

CENTRAL TEXAS AREA OF NARCOTICS ANONYMOUS
AREA SERVICE COMMITTEE MEETING MINTUES
November 3, 2019

CALL TO ORDER

Chair calls ASC to order at 2:00pm. Moment of silence was observed. Followed by serenity prayer, service prayer, 12 traditions, and 12 concepts.

ATTENDANCE

Secretary took Admin, Sub-Committee Chairs, and Group attendance.

EXECUTIVE BODY	03/19	04/19	05/19	06/19	07/19	08/19	09/19	10/19	11/19	
Chair	Y	Y	Y	E	Y	Y	Y	Y	Y	
Vice Chair	Y	Y	Y	Y	Y	Y	Y	Y	E	
Secretary			Y	Y	E	Y	Y	Y	Y	
Asst Secretary	Y	Y	E	Y	Y	Y	E	N	N	
Treasurer	Y	Y	Y	Y	Y	Y	Y	E	Y	
Asst Treasurer	Y	Y	E	E	E	E	Y	Y	N	
Policy	Y	Y	E	E	N	Y	Y	Y	Y	
Asst. Policy										
RCM	Y	Y	Y	Y	Y	Y	Y	Y	Y	
RCM2	Y	Y	Y	Y	Y	E	Y	Y	Y	
Literature Bank	Y	Y	Y	Y	E	Y	Y	Y	Y	
Lit Vice Chair	Y	Y	E	Y	Y	Y	Y	Y	Y	
SUBCOMMITTEES										
Activities	Y	Y	Y	Y	Y	Y	E	Y	E	
H&I	Y	Y	Y	Y	Y	Y	Y	Y	Y	
Public Relations	Y	Y	Y	Y	Y	Y	Y	Y	Y	

Group Name	Current	Voting	03/19	04/19	05/19	06/19	07/19	08/19	09/19	10/19	11/19	
Addicts R Us	Y	N	Y	N		N	N	N	N	N	N	
Clean and Free	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	L	
Courage to Change	Y	Y	Y	Y	Y	N	Y	Y	Y	Y	Y	
Desencadenados	Y	N	N	N	N	N	N	N	N	N	N	
Desire to Stop Using	Y	N				Y	N	N	N	N	N	
Eastside	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	
El Nuevo Camino	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	
Far Out	Y	N	N	N	N	N	Y	D	N	D	Y	
Free at Last	Y	Y	Y	Y	Y	Y	N	Y	Y	Y	Y	
Here and Now	Y	Y	Y	Y	N	Y	Y	Y	Y	Y	Y	
Hill Country	Y	Y	N	Y	Y	Y	Y	Y	Y	Y	Y	
Just for Today	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	
Keep Coming Back	Y	N					Y	N	Y	N	Y	
Lost and Found	Y	N	N	Y	N	N	N	Y	N	N	N	
Men at Work	Y	Y	N	N	Y	Y	Y	Y	Y	Y	L	

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Miracles & Solutions	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	
Mixed Nuts	Y	N	N	N	N	N	Y	D	N	N	N	
New Beginnings	Y	Y	Y	Y	Y	N	Y	Y	Y	Y	Y	
New Hope	Y	N	Y	Y	Y	N	Y	D	N	N	Y	
New Way of Living	Y	N	N	N	N	N	N	N	Y	Y	N	
Non Fiction Addiction	Y	N			Y	Y	N	N	Y	L	N	
Omid	Y	N	N	N	N	N	N	N	N	N	N	
Our Gift	Y	Y	Y	N	Y	N	Y	Y	Y	Y	Y	
Out & About	Y	N	Y	N	Y	Y	Y	Y	N	N	N	
Primary Purpose	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	
Regeneration X	Y	Y	Y	Y	Y	Y	N	Y	Y	Y	L	
Right Stuff	Y	Y	N	N	N	N	N	Y	Y	Y	Y	
Serenity Now	Y	N	N	N	N	N	N	N	N	N	N	
Serenity the NA Way	Y	Y	Y	N	Y	Y	Y	Y	Y	Y	Y	
Spiritual Mechanics	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	N	
Spiritual Seekers	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	
Stay-n-Change	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	
Step It Up	Y	Y	Y	Y	Y	Y	Y	Y	Y	N	Y	
Tuesday At Last	Y	N	Y	Y	Y	N	N	N	N	N	N	
Twisted Sisters	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	
Un Dia a la Vez	Y	N	N	N	N	N	N	N	N	N	N	
Unloaded	Y	Y	Y	N	N	N	N	N	L	Y	L	
Walnut Creek	Y	Y	Y	Y	Y	N	Y	Y	Y	Y	N	
We Can	Y	Y	Y	Y	Y	N	Y	N	Y	D	N	
Why We Stay	Y	Y	Y	Y	Y	Y	Y	D	Y	D	Y	
Wild with Flair	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	
Freedom	N											
How it Works	N											
Keep Coming Back OLD	N											
Lakeway Hope	N											
Lost Pines Recovery	N											
Nature's Addicts	N											
Recovery South	N											

