subcommittee functions are.