Key: Y=Present at first Roll Call (3 in a row gains voting rights), L=Late, counts as present at roll call for voting purposes, N=Absent (3 in a row costs you voting rights), D=Departed, counts as absent at roll call for voting purposes. E=Absent with Notice (for Admin/Subcommittees).

Of 26 groups eligible to vote, quorum is set at 13 and ACHIEVED with 19 eligible groups present. Eligible groups present at voting of business: 23.

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New Groups and GSRs

New Group: Dopeless Hopefiends, Tuesdays and Sundays 7:00 p.m. at Harwood Methodist Church, 136 North Second Street, Harwood, TX 78632. GSR: Jerry C.

New GSR for Hill Country Recovery: Tom C.

Open Forum

Preliminary Budget for TBRCNA Hospitality Room presented by Allen: &175-\$200, seeking a cap of \$200 reimbursement. Will bring receipts after event and will purchase all supplies for event.

Motion by Primary Purpose to approve cap of \$200 reimbursement, 2nd by Here and Now. Passes with 21 votes.

APPROVAL OF OCTOBER 2019 MINUTES

Motion to Approve: Free At Last

Seconded: Primary Purpose

ADMIN REPORTS

Chair Report

Nothing to report.

Vice Chair Report

Nothing to report.

Secretary Report

Nothing to report.

Treasurer Report

Treasurer's Report –November 3, 2019

-CHECK BOOK RECONCILIATION:

Chase Ending Balance for October 26, 2019 : \$4375.73

(PER BANK ONLINE)

Treasurer's Report Ending Balance (10/26/2019): \$4375.73

Outstanding Checks: \$ 0.00

This month we received \$954.95 for 7th tradition donations and \$1245.83 for literature purchases. Total expenses for the month of November include rent to Galano Club for CTANA subcommittees, Phone Line, rental of storage unit, NAWs order, Treasurer office supplies, printing schedules and paying sales taxes totaling \$4246.68. We have no outstanding checks this month! Please find attached the Bank Reconciliation and Quarterly Sales Tax & Regional Donation Outline below.

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ILS,
Jessica R. CTANA Treasurer & Jared V. Vice Treasurer

Quarterly Literature Sales (State Sales Tax 8.25%)

3rd Quarter \$3515.29 (\$290.01)

October \$1245.83 (\$102.78)

7th Tradition Donations (TBRNA Donation)

3rd Quarter Donation \$4282.87 (\$642.43)

October \$954.95 (\$143.25)

TBRNA Quarterly Donation (15% 7th Tradition)

RCM 1 Report

Elections for all administrative positions taking place next Region, November 9th 9 AM-5PM. Schertz United Methodist Church, 3460 Roy Richard Dr, Schertz, TX 78154.

RCM 2 Report

Upcoming: Conference Agenda Report.

SUBCOMMITTEE REPORTS

Activities Report

Hey there family my report is simple. Attached are the flyers for the holiday function. I will also be creating a Facebook event by the end of the day please be on the lookout for it and invite as many people possible.

Karla L.

H&I Report

Good afternoon

By working together we can fulfill the primary purpose “ to carry the message of hope to the addicts who still suffer.”

10 Facilities:

2 DETOX CENTERS

- Briarwood
- Recovery Unplugged

5 TREATMENT CENTERS

- Granger - men's & women's
- Rocksprings
- Cenikor
- Recovery Unplugged
- New Hope Ranch

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2 TDCJ

- Kyle Unit - our coordinator has stepped down due to health issues and Hill Country Area is picking it up the commitment
- Halbert Unit

COUNTY JAILS

- Del Valle

Men's - 7pm Monday

Women's - 7pm Sunday

* women's coordinator positions open *

(Contact Debbie D.)

(Requirements are Travis Co. Application approval & orientation)

- 2 new orientees & added to phone list

• discussion about new possible facility commitment in the Blanco Co. Jail . They are interested in a NA meeting on every other Thursday night 7:30pm. 1 yr requirement and go through their own orientation. Talked about our area will be working with Hill Country Area volunteers due to jail being in the middle of both areas. Also suggestion , was to get in contact with Johnson City NA members and ask if they could support the commitment.

• discussed policy changes , 3 changes voted on and passed. A final revision is now being made with added changes that don't affect the policy but only streamline information to find easier.

• reminded coordinators that that elections are coming up. If stepping down, announce and look for replacements.

• per last report , H & I had submitted a \$1,000.00 budget for 2020 . We currently spend \$700.00 on basic texts and \$300.00 on other literature.

This concludes my report . Come see us at our next H & I subcommittee Nov.

23rd . 3pm orientation & 3:30pm business meeting @ the Galano Club in the big meeting room.

Thank you

Tomas Addict

*****DISCUSSION:** for clarification, the \$1,000 budget for 2020 mentioned above is for one month only. H&I budget for the year is \$12,000.

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Lit Bank Report

Chair – Heidi M.

Assistant Chair – Dennis T.

Greetings CTANA!

This month we ordered the bins, as approved, and I'm asking for reimbursement of \$113.54 (receipt attached).

Dennis is now in possession of the literature for his last couple of months of training to become Lit Bank Chair. He has served as an outstanding Assistant this year, and I intend to nominate him and fully support his election to Lit Bank Chair for 2020.

Just a reminder that we will continue filling requests for black keytags with the multilingual keytags until we run out. However, if your group prefers to NOT use these keytags, please be sure to clearly note "ENGLISH ONLY" on your lit order.

Whenever possible, please order keytags and pamphlets in sets of 10. This makes it much easier for us to fill orders quickly, since we keep these bundled in sets of 10.

Remember that if you complete your order form online, it will automatically calculate your total AND your tax for you, preventing errors and processing delays. You don't even have to print out the order form. You can email it directly to Dennis. If you send your lit order at least a couple days before the ASC, we will have your lit order complete and ready to pick up before area starts. Feel free to call me with any questions.

+++++BEGINNING INVENTORY

	w/o Tax	w/ Tax
English	\$2,187.74	\$2,368.23
Spanish	\$0.00	\$0.00
Farsi	\$0.00	\$0.00
TOTAL	\$2,187.74	\$2,368.23

NAWS ORDER

NET order	\$2,098.88
Less Discount	-\$126.32
Shipping	\$
Tax	\$0.00
TOTAL	\$1,972.56

CASH ON HAND: \$31.20

Policy Report

CTANA Policy Ad-Hoc Subcommittee

November 3rd, 2019

The Ad-Hoc Subcommittee met on Saturday, October 19th.

The review of Policy sections 9 through 11 was completed. The review of section 12 is in progress, and will be completed at the next meeting.

A Dropbox, policy@ctana.org, has been established to provide a central repository for the work in progress of the Ad-Hoc committee. ASC members participating in the review may obtain read access by sending a request with their email address to policy@ctana.org.

To facilitate the review, we are preparing a summary of ASC policy motions for which documentation can be found in the ASC Minutes. Our current archive is incomplete. If any ASC member has copies (paper or electronic) for the following dates, please send copies to policy@ctana.org:

2015: June

2016: February, April, May, August, September, October, December

2017: January

2013 was this first year for which I could obtain regular copies of the minutes.

Our regularly scheduled meetings are held on the third Saturday of each month from 1:00 PM to 3:30 PM in the Small Meeting Room at the Austin Galano Club, 6809 Guadalupe St. Participation is open to any member of the fellowship. Our next meeting will tentatively be on November 16th.

CTANA Policy Person

November 3rd, 2019

The Ad-Hoc Policy Sub-Committee met on Saturday, October 19th. A separate report of its activities has been submitted to the body. The next Sub-Committee meeting is tentatively scheduled for Saturday, November 16th at the Austin Galano Club. All interested members are encouraged to participate.

At the October ASC, a motion to store ASC documents in an accessible, on line format was introduced by Hill Country Recovery. A report on this motion has been distributed to the ASC.

A link to the current Policy document is in the downloads section of the CTANA Web Site:

<http://ctana.org/wp-content/uploads/CTANA-Policy-20190805.pdf>

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I request that the Treasurer pay the Austin Galano Club \$25 for rental of the Small Meeting Room used by the Ad-Hoc Subcommittee on October 19th. No other reimbursement is requested today.

Thank you for letting me be of service.
CTANA Policy Person
Email: policy@ctana.org

Motion 1:

Date: October 6, 2019

Motion By: Hill Country Recovery

Seconded By: Wild With Flair

Motion:

To post a link for Read-Only ASC Minutes that include all Administrative and Subcommittee Reports to CTANA Website. As per our policy (Appendix X), all minutes are to be maintained as a permanent record. All personal information (last names, phone numbers, email addresses) will be redacted from minutes by peer review before posting (Secretary and Webmaster will review before posting to website).

Intent:

*To provide TRANSPARENCY and ACCOUNTABILITY to the members of CTANA.

*To provide an easily accessible, and searchable, reference for previous business by all members of CTANA.

* To store ASC business documents in a secure location so documents are not lost.

Concept 8: Our service structure depends on the integrity and effectiveness of our communications.

" Clear, frequent two-way communication is an important prerequisite for delegation. When our groups ask the service structure to fulfill certain responsibilities on our behalf, we delegate to the structure the authority needed to make decisions related to those responsibilities. We need to be able to trust our trusted servants before we can confidently delegate them that degree of authority. That kind of trust depends in large part on continuing communication. So long as our service boards and committees regularly issue complete, candid reports of their activities, we can be confident that we have delegated our authority wisely."

" The purpose of our services is to help our fellowship fulfill its primary purpose: to carry the message to the addict who still suffers. Honest, open, straightforward communication is essential to both the integrity and the effectiveness of the NA service structure. Unity, group responsibility and authority, delegation, leadership, accountability, group conscience, participation—all depend on good communication among the various elements of the NA Fellowship. With regular two-way communication, our groups and our services are well positioned to uphold the ideals and fulfill the responsibilities described in our Twelve Concepts."

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Financial Impact: None

Motion Status: To Policy for Review

Sections impacted:

Appendix "X":

In January of each year, the Chair will ensure that all items listed below as "scanned" have been imaged in pdf format on a CD to be retained by the Chair, and the secretary will ensure that all paper records that have met their retention requirement are destroyed.

Proposed revision:

Section 12.3 (Duties of Secretary):

12.3.5 Each month, the CTANA Secretary shall receive copies of all new documents listed in this appendix, and prepare two sets of documents to be archived. One set will be identical with the original; one will have all email or mailing addresses (other than @ctana.org emails), last names, and telephone numbers redacted. This set will be transferred to the Webmaster, who will place them in a location accessible to all CTANA members. The original versions shall be placed by the secretary in a secure online storage location accessible to the Secretary, Assistant Secretary, Chair, and Vice Chair. The Secretary may combine each month's documents into a single file if appropriate.

Section 17.8 (Duties of PR Website Working Group):

8.4.i The Workgroup Coordinator shall establish an online facility, accessible to all CTANA members and groups via the internet, for storage of CTANA documents.

Modification of documents stored shall be restricted as specified in 8.4(e),

8.4j The Workgroup Coordinator shall establish a secure online facility, accessible to the CTANA Chair, Vice Chair, Secretary, Assistant Secretary, and such other trusted servants as the Chair may direct. This facility shall be used solely for storage of original scanned images of CTANA documents subject to document retention as specified in Appendix "X".

Appendix "X":

Each month, the CTANA Secretary shall ensure that all new or revised documents subject to retention are placed in secure online storage as provided in Section 12.

In January of each year, the Secretary shall ensure that all paper records that have met their retention requirements are destroyed.

Table "Retention Period" shall have column "Scanned" renamed to "Electronic Archive".

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PR Report

- We meet the last Sunday of each month:
 - We met last month on 10/27/2019
 - 5:15 P.M.
 - Galano Club 6809 Guadalupe St
 - Austin TX 78752
- We spent the following money last month:
 - Phone Line - \$34.48
 - Meeting Schedules - \$543.90
 - Total Spent on Debit Card - \$578.38
- Radio Spot – Continued to run through October.
- P.I.: Printed New Meeting Schedules
- Phone Line: No Open Shifts
- Outreach: No Outreach Events for October.
- Technology/Web: Continued posting events and updating meetings on Website.
- Media: Continue working on different types of Media outreach.
- We are in search of a Vice Chair and a Professional Contacts Work Group Coordinator
- We meet the last Sunday of each month:
 - Our Next Meeting will be on 11/24/2019
 - 5:15 P.M.
 - Galano Club 6809 Guadalupe St
 - Austin TX 78752

Archive Ad Hoc Committee

Nothing to report. Awaiting results of motion presented last month.

GROUP REPORTS

Our Gift: Meets on Thursdays 7:30-8:30 PM, 1700 County Road 305, Jarrell, TX.
Announcement: the overpass for County Road 305 is out, come through town.

Twisted Sisters: Meets Tuesdays 7:00-8:15 PM at Communities for Recovery Austin State Hospital.

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Announcement: November 12, 2019, 6:00-9:00 PM, 9th Anniversary at Our Savior Lutheran Church on Yager Lane. Chili/Nacho Bar, bring sides/desserts.

Free At Last: Meets Saturdays 10:30 AM-Noon, All Saints Episcopal Church.

Keep Coming Back: Speaker meeting and Dessert Potluck. Saturday, November 16th from 7:00-9:00 PM at Journey Church in Elgin, 1221 N. Avenue C, Elgin, TX 78621. Amy C. speaking, bring your favorite dessert.

Just for Today: Monday-Friday 12-1 PM at First Baptist Church of Austin.

Announcement: No meeting November 27, 28, 29 due to church closed.

Why We Stay: 2 year anniversary on November 15th 7-9 PM. Flyer presented at ASC, posted to CTANA.org

OLD BUSINESS

Motion 1:

Date: October 6, 2019

Motion By: Hill Country Recovery

Seconded By: Wild With Flair

Motion:

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*To provide an easily accessible, and searchable, reference for previous business by all members of CTANA.

* To store ASC business documents in a secure location so documents are not lost.

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" The purpose of our services is to help our fellowship fulfill its primary purpose: to carry the message to the addict who still suffers. Honest, open, straightforward communication is essential to both the integrity and the effectiveness of the NA service structure. Unity, group responsibility and authority, delegation, leadership, accountability, group conscience,

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participation—all depend on good communication among the various elements of the NA Fellowship. With regular two-way communication, our groups and our services are well positioned to uphold the ideals and fulfill the responsibilities described in our Twelve Concepts."

Financial Impact: None

Motion Status: To vote

Motion to approve made by: Stay-N-Change

Second by: Unloaded

For: 21

Against: 0

Abstain: 1

PASSES

Proposed Subcommittee 2020 Budgets: (see itemized budgets at end of minutes)

Activities: \$5,425.00

Hospitals and Institutions: \$12,000.00

Public Relations: \$9,930.00

Policy: \$363.00

Total proposed 2020 budget for all subcommittees: \$27,718.00 (\$2,309.83/month)

Motion to approve all subcommittee budgets made by: Stay-N-Change

Second by: Step It Up

For:22

Against: 0

Abstain: 1

PASSES

Suggestions:

- To have a Policy PowerPoint presentation to help members understand the Policy.
- Read Policy Sections once per year.
- Policy PowerPoint during Learning Day.

NEW BUSINESS

None.

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ELECTIONS/Nominations

Chair: OPEN

Vice Chair: OPEN

Secretary: Jenn B. accepted nomination--

Qualifications: Clean date 12/26/07, Current ASC Secretary, Willing to continue service position, Understands policy and requirements, Never misappropriated NA funds, Works NA steps with and NA sponsor, Homegroup: Hill Country Recovery.

Assistant Secretary: Raquel A. volunteered--

Qualifications: Clean date 01/21/2015, Willing to serve, Driven to learn, has an NA Sponsor, Looking for opportunity to learn service, Proficient in computers, Never misappropriated NA funds, Previous experience in the Coastal Bend NA and personal experience, Currently secretary for homegroup: Why We Stay.

Treasurer: OPEN

Assistant Treasurer: OPEN

RCM I: Kent L. volunteered--

Qualifications: Clean date 09/03/13, Currently serves as RCM II, Served most positions at the homegroup level, previous Activities Chair, Reliable Vehicle, Able to go to Region, Willing to serve, Never misappropriated NA funds, Has an NA sponsor and works NA steps.

RCM II: OPEN

Policy Chair: George C. accepted nomination--

Qualifications: Clean date 12/22/08, Current policy chair, Has an NA Sponsor and works NA steps, Has previously served at ASC Assistant Secretary, Secretary, RCM I & II, Webmaster, as well as GSR of Homegroup: Wild With Flair. Never misappropriated NA funds, Committed to the position and willing to continue to serve.

Assistant Policy Chair: OPEN

Literature Bank Chair: Dennis T. accepted nomination--

Qualifications: Clean date 09/07/16, currently serves at Assistant Lit Bank Chair, Has an NA sponsor and works NA steps, Has been the GSR of homegroup Spiritual Seekers for 2 years, Never misappropriated NA funds, Has space available to keep literature, Willing to serve.

Vice Literature Bank Chair: OPEN

Public Relations Chair: Joseph N. accepted nomination--

Qualifications: Currently serves as PR Chair, works NA Steps with and NA sponsor, Committed and willing, does have some reservations: unable to vote in

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body that excluded subcommittee votes, Has served multiple ASC and Region service positions.

Hospitals and Institutions Chair: OPEN

Activities Chair: Mary F. volunteered--

Qualifications: Clean date 05/01/02, Has served previously as Activities Chair, Loves Activities, Health is good, never misappropriated NA funds, willing to work for Fall Event, works NA steps with an NA sponsor.

GROUP ANNOUNCEMENTS

NONE

NEXT SUBCOMMITTEE MEETING & ASC MEETING

December 1, 2019 at 2:00 PM at Galano Club

MOTION TO CLOSE

Motion to Close: New Hope
Seconded: Serenity the NA Way

Meeting Closed: 4:22 PM

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Activities 2020 Budget Submission:

CTANA Activities Budget 2020
proposed by Karla L.

UNITY DAY		\$500	
Rent	\$150		
Food	\$250		
Drinks	\$50		
Fliers	\$50		
CAMPOUT		\$250	
Food	\$150		
Hospitality Site refundable \$250 deposit	\$100		
	\$250		
LEARNING DAY		\$500	
Rent	\$150		
Food	\$250		
Drinks	\$50		
Fliers	\$50		
ANNIVERSARY		\$575	
Rent	\$200		
Food	\$200		
DJ/Decorations	\$75		
Drinks	\$50		
Fliers	\$50		
FALL CONFERENCE (optional)		\$1,050	
Rent	\$250		
Food	\$200		
T Shirts	\$500		
Drinks	\$50		
Fliers	\$50		
HOLIDAY FUNCTION		\$1,650	
Rent	\$600		
Food	\$300		
Music/ PA Rental	\$150		
Drinks	\$50		
Fliers	\$50		
Travel	\$500		
FUN/FELLOWSHIP		\$300	
Jan	\$50		
Mar	\$50		
May	\$50		
June	\$50		
Sept	\$50		
Nov	\$50		
TSCNA FUNDRAISER		\$300	
TOTAL ANNUAL BUDGET		\$5,425	

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Policy 2020 Budget Submission:

CTANA Policy

October 6th, 2019

Rent for 6 months meeting space for Ad-Hoc Policy \$150.00

Subcommittee (Austin Galano Club) @\$25/Meeting

Copy services for Monthly Reports (12 x 44 x 2 pgs @ .10/copy) 106.00

Copy services for Ad-Hoc Reports (6 x 44 x 2 pgs @ .10/copy) 53.00

Copy services for updated Policy Document (6 x 90 pgs @.10) 54.00

Total Budget: \$363.00

Note: I donate copy services as part of my obligation to the fellowship. However, I cannot commit a future Policy Person to do the same.

Public Relations 2020 Budget Submission:

F.Y. 2020 Proposed Budget

F.Y. 2019 Budget

Description	Cost	Description	Cost
Meeting Schedules	\$2,080.00	Meeting Schedules	\$1,800.00
Phone Line	\$600.00	Phone Line	\$550.00
Website	\$450.00	Website	\$450.00
Poster Days	\$600.00	Distribute & Support Literature racks	\$900.00
P.I. Booth at Events	\$1,000.00	Poster Days	\$500.00
Media Outreach	\$4,000.00	P.I. Booth at Events	\$800.00
Printed Material	\$600.00	Advertising, Social Media, ETC.	\$2,200.00
Travel to Region	\$300.00	Mailouts to Professsionals	\$1,200.00
Monthly Meeting Space	\$300.00	Printed Material	\$600.00
		Travel to Region	\$260.00
		Monthly Meeting Space	\$350.00
		2 Addresss Stamps	\$70.00
Total FY 2020	\$9,930.00	Total FY 2019	\$9,680.